## FINANCIAL UPDATE FOR THE THREE MONTHS TO 30 JUNE 2014

Cabinet Member	Cllr Neal Davey
Responsible Officer	Head of Finance

**Reason for Report:** To present a financial update in respect of the income and expenditure so far in the year.

# **RECOMMENDATION: 1 - The PDG note the financial monitoring information for the three months to 30 June 2014.**

**Relationship to the Corporate Plan:** The financial resources of the Council impact directly on its ability to deliver the corporate plan; prioritising the use of available resources brought forward and any future spending will be closely linked to key Council pledges from the updated Corporate Plan.

**Financial Implications:** Good financial management and administration underpins the entire document.

Legal Implications: None.

**Risk Assessment:** Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

## 1.0 Introduction

- 1.1 The purpose of this report is to highlight to Cabinet our current financial status and the likely reserve balances at 31 March 2015. It embraces both revenue, in respect of the General Fund and Housing Revenue Account, and capital and aims to focus attention on those areas which are unlikely to achieve budget. It is particularly important for next year's budget setting and, looking further ahead, with the medium term financial plan.
- 1.2 Favourable variances generating either increased income or cost savings are expressed as credits (), whilst unfavourable overspends or incomes below budget are positive numbers. This report only includes budget variances in excess of £10k as the purpose of the report is to concentrate on material issues that may require further investigation/action. Budget variances are expressed net of budgeted transfers to or from earmarked reserves, which were previously approved by Cabinet. A more detailed analysis will be provided with the final outturn report for the year.

# 2.0 Executive Summary of 2014/15

2.1 The table below shows the opening position of key operational balances of the Council, the forecasted in year movements and final predicted position at 31 March 2015

Usable Reserves	31/03/2014	Forecasted in year movement	31/03/2015
	£k	£k	£k
Revenue			
General Fund – see note	(2,460)	227	(2,233)
Housing Revenue Account	(2,004)	(56)	(2,060)
Capital			
Major Repairs Reserve	-	(307)	(307)
Capital Receipts Reserve	(835)	439	(396)
Capital Contingency Reserve	(963)	702	(261)

## 3.0 The General Fund Reserve

- 3.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2,460k as at 31/03/14.
- 3.2 The forecast General fund deficit for the current year is £227k as shown at Appendix A. The most significant items comprise:
  - Waste services Overtime and agency staff to assist and cover sickness £95k
  - Costs associated with move to the new recycling depot £70k
  - Interest received is now likely to be lower as the HRA has drawn down less money than previously envisaged for construction projects £50k
  - Car park income not expected to achieve budget £44k
  - Waste services Additional income for recycled glass £(40)k
  - Waste services Vehicle lease budget not required following outright purchase £(30)k
  - Legal increased salary costs associated with maternity cover and more s106 work £27k
  - Planning development fees under target £40k
  - Building Control fees under target £40k, but salary saving of £20k
  - Open spaces urgent repairs to a wall in Crediton £14k
- 3.3 Major variances are highlighted at Appendix B (for Members and other readers of this report we have now included a graphical representation of this position which is included as Appendix B1). The current incomes from our major funding streams are shown at Appendix C, whilst current employee costs are shown at Appendix D.

## 4.0 Capital Programme

- 4.1 The status of this year's capital programme, which includes slippage of £2,225k from 2013/14, is shown at Appendix G. (Members will note that Appendices E and F relate to the Housing Revenue Account and have been excluded).
- 4.2 Committed and Actual expenditure is currently £2,705k against a budgeted Capital Programme of £9,532k.

## 5.0 Capital Contingency Reserve

5.1 The Capital Earmarked Reserve has been set aside from Revenue to fund Capital Projects; the movement on this reserve is projected below:

£k

=====

Forecast Balance at 31 March 2015	(261)
Capital Earmarked Reserve at 1 April 2014	(963)
Funding required to support 2014/15 Capital Programme	702

## 6.0 Capital Receipts Reserve (Used to fund future capital programmes)

6.1 Unapplied useable capital receipts are used to part fund the capital programme, the movement on this account for the year to date is given below:

Unapplied Useable Capital Receipts at 1 April 2014 Net Receipts to date (includes RTB's)	£K (835) (8)
<b>Current Balance</b> Forecast further capital receipts in year Forecast Capital Receipts to be applied in year	<b>(843)</b> (369) 816
Forecast Unapplied capital receipts c/fwd 31 March 2015	(396)

6.2 In addition we are holding £236k at 1 April 2014 of useable Capital Receipts that are earmarked for new Council House building, each RTB sale will generate additional amounts to be added to this reserve.

