FINANCIAL UPDATE FOR THE THREE MONTHS TO 30 JUNE 2014

Cabinet Member Cllr Neal Davey **Responsible Officer** Head of Finance

Reason for Report: To present a financial update in respect of the income and expenditure so far in the year.

RECOMMENDATION: 1 – The PDG note the financial monitoring information for the income and expenditure for the three months to 30 June 2014.

Relationship to the Corporate Plan: The financial resources of the Council impact directly on its ability to deliver the corporate plan; prioritising the use of available resources brought forward and any future spending will be closely linked to key Council pledges from the updated Corporate Plan.

Financial Implications: Good financial management and administration underpins the entire document.

Legal Implications: None.

Risk Assessment: Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

1.0 Introduction

- 1.1 The purpose of this report is to highlight to Cabinet our current financial status and the likely reserve balances at 31 March 2015. It embraces both revenue, in respect of the General Fund and Housing Revenue Account, and capital and aims to focus attention on those areas which are unlikely to achieve budget. It is particularly important for next year's budget setting and, looking further ahead, with the medium term financial plan.
- 1.2 Favourable variances generating either increased income or cost savings are expressed as credits (), whilst unfavourable overspends or incomes below budget are positive numbers. This report only includes budget variances in excess of £10k as the purpose of the report is to concentrate on material issues that may require further investigation/action. Budget variances are expressed net of budgeted transfers to or from earmarked reserves, which were previously approved by Cabinet. A more detailed analysis will be provided with the final outturn report for the year.

2.0 Executive Summary of 2014/15

2.1 The table below shows the opening position of key operational balances of the Council, the forecasted in year movements and final predicted position at 31 March 2015

Usable Reserves	31/03/2014	Forecasted in year movement	31/03/2015
	£k	£k	£k
Revenue			
General Fund – see note	(2,460)	227	(2,233)
Housing Revenue Account	(2,004)	(56)	(2,060)
Capital			
Major Repairs Reserve	_	(307)	(307)
Capital Receipts Reserve	(835)	439	(396)
Capital Contingency Reserve	(963)	702	(261)

3.0 The General Fund Reserve

- 3.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2,460k as at 31/03/14.
- 3.2 The forecast General fund deficit for the current year is £227k as shown at Appendix A. The most significant items comprise:
 - Waste services Overtime and agency staff to assist and cover sickness £95k
 - Costs associated with move to the new recycling depot £70k
 - Interest received is now likely to be lower as the HRA has drawn down less money than previously envisaged for construction projects £50k
 - Car park income not expected to achieve budget £44k
 - Waste services Additional income for recycled glass £(40)k
 - Waste services Vehicle lease budget not required following outright purchase £(30)k
 - Legal increased salary costs associated with maternity cover and more s106 work £27k
 - Planning development fees under target £40k
 - Building Control fees under target £40k, but salary saving of £20k
 - Open spaces urgent repairs to a wall in Crediton £14k
- 3.3 Major variances are highlighted at Appendix B (for Members and other readers of this report we have now included a graphical representation of this position which is included as Appendix B1). The current incomes from

our major funding streams are shown at Appendix C, whilst current employee costs are shown at Appendix D.

4.0 Capital Programme

- 4.1 The status of this year's capital programme, which includes slippage of £2,225k from 2013/14, is shown at Appendix G. (Members will note that Appendices E and F relate to the Housing Revenue Account and have been excluded).
- 4.2 Committed and Actual expenditure is currently £2,705k against a budgeted Capital Programme of £9,532k.

5.0 Capital Contingency Reserve

5.1 The Capital Earmarked Reserve has been set aside from Revenue to fund Capital Projects; the movement on this reserve is projected below:

	=====
Forecast Balance at 31 March 2015	(261)
Capital Earmarked Reserve at 1 April 2014 Funding required to support 2014/15 Capital Programme	(963) 702
	~

£k

CI.

6.0 Capital Receipts Reserve (Used to fund future capital programmes)

6.1 Unapplied useable capital receipts are used to part fund the capital programme, the movement on this account for the year to date is given below:

Unapplied Useable Capital Receipts at 1 April 2014 Net Receipts to date (includes RTB's)	(835) (8)
Current Balance Forecast further capital receipts in year Forecast Capital Receipts to be applied in year	(8 43) (369) 816
Forecast Unapplied capital receipts c/fwd 31 March 2015	(396)

6.2 In addition we are holding £236k at 1 April 2014 of useable Capital Receipts that are earmarked for new Council House building, each RTB sale will generate additional amounts to be added to this reserve.

