

Decent and Affordable Homes Policy Development Group

9 September 2014 at 2.15pm  
Exe Room, Phoenix House, Tiverton

Next Meeting: 25 November 2014

*Those attending are advised that this meeting will be audio recorded*

**Membership**

**Councillors**

Mrs E M Andrews  
W J Daw  
P J Heal (Chairman)  
R F Radford  
Mrs J R Rendle  
P F Williams  
R Wright

**AGENDA**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1. **Apologies and Substitute Members** - To receive any apologies for absence and notice of appointment of substitutes.
2. **Public Question Time** - To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

3. **Minutes** – To approve as a correct record the minutes of the meeting held on 15 July 2014 (circulated with Council Summons for 3 September 2014).
4. **Chairman's Announcements** – To receive any announcements that the Chairman may wish to make.
5. **Financial update for the three months to 30 June 2014** – To receive a report from the Head of Finance detailing the financial monitoring for the three months to 30 June 2014 in respect of the services within this PDG's remit.

Committee Administrator: Sarah Lees

Tel: (01884) 234310

Email: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)

6. **Performance and Risk report for the first quarter of 2014-15** – To consider a report of the Head of Communities and Governance providing Members with an update on performance against the corporate plan and local service targets for 2014/5 as well as providing an update on the key business risks.
7. **Review of Neighbourhood Management Policy** – To receive a report from the Housing Services Manager requesting that the Group review the Neighbourhood Management Policy in order to ensure that it takes account of health and safety concerns.
8. **Tenancy Home Checks** – To receive a briefing paper from the Housing Services Manager.
9. **Devon Home Choice Working Group** – To receive an update on progress so far.
10. **Identification of Items for the Next Meeting – 25 November 2014**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Budget update for 2015/16
- Financial Monitoring
- Performance and Risk for the second quarter of 2014/15
- Empty Homes Strategy and Action Plan
- Tenant Involvement Policy (to be confirmed)
- Tenant Involvement Strategy (tbc)
- ASB Policy (tbc)
- Tenancy Agreement (tbc)
- Housing Strategy (tbc)

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Kevin Finan**  
**Chief Executive**  
1 September 2014

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Exe/Lowman Room on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

Committee Administrator: Sarah Lees

Tel: (01884) 234310

Email: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)

This document is available on the Council's Website at: [www.middevon.gov.uk](http://www.middevon.gov.uk)

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or, if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

Fax: 01884 234318

E-Mail: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use social media to report on proceedings at this meeting.

Meeting agendas and minutes are available on the Council Website: [www.middevon.gov.uk](http://www.middevon.gov.uk)

Committee Administrator: Sarah Lees

Tel: (01884) 234310

Email: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)

This document is available on the Council's Website at: [www.middevon.gov.uk](http://www.middevon.gov.uk)