## 7.0 Treasury Management

7.1 The interest position so far this financial year can be summarised as follows:

Interest Received: Interest from HRA funding Investment Income Received	<b>Budget</b> <b>£k</b> (110) (65)	Forecast £k (70) (55)	<b>Variance £k</b> 40 10
Net Interest	(175) =====	(125) ====	 50 ===

#### 8.0 Conclusion

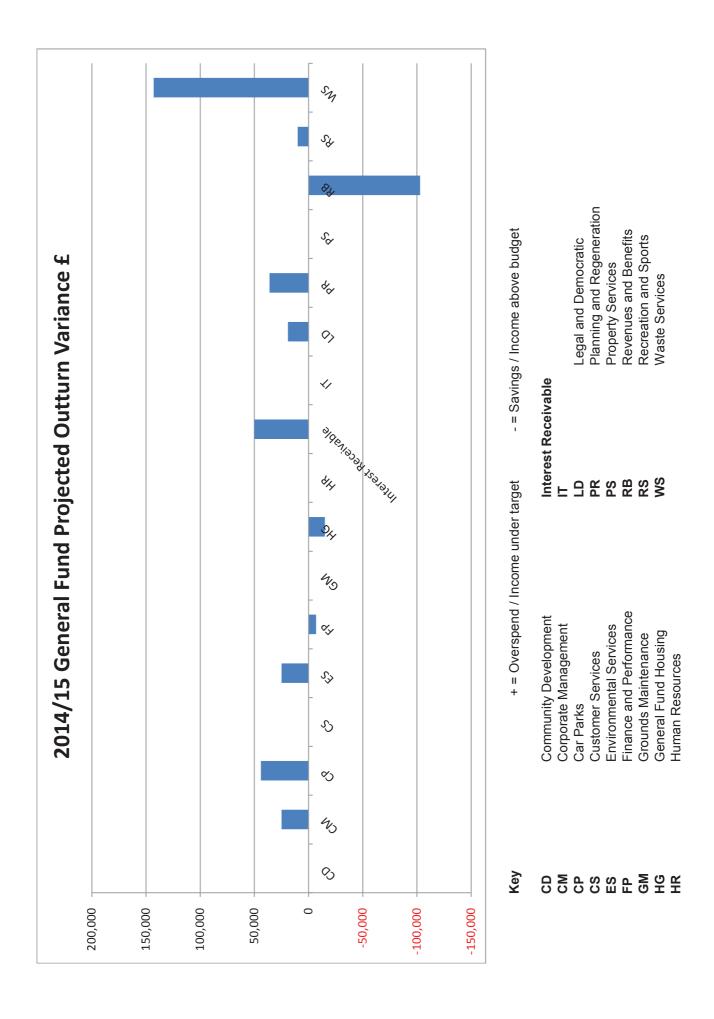
- 8.1 Members are asked to note the revenue and capital forecasts for the financial year 2014/15. It is early within the year to be predicting our likely outturn but nevertheless it is quite clear that a number of our service areas are experiencing difficulty in achieving their budgeted income and costs. As a result of the savings made over a number of years our budgets are now quite lean and there is less capacity to absorb unforeseen issues. There is without doubt a strong likelihood that we will be overspent by March 2015.
- 8.2 Looking ahead we will feed the current data into our budget compilation for 2015/16 and indeed meetings with managers are now taking place to try and find further savings going forward. Members will recall that further funding cuts are almost certain and therefore the service provision status quo cannot remain. In due course Members will have to consider the impact of various scenarios that will reduce the net budget and enable a balanced budget to be set.

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Circulation of the Report:	Cllr Neal Davey, Management Team

