

## Mid Devon District Council

### Managing the Environment Policy Development Group

2.00pm – 12 March 2013  
Exe Room, Phoenix House, Tiverton

*The next meeting will be held on Tuesday 14 May 2013*

#### Membership

Councillor M A Lucas (Chairman)  
Councillor Mrs D L Brandon  
Councillor D R Coren  
Councillor J M Downes  
Councillor J D Squire  
Councillor Mrs M E Squires  
Councillor Mrs N Woollatt

#### A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1. **Apologies and Substitute Members** - To receive any apologies for absence and notices of appointment of substitutes.
2. **Public Question Time** - To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
  
Note: A maximum of 30 minutes is allowed for this item.
3. **Minutes of the Previous Meeting** – To approve as a correct record the minutes of the Meeting of the Group held on 15 January 2013 (circulated with Council Summons).
4. **Chairman's Announcements** – To receive any announcements that the Chairman may wish to make.
5. **Financial update for the ten months to 31 January 2013** – Report of the Head of Finance detailing the financial monitoring in respect of the ten months to 31 January 2013.

Committee Administrator: Sally Gabriel  
Tel: (01884) 234229  
Email: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)

This document is available on the Council's Website at: [www.middevon.gov.uk](http://www.middevon.gov.uk)

6. **Budget 2013/14 – Statutory/Non Statutory Services** – To receive a report from the Head of Finance reviewing the Council's approved 2013/14 Budget to illustrate where service provision is a statutory requirement.
7. **Performance and Risk** – Report of the Head of Communities and Governance providing Members with an update on performance against the corporate plan and local service targets for the 2012/13 financial year as well as providing an update on the key business risks.
8. **Street Naming and Numbering Policy** - To receive a report of the Head of ICT regarding the above policy
9. **Play Area Safety Inspection Policy** – Report from the Open Spaces and Bereavement Services Manager reporting on the review play area risk assessments and safety inspections.
10. **Smoke Free Play Areas** – Verbal report from the Head of Environmental Services
11. **Sandbag provision** – Report of the Head of Environmental Services critically examining the arrangements for providing sandbags.
12. **Chairman's Annual Report** - To receive the Chairman's draft annual report on the work of the Group since May 2012 which will be submitted to Council on 24 April 2013.
13. **Identification of Items for the next meeting –14 May 2013**

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Kevin Finan**  
Chief Executive  
4 March 2013



Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Exe/Lowman Rooms on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions



An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

Fax: 01884 234318

E-Mail: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)

Committee Administrator: Sally Gabriel

Tel: (01884) 234229

Email: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)

This document is available on the Council's Website at: [www.middevon.gov.uk](http://www.middevon.gov.uk)

Committee Administrator: Sally Gabriel  
Tel: (01884) 234229

Email: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)

This document is available on the Council's Website at: [www.middevon.gov.uk](http://www.middevon.gov.uk)