7.0 Treasury Management

7.1 The interest position so far this financial year can be summarised as follows:

Interest Received:

	Budget	Forecast	Variance
	£k	£k	£k
Interest from HRA funding	(110)	(70)	40
Investment Income Received	(65)	(55)	10
Net Interest	(175)	(125)	50
	=====	====	===

8.0 Conclusion

- 8.1 Members are asked to note the revenue and capital forecasts for the financial year 2014/15. It is early within the year to be predicting our likely outturn but nevertheless it is quite clear that a number of our service areas are experiencing difficulty in achieving their budgeted income and costs. As a result of the savings made over a number of years our budgets are now quite lean and there is less capacity to absorb unforeseen issues. There is without doubt a strong likelihood that we will be overspent by March 2015.
- 8.2 Looking ahead we will feed the current data into our budget compilation for 2015/16 and indeed meetings with managers are now taking place to try and find further savings going forward. Members will recall that further funding cuts are almost certain and therefore the service provision status quo cannot remain. In due course Members will have to consider the impact of various scenarios that will reduce the net budget and enable a balanced budget to be set.

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Circulation of the Report: Cllr Neal Davey, Management Team

GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL TO 30 JUNE 2014

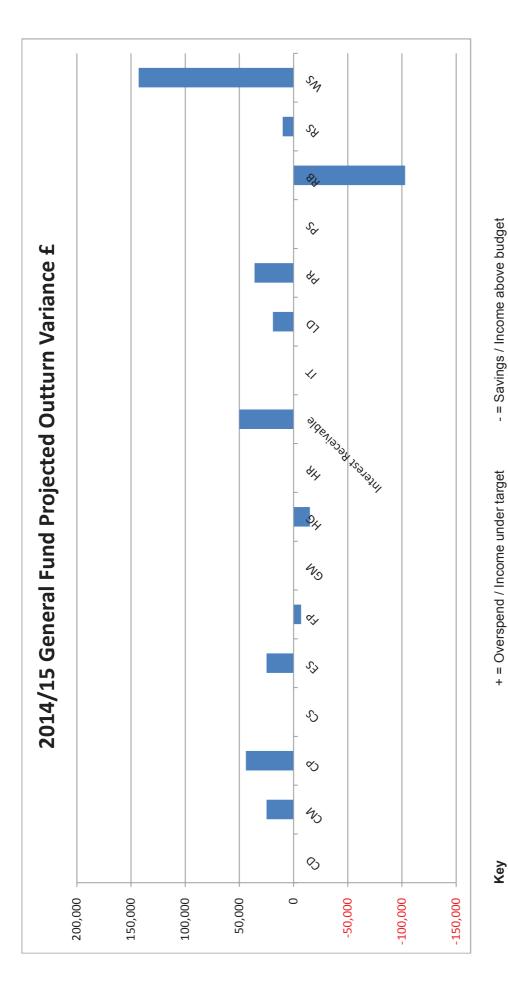
	FOR THE PERIOD 01 APRIL TO 30 JUNE 2014					
			2014/15 Budget	2014/15 Actual	Full Year Forecast Variation (Net of Trf to	Variance
		Note	£	£	rked Reserves (EMF £	⊀)) %
	General Fund Summary	Note	L		0 = On budget)	70
	•			`	3 -4,	
	CIIr P H D Hare -Scott					
CM	Corporate Management	A	1,050,500	202,977	25,000	2.4%
LD	Legal & Democratic Services: Member Services	В	545,760	90,738	0	0.0%
	CIIr C J Eginton					
CP	Car Parks	С	(434,000)	(37,171)	44,000	10.1%
ES	Cemeteries & Public Health	D	(37,510)	(8,806)	11,000	-29.3%
GM	Grounds Maintenance	E	542,680	115,277	0	0.0%
ES	Open Spaces	F	156,900	16,044	14,000	8.9%
WS	Waste Services	Н	2,400,260	295,152	143,000	6.0%
	Clir C R Slade					
CD	Community Development	1	419,900	42,571	0	0.0%
ES	Environmental Services incl. Licensing	D	691,300	121,969	0	0.0%
RS	Recreation And Sport	J	141,910	148,547	10,000	7.0%
110	redication with oport	Ü	141,010	140,047	10,000	7.070
	Clir N V Davey					
FP	Finance And Performance	K	631,520	139,625	(7,000)	-1.1%
RB	Revenues And Benefits	L	311,550	(1,082,944)	(103,000)	-33.1%
	Cllr R L Stanley					
HG	General Fund Housing	М	309,900	2,895	(15,000)	-4.8%
ES	ES: Private Sector Housing Grants	D	110,460	26,265	0	0.0%
PS	Property Services	G	755,430	77,173	0	0.0%
			,			
	Cllr R J Chesterton					
PR	Planning And Regeneration	N	415,620	18,702	36,000	8.7%
CD	Community Development: Markets	I	(21,910)	(5,865)	0	0.0%
	CIIr B M Hull					
CS	Customer Services	0	797,360	193,319	0	0.0%
HR	Human Resources	Р	421,690	113,150	0	0.0%
IT	I.T. Services	Q	913,660	317,291	0	0.0%
LD	Legal & Democratic Services: Legal Services	В	187,150	45,652	19,000	10.2%
	All Sections	_	10,310,130	832,560	177,000	1.7%
IE260	Interest Payable		8,110	0		0%
IE290	Interest Payable Interest Receivable		(175,000)	8,983	50,000	29%
	morost reservable		(170,000)	0,000	00,000	2070
	Contribution to Capital Programme		125,000			
	Net recharge to HRA		(1,205,890)	(1,016,950)		
	Capital financing		122,520			
	Other major Income and Expenditure movements					
	Net 2014/15 General Fund Budgeted Expenditure	_	9,184,870	(175,407)		
	Forecast in year (Surplus) / Deficit			_	227,000	
	General Fund Reserve 01/04/14				(2,460,711)	
	Forecast General Fund Balance 31/03/15			_	(2,233,711)	
				=		