	TOR THE PERIOD OF AFRIE TO 30 JUNE 2014		2014/15 Budget	2014/15 Actual	Full Year Forecast Variation (Net of Trf to	Variance
					rked Reserves (EM	
	General Fund Summary	Note	£	£	£ 0 = On budget)	%
	CIIr P H D Hare -Scott					
CM	Corporate Management	Α	1,050,500	202,977	25,000	2.4%
LD	Legal & Democratic Services: Member Services	В	545,760	90,738	0	0.0%
	Cllr C J Eginton					
CP	Car Parks	С	(434,000)	(37,171)	44,000	10.1%
ES	Cemeteries & Public Health	D	(37,510)	(8,806)	11,000	-29.3%
GM	Grounds Maintenance	Е	542,680	115,277	0	0.0%
ES	Open Spaces	F	156,900	16,044	14,000	8.9%
WS	Waste Services	н	2,400,260	295,152	143,000	6.0%
	Clir C R Slade					
CD	Community Development	I .	419,900	42,571	0	0.0%
ES	Environmental Services incl. Licensing	D	691,300	121,969	0	0.0%
RS	Recreation And Sport	J	141,910	148,547	10,000	7.0%
	Clir N V Davey					
FP	Finance And Performance	κ	631,520	139,625	(7,000)	-1.1%
RB	Revenues And Benefits	L	311,550	(1,082,944)	(103,000)	-33.1%
	Clir R L Stanley					
HG	General Fund Housing	М	309,900	2,895	(15,000)	-4.8%
ES	ES: Private Sector Housing Grants	D	110,460	26,265	0	0.0%
PS	Property Services	G	755,430	77,173	0	0.0%
	Cllr R J Chesterton					
PR	Planning And Regeneration	Ν	415,620	18,702	36,000	8.7%
CD	Community Development: Markets	I	(21,910)	(5,865)	0	0.0%
	Clir B M Hull					
CS	Customer Services	0	797,360	193,319	0	0.0%
HR	Human Resources	Р	421,690	113,150	0	0.0%
IT	I.T. Services	Q	913,660	317,291	0	0.0%
LD	Legal & Democratic Services: Legal Services	в _	187,150	45,652	19,000	10.2%
	All Sections		10,310,130	832,560	177,000	1.7%
IE260	Interest Payable		8,110	0		0%
IE290	Interest Receivable		(175,000)	8,983	50,000	29%
	Contribution to Capital Programme		125,000			
	Net recharge to HRA		(1,205,890)	(1,016,950)		
	Capital financing Other major Income and Expenditure movements		122,520			
	Net 2014/15 General Fund Budgeted Expenditure	=	9,184,870	(175,407)		
	Forecast in year (Surplus) / Deficit			_	227,000	
	General Fund Reserve 01/04/14				(2,460,711)	
	Forecast General Fund Balance 31/03/15			=	(2,233,711)	

Appendix B

Note	e Description of Major Movements Comments		Full Year Forecast Variation (Net of Trf to EMR)
Α	Corporate Management Costs in relation to statutory backfunding of benefits.		25,000
в	Legal & Democratic Services: Member Services		25,000
_	Increased salary costs -increased S106 work & maternity cover Costs of recruitment & appointment due to a retirement Increased income to date, may increase from additional S106 work		20,000 7,000 (8,000) 19,000
с	<u>Car Parks</u> Early prediction of pay and display income not achieving budget. Night-time charging not expected to achieve income budget. Forcast is subject to change during the year.		22,000 22,000 44,000
D	Environmental Services combined Breavement Services salary overpsend due to restructure changes		11,000
	Other sundry movements		11,000
Е	Grounds Maintenance		
F	Open Spaces Urgent repair to Queen Elizabeth park wall in crediton Other sundry movements		0 14,000
G	Property Services		14,000
н	Waste Services		
	Predicted total cost of move to the new recycling depot Loan repayment for the new reycling baler Cost of four temporary members of staff to September 14 Over-time and agency spend up in Refuse due to additional rounds and catch-up Over-time and agency spend in Recycling due to sickness/holiday cover and move Hire and fuel costs for generators at Silverton Mill Rent at both Silverton Mill and the new depot Additional income for Glass - however price and demand can fluctuate Lease budget for refuse vehicles not required as vehicles purchased	e to new depot	70,000 19,000 20,000 35,000 20,000 9,000 (40,000) (30,000) 143,000
I	Community Development Other sundry movements		0
J	Recreation And Sport Leisure Income (all sites) Other sundry movements		10,000
к	Finance And Performance Salaries - appointment at less hours than budgeted		(7,000)
L	Revenues And Benefits Housing Benefit Subsidy NNDR Charity Rate Relief not required under new NNDR scheme		(7,000) (58,000) (45,000) (103,000)
М	General Fund Housing Underspend on salaries due to unfilled post pending management restructure		(15,000)
N	Planning And Regeneration Building Regulations fees under target / salary saving (dependent upon economic Development Control fees under target (dependent upon economic cycle) Preapplication Advice - actively selling advice, fee income up	cycle)	(15,000) 20,000 20,000 (4,000) 26,000
0	Customer Services		36,000
P	Human Resources Other sundry movements		0
Q	I.T. Services Other sundry movements		0
	FORECAST (SURPLUS)/DEFICIT AS AT 31/03/15		177,000
		Cabinet CWB DAAH MTE	37,000 12,000 (15,000) 143,000 <b>177,000</b>



