

Decent and Affordable Homes Policy Development Group

15 July 2014 at 2.15pm  
Exe Room, Phoenix House, Tiverton

Next Meeting: 9 September 2014

*Those attending are advised that this meeting will be audio recorded*

**Membership**

**Councillors**

Mrs E M Andrews  
W J Daw  
P J Heal (Chairman)  
R F Radford  
Mrs J R Rendle  
P F Williams  
R Wright

**AGENDA**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1. **Apologies and Substitute Members** - To receive any apologies for absence and notice of appointment of substitutes.
2. **Public Question Time** - To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

3. **Minutes** – To approve as a correct record the minutes of the meeting held on 20 May 2014 (circulated with Council Summons for 2 July 2014).
4. **Chairman's Announcements** – To receive any announcements that the Chairman may wish to make.
5. **Review of Cash Incentive Scheme** – To receive a report from the Housing Services Manager informing them that in common with other Registered Providers of social housing, the Council offers an incentive to people wishing to downsize. Members of the Policy Development Group are asked to review this scheme.

Committee Administrator: Sarah Lees

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6. **Housing Business Plan** – To receive the 2014/15 Business Plans in the Homelessness, Allocations & Lettings, Tenancy Services, Building Services and Care Services areas.
7. **Care Services** – To receive a verbal update from the Head of Housing and Property Services.
8. **Interim report from the Devon Home Choice Project Group** – To receive a verbal update from the Working Group as to progress so far.
9. **Identification of Items for the Next Meeting – 9 September 2014**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Performance and Risk
- Financial Monitoring
- Tenant Involvement Policy (to be confirmed)
- Tenant Involvement Strategy (to be confirmed)
- Housing Strategy (to be confirmed)
- Update from the Devon Home Choice Working Group

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Kevin Finan**  
**Chief Executive**  
Monday 7 July 2014

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Exe / Lowman Rooms on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

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