

Meeting of the Audit Committee

Tuesday 24 June at 6.00pm
Exe Room, Phoenix House

(Date of next meeting: 23 September 2014)

Those attending are advised that this meeting will be audio recorded

Membership

M Binks
R M Deed
R Evans (Chairman)
F J Rosamond
J D Squire

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies** - To receive any apologies for absence.
2. **Public Question Time** - To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
3. **Minutes of the previous meeting** – To approve as a correct record the minutes of the meeting held on 18 June 2014 (minutes to follow).
4. **Chairman's Announcements** - To receive any announcements that the Chairman may wish to make.
5. **Annual Governance Statement**– To receive a report from the Head of Communities and Governance presenting the Committee with the Annual Governance Statement (Appendix A) and accompanying action plan (Appendix B) for 2013/14.
6. **Draft Annual Report and Accounts for Year Ended 31 March 2014** – Report of the Head of Finance presenting the Draft Annual Report and Accounts for the financial year 2013/14.

7. **Grant Thornton 2014/15 Audit Fee Letter** – To receive the annual Audit Fee letter from the external auditors.
8. **Identification of items for the next meeting: 23 September 2014**

The following items are currently listed in the work programme for the following meeting:

- Finalised Annual Report and Accounts 2013/14
- Finalised Annual Governance Statement (AGS)
- Grant Thornton's Annual Governance Report for 2013/14
- Progress update on the Annual Governance Statement Action Plan
- Performance and Risk report
- Internal Audit Progress Reports
- Internal Audit reports
- Financial Resilience report
- External Audit update

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Kevin Finan
Chief Executive
16 June 2014



Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Exe/Lowman Room on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions



An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or, if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

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Meeting agendas and minutes are available on the Council Website: www.middevon.gov.uk

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