## Appendix C

Building Control Fees Planning Fees Land Searches Car Parking Fees - See Below Leisure Fees & Charges Trade Waste Income Licensing	2014/15 Annual Budget £ (289,030) (640,000) (105,210) (689,860) (2,250,630) (569,900) (111,410) (4,656,040)	2014/15 Profiled Budget £ (72,258) (160,000) (26,303) (165,047) (543,427) (319,875) (19,853) (1,306,762)	2014/15 Actual £ (57,584) (285,033) (36,763) (148,273) (528,201) (331,406) (23,345) (1,410,605)	2014/15 Variance £ 14,674 (125,033) (10,461) 16,774 15,226 (11,531) (3,492) (103,843)	Full Year Forecast Variation £ 40,000 20,000 (7,000) 44,000 10,000 (8,000) 99,000	Variance % -14% -3% 7% -6% 0% 0% 7% -2.1%
Dev and Dianlay					S	Bud Income
<u>Pay and Display</u> Beck Square,Tiverton	(80,500)	(20,125)	(18,790)	1,335	Spaces 40	pa per space (2,013)
William Street, tiverton	(41,300)	(10,325)	(8,434)	1,891	45	(2,013)
Westexe South, Tiverton	(44,000)	(11,000)	(9,704)	1,296	51	(863)
Wellbrook Street, Tiverton	(13,900)	(3,475)	(3,058)	417	27	(515)
Market Street, Crediton	(37,600)	(9,400)	(7,478)	1,922	39	(964)
St Saviours Way, Crediton	(40,400)	(10,100)	(12,034)	(1,934)	190	(213)
Station Road, Cullompton	(23,000)	(5,750)	(5,195)	555	112	(205)
Multistorey, Tiverton	(90,800)	(22,700)	(22,853)	(153)	631	(144)
Market Car Park, Tiverton	(186,800)	(46,700)	(46,819)	(119)	122	(1,531)
Phoenix House, Tiverton	(5,000)	(1,250)	(864)	386	15	(333)
Additional Income 14/15	(44,000)	(11,000)	0	11,000	0	0
	(607,300)	(151,825)	(135,229)	16,596	1,272	(7,698)
Season Tickets	(31,500)	(1,143)	(1,143)	0		
Residents Parking	(9,110)	(578)	(578)	0		
Business parking	(9,000)	(137)	(137)	0		
Town Hall, Tiverton	0	0	(490)	(490)		
Other Income	(32,950)	(5,864)	(5,814)	50		
	(689,860)	(159,547)	(143,392)	16,155		
Standard Charge Notices (Off Street)	(22,000)	(5,500)	(4,881)	619		

2014/15 2014/15 2014/15 2014/15 Annual Budget Profiled Budget Actual Variance £ £ £ £ **Total Employee Costs General Fund** Car Parks 0 0 3,089 3,089 63,785 **Community Development** (12,252) 255,140 51,533 **Corporate Management** 814,520 203,630 209,035 5,405 **Customer Services** 670,660 167,665 156,926 (10,739)**Environmental Services** 923,530 230,883 214,453 (16,430) 140,321 Finance And Performance 587,280 146,820 (6, 499)General Fund Housing 46,723 33,368 (13, 355)186,890 **Grounds Maintenance** 417,410 104,353 99,700 (4,653)Human Resources 292,870 73,218 74,693 1,475 I.T. Services 529,450 132,363 120,367 (11,996) Legal & Democratic Services 370,940 92,735 106,446 13,711 Planning And Regeneration 1,420,670 355,168 339,429 (15,739)Property Services 79,023 70,513 (8,510) 316,090 Recreation And Sport 1,476,980 369.245 377.784 8.539 **Revenues And Benefits** 682,780 170,695 177,639 6,944 Waste Services 1,703,400 425,850 458,536 32,686 10,648,610 2,662,156 2,633,829 (28,327) **Housing Revenue Account BHO09** Repairs And Maintenance 947,660 236,915 236,225 (690) **BHO10** Supervision & Management 1,315,080 328,770 302,664 (26, 106)**BHO11 Special Services** 230,340 57,585 53,778 (3, 807)2,493,080 623,270 592,667 (30,603)

