

# Agenda 11 March 2013

## Mid Devon District Council

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Audit Committee

**11 March 2014 at 6.00pm**

Exe Room, Phoenix House

(Date of next meeting: 27 May 2014)

***Those attending are advised that this meeting will be audio recorded***

Cllr R Evans

Cllr F J Rosamond

Cllr M Binks

Cllr C Slade

Cllr R Wright

### **Membership**

### **A G E N D A**

**Members are reminded of the need to make declarations of interest prior to any discussion which may take place**

**1 Apologies** - To receive any apologies for absence.

**2 Public Question Time** - To receive any questions relating to items on the Agenda from members of the public and replies thereto.


Note: A maximum of 30 minutes is allowed for this item.


**3 Minutes of the previous meeting** - To approve as a correct record the minutes of the Audit Committee held on 14 January 2014 (circulated with the Council Summons for 26 February 2014).


**4 Chairman's Announcements** - To receive any announcements that the


Chairman may wish to make.


**5 Risk Management Strategy** - To receive a verbal update from the Head of Communities and Governance presenting the Committee with the Risk Management Strategy for the 2014/2015 financial year.


**6 Code of Corporate Governance Report** - To receive a report \* [Minute 81 \[166kb\]](#) from the Head of Communities and Governance presenting the Committee with the updated Code of Corporate Governance


**7 Internal Audit Progress Report** - To receive a report \* [Minute 88 \[19kb\]](#) from the Audit Team Leader updating the Committee on the work performed by Internal Audit in the 2013/14 financial year to date.

**8 Progress update on the Annual Governance Statement Action Plan** - To receive a report \* [Minute 83 \[164kb\]](#) from the Head of Communities and Governance updating the Committee on progress made against the 2012/13 Annual Governance Statement Action Plan.

**9 Internal Audit Strategy** - To receive a report \* [Minute 84 \[135kb\]](#) from the Audit Team Leader regarding the Internal Audit Strategy for the 2014/15 financial year.

**10 Strategic Audit Plan and Work Programme** - To receive a four-year Strategic Audit Plan for 2014/15 to 2017/18 and the Audit Work programme for the 2014/15 financial year \* [Minute 85 \[23kb\]](#).

**11 Grant Thornton's External Audit Update** - To receive an update \* [Minute 86 \[211kb\]](#) from the external auditors.

**12 Chairman's Annual Report** - To receive the Chairman's draft annual report \* [Minute 87 \[17kb\]](#) on the work of the Committee since May 2013 which will be submitted to Council on 30 April 2014.

**13 Internal Audit reports** - Committee to discuss any issues arising from any Audit reports they have received since the last meeting. During discussion of this item it may be necessary to pass the following resolution to exclude the press and public:

#### **ACCESS TO INFORMATION ACT - EXCLUSION OF THE PRESS AND PUBLIC**

**RECOMMENDED** that under section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in section 100I and paragraph 3 of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

#### **14 Identification of items for the next meeting: 27 May 2014**

Members are asked to note that the following items are already listed in the work programme for the following meeting:

Election of Chairman for 2014/15

Election of Vice-Chairman 2014/15

Internal Audit Charter

Internal Audit reports

Interim external audit report for 2014/15

External Audit Plan

External Audit progress report

Risk Management Strategy

Planned Audit Fee for 2014/15

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Kevin Finan**

Chief Executive

Monday 3 March 2014

	<p>Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Exe/Lowman Room on the first floor of the building is available from the main ground floor entrance.</p> <p>Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions</p>
	<p>An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or,</p> <p>if you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckey on:</p> <p>Tel: 01884 234209</p> <p>Fax: 01884 234318</p> <p>E-Mail: <a href="mailto:jstuckey@middevon.gov.uk">jstuckey@middevon.gov.uk</a></p>
Meeting agendas and minutes are available on the Council Website:	

[www.middevon.gov.uk](http://www.middevon.gov.uk)