

Committee Administrator  
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## MID DEVON DISTRICT COUNCIL

### LICENSING COMMITTEE

A MEETING of the LICENSING COMMITTEE will be held in the Exe Room, Phoenix House on Thursday 25 July 2013 at 10.30am

**KEVIN FINAN**  
Chief Executive

17 July 2013

*Any recording of Council Meetings is prohibited unless prior permission has been granted by the Chairman*

<b>Membership:</b>
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Councillors: Mrs E M Andrews, M D Binks, R J Chesterton, Mrs F J Colthorpe, D R Coren, N V Davey, R Evans, A V G Griffiths, T G Hughes, D J Knowles, M R Lee, M A Lucas, E G Luxton, D F Pugsley and P F Williams
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### A G E N D A

<b>MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE</b>
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1. **ELECTION OF CHAIRMAN** – To elect a Chairman for the municipal year 2013/14.
2. **ELECTION OF VICE CHAIRMAN**– To elect a Vice-Chairman for the municipal year 2013/14.
3. **APOLOGIES AND SUBSTITUTE MEMBERS** - To receive any apologies for absence and notices of appointment of Substitute Members (if any).
4. **PUBLIC QUESTION TIME** - To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
Note: A maximum of 30 minutes is allowed for this item.
5. **MINUTES** – to approve the minutes of 18 February 2013 (attached)
6. **PERFORMANCE REPORT** – to receive a report of the Head of Environmental Services providing the annual update on performance for the Licensing Service.

7. **LICENSING POLICY REVIEW** – to receive a verbal update from the Licensing Manager.
8. **UPDATE ON A LICENSING APPEAL** – to receive a verbal update from the Licensing Manager regarding a recent appeal
9. **LICENSING ACT 2003 – PREMISES LICENSE SUSPENSION, CAUTION UPDATE** - to receive a verbal update from the Licensing Managing with regard to a recent caution that has been issued.



Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Exe Room on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

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E-Mail: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)

*Council, Committee and Scrutiny Panel Agendas and Minutes are available on the Council Website: [www.middevon.gov.uk](http://www.middevon.gov.uk)*