#### Total £ 13,141,690 £ 3,285,426 £ 3,226,497 £(58,929)

Appendix D

	2014/15 Annual Budget £	2014/15 Profiled Budget £	2014/15 Actual £	2014/15 Variance £
Agency Staff				
General Fund				
Car Parks	0	0	0	0
Community Development	0	0	0	0
Corporate Management	0	0	0	0
Customer Services	0	0	3,568	3,568
Environmental Services	0	0	0	0
Finance And Performance	0	0	0	0
General Fund Housing	0	0	0	0
Grounds Maintenance	5,000	1,250	0	(1,250)
Human Resources	0	0	0	0
I.T. Services	0	0	0	0
Legal & Democratic Services	0	0	6,259	6,259
Planning And Regeneration	0	0	0	0
Property Services	0	0	0	0
Recreation And Sport	0	0	0	0
Revenues And Benefits	0	0	(4,009)	(4,009)
Waste Services	30,000	7,500	11,034	3,534
	35,000	8,750	16,852	8,102
Housing Revenue Account				
BHO09 Repairs And Maintenance	2,000	500	0	(500)
BHO10 Supervision & Management	0	0	(1,050)	(1,050)
BHO11 Special Services	0	0	0	0
	2,000	500	(1,050)	(1,550)
Total	£ 37,000	£ 9,250	£ 15,802	£ 6,552

EVON DISTRICT COUNCIL	FORING OF 2014/15 CAPITAL PROGRAMME
MID DEVON	MONITORING

Code	Scheme	Approved Capital Programme	Total Slippage B/fwd & Adj to Approved Capital	Budgeted Capital Programme	Actual Expenditure	committea Expenditure	Total	variance to Auj Capital Programme	
$\uparrow$		-2014/13 E		5 III	બ	£	ы	બ	
	Leisure								
	Lords Meadow Leisure Centre								
CA618 Lo	Lords Meadow All Weather Pitch		38,000	38,000	9,125	3,259	12,383	(25,617)	
Ш	Exe Valley Leisure Centre								
CA622 A	Additional Car parking provision	0	18,000	18,000	39,650	5,536	45,187	27,187	
U	<u>General Car parks</u>								
CA709 M	MSCP improvements	50,000	0	50,000	(6,144)	0	(6,144)	(56,144)	
0	Other MDDC Buildings								
CA403 Tc CA811 A	Town Hall Redevelopment Project Associated works to new Recycling premises '16 shop'	0	47,000 50,000	47,000 50,000	4,845	1,545 0	6,390	(40,610) (50,000)	
0	Plav Areas								
CA616 Ti CA608 PI	Tiverton skale park replacement - end of life Play area refutbishment	50,000	27,000 64,000	27,000 114,000	20,590	5,960 0	26,550 0	(450) (114,000)	
0	Other								
CA431 pe	Public Convenience- Lowman Green, Twenton remodel for kicksk subject to payback Deskid	0	60,000	60,000			0	(60,000)	
CA432 Ld CA420 La	radius conventiones - the Green, creation remover for unying rount ratiowing ross or Lords Madow Depot Land drainage flood defence schemes	0 25,000	20,000 25,000	20,000 50,000	42,495	1,090	0 43,585	(20,000) (6,415)	
2	ICT								
	HR/Payroll system		3,000	3,000	3,347	19,009	22,356		
CA423 C	Continued replacement of WAN/LAN	30,000	30,000	60,000	0 0	0 0	0 0	(60,000)	
	oerver ram expansionupgiades	000'00	000°04						/ Note Klosk project will be circa £15k & therefore coded to Bevenue, the tr
	Unified comms /Telephony/Customer 1st	85,000	-15,000	70,000					(70,000) projects cost for this project will therefore be revised to £55k.
CA436 W	Web I ransformation Dirital Transformation	55,000	0 89 000	55,000 89 000	10,611	282	10,892	(44, 108) (89 000)	
	Digital Transformation - Customer Portal	60,000	-15,000	45,000					
CA439 M	Mobile Working inc members	40,000		40,000	0				
CA440 Fi	Finance Cash receipting upgrade	30,000	000 07	30,000	0 0	0 0	0 0	(30,000)	
	Economic Development	3							
CA504 Se CA505 Pa	Schemes as yet to be identified Parmier Market (conversion of pig pens into units and walkway cover)	100,000 30,000	70,000 80,000	170,000	00	00	00	(170,000) (110,000)	
R	Replacement Vehicles								
2	Refuse Collection								
CA814 D	Dennis Eagle Terberg RCV 22-26t (or equivalent)	160,000		160,000	0	0	0	(160,000)	
Υ.	Recycling								
CA815 5 CA816 1	5 No. Dennis Eagle Terberg Recycling Kerbloader 18t (or equivalent) 1 No. very narrow access Cabstar recycling kerbloader 4.5t	500,000 65,000		500,000 65,000	0 0	0 0	0 0	(500,000) (65,000)	
-									

