

Agenda 27 May 2014

Mid Devon District Council

Audit Committee

27 May 2014 at 6.00pm

Exe Room, Phoenix House

(Date of next meeting: 24 June 2014)

Those attending are advised that this meeting will be audio recorded

AGENDA

Membership

Cllr M Binks

Cllr R M Deed

Cllr R Evans

Cllr F J Rosamond

Cllr J D Squire

Members are reminded of the need to make declarations of interest prior to any discussion which may take place


1. **Election of Chairman** - To elect a Chairman for the municipal year 2014/15.
2. **Election of Vice Chairman** - To elect a Vice-Chairman for the municipal year 2014/15.
3. **Apologies** -To receive any apologies for absence.
4. **Public Question Time** -To receive any questions relating to items on the Agenda from members of the public and replies thereto.





Note: A maximum of 30 minutes is allowed for this item.

5. **Minutes of the previous meeting** - To approve as a correct record the minutes of the Audit Committee held on 11 March 2014 (circulated with the Council Summons for 30 April 2014).

6. **Chairman's Announcements** -To receive any announcements that the

Chairman may wish to make.

7. **Performance and Risk Report for the final quarter of the 2013/14 Financial Year** - Report  [Minute 6 \[253kb\]](#) of the Head of Communities and Governance providing Members with an update on performance against the corporate plan and local service targets for the 2013/14 financial year as well as providing an update on the key business risks.

8. **Certification Work Report 2013/14** - To receive a report * [Minute 9 \[133kb\]](#) from the external auditors.
9. **External Audit Plan** - To receive a report * [Minute 8 \[200kb\]](#) from the external auditors.
10. **Progress update from the External Auditors** - To receive an update * [Minute 10 \[111kb\]](#) from Grant Thornton regarding progress with the external audit for 2014/15.
11. **Internal Audit Outturn Report for 2013/14** -Report * [Minute 11 \[373kb\]](#) of the Internal Audit Team Leader updating the Committee on the work performed by Internal Audit during the 2013/14 financial year, as required by the Public Sector Internal Audit Standards.
12. **Internal Audit reports** - Committee to discuss any issues arising from any Audit reports they have received since the last meeting.

During discussion of this item it may be necessary to pass the following resolution to exclude the press and public because of the possible need to discuss exempt information, either of a personal nature or information relating to financial or business affairs.

ACCESS TO INFORMATION ACT - EXCLUSION OF THE PRESS AND PUBLIC

RECOMMENDED that under section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act namely information relating to an individual OR paragraph 3 of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

13. **Starting time for Meetings** - Members to confirm the starting time of meetings for this municipal year.

14. Identification of items for the next meeting: 24 June 2014

Draft Annual Governance Statement (AGS)

Draft Annual report and accounts for year ended 31 March 2015

Internal Audit reports

Performance and Risk

Constitutional changes

Progress update from the external auditors

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Kevin Finan

Chief Executive

16 May 2014

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Exe/Lowman Room on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or, if you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckey on:

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Meeting agendas and minutes are available on the Council Website: www.middevon.gov.uk