Appendix G

		Approved	Total Slippage	Budgeted	Actual	Committed		Variance to Adj	Notes
Code	le	Capital Programme 2014/15	B/fwd & Adj to Approved Capital Programme 14/15	Capital Programme 2014/15	Expenditure	Expenditure	Total	Capital Programme	
	Private Sector Housing								
				c			¢	c	This sum of £1,142k has been placed in an Earmarked Reserve which will be
06200	Slippage from 2013/14 to be prioritised 00 Disabled Facilities Grants - Mandatory - Council Houses *	285 000	0 0	0 285 000		57.556	0 57 556	0 (227 444)	0 released when required 44)
CG201	01 Disabled Facilities Grants - Mandatory - Private Sector *	450,000	0	450,000	97,766	205,328	303,093	(146,907)	
CG202	02 Houses in Muttiple Occupation Grants					4,072	4,072	4,072	
020202						752	752	752	
CG208	08 Loans Scheme (Wessex Re-Investment Trust)	0		0		70	0	0	
CG209	09 DFG's Discretionary - C Houses						0	0	
CG210	CG210 Common Parts Grants						0 0	0	
CG21	CG215 Work in Default / Discretionary Grants	000,001	0	0			00	0	
		amtimmee letet ett its	- Contraction Constant Line	Currents hold of	taide the ledger is C3				
	Prease now mise possible communities are areased on treate cuprenty for wark communitarition trade exect mousing areas rule analysis areased on the state of the prease areased on the state of the prease areased on the state of the prease of the state of the st	DFG's amounting to *£	374k; these are effectives	vely ring fenced, there	s sector nousing Granus neu outside me reuger is z 2000. are effectively ring fenced, therefore leaving £95k uncomi	ook. committed. (£469k - £37	4k)		
	Commitments include all approved grants. The timing of when these are drawn down is dependent on the client (upto 1 year), therefore at year end although sums may be committed, some may be carried forward to 2015/16 as slippage.	vn is dependent on the	client (upto 1 year), the	erefore at year end alt	hough sums may be	committed, some may t 	e carried forward to 20	15/16 as slippage.	
		025 000	c	035 000	00L LU	110 020	000 996	1000 0311	
	Assistance to RSLs (Affordable Housing)	200	>	200,000			000,000	(040'00L)	
CA2C	CA200 Affordable Housing	317,000	0	317,000	4,854	0	4,854	(312,146)	
		317,000	0	317,000	4,854		4,854	(312,146)	
	Housing Revenue Account								
	Major Repair Allowance (MRA), Major Works 30 Yr Plan & Decent Homes Backlog								
CA10	CA100 Funding	4,700,000	-307,000	4,393,000	233,526	1,09	1,328,493	(3,064,507)	
CA10	CA102 Sewerage Treatment Facilities		61,000	61,000	(1,328)		2,940	(58,060)	
CA11	CA112 Birchen Lane - re development of unit for housing conversion	120,000	60,000	180,000	2,145		4,350	(175,650)	
CA11	CA113 Council House Building - St Andrews Street	0	1,029,000	1,029,000	81,692	122,542	204,234	(824,766)	
CA11	CA114 Council House Building - Fir Close Willand	0	691,000	691,000	73,110	559,365	632,475	(58,525)	
CA11	CA115 Housing Server replacement & Progress upgrade	0	20,000	20,000	0	0	0	(20,000)	
CA116	16 Westexe South Shops - Walkway and flat roofs on shops	25,000		25,000	0	0	0	(25,000)	
		4,845,000	1,554,000	6,399,000	389,145	1,783,347	2,172,492	(4,226,508)	
	CAPITAL PROGRAMME GRAND TOTAL	7,307,000	2,225,000	9,532,000	609,603	2,095,022	2,704,625	(6,827,375)	