Appendix B

177,000

GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL TO 30 JUNE 2014

Note	Description of Major Movements Comments		Full Year Forecast Variation (Net of Trf to EMR)
Α	Corporate Management Costs in relation to statutory backfunding of benefits.		25,000
В	Legal & Democratic Services: Member Services Increased salary costs -increased S106 work & maternity cover Costs of recruitment & appointment due to a retirement		25,000 20,000 7,000
•	Increased income to date, may increase from additional S106 work		(8,000) 19,000
С	Car Parks Early prediction of pay and display income not achieving budget. Night-time charging not expected to achieve income budget. Forcast is subject to change during the year.		22,000 22,000 44,000
D	Environmental Services combined Breavement Services salary overpsend due to restructure changes Other sundry movements		11,000
Е	Grounds Maintenance		11,000
	Grounds Maintenance		0
F	Open Spaces Urgent repair to Queen Elizabeth park wall in crediton Other sundry movements		14,000
G	Property Services		14,000
н	Waste Services Predicted total cost of move to the new recycling depot Loan repayment for the new reycling baler		70,000 19,000
	Cost of four temporary members of staff to September 14		40,000
	Over-time and agency spend up in Refuse due to additional rounds and catch-up Over-time and agency spend in Recycling due to sickness/holiday cover and move	to new depot	20,000 35,000
	Hire and fuel costs for generators at Silverton Mill		20,000
	Rent at both Silverton Mill and the new depot Additional income for Glass - however price and demand can fluctuate		9,000 (40,000)
	Lease budget for refuse vehicles not required as vehicles purchased		(30,000)
ı	Community Development Other sundry movements		143,000
J	Recreation And Sport		0
	Leisure Income (all sites)		10,000
	Other sundry movements		
K	Finance And Performance		0
	Salaries - appointment at less hours than budgeted		(7,000)
L	Revenues And Benefits		(7,000)
	Housing Benefit Subsidy NNDR Charity Rate Relief not required under new NNDR scheme		(58,000) (45,000)
	,		(103,000)
М	General Fund Housing Underspend on salaries due to unfilled post pending management restructure		(15,000) (15,000)
N	Planning And Regeneration		
	Building Regulations fees under target / salary saving (dependent upon economic Development Control fees under target (dependent upon economic cycle)	cycle)	20,000 20,000
	Preapplication Advice - actively selling advice, fee income up		(4,000)
0	<u>Customer Services</u>		0
Р	Human Resources Other sundry movements		
Q	I.T. Services Other sundry movements		0
	FORECAST (SURPLUS)/DEFICIT AS AT 31/03/15		177,000
		Cabinet	37,000
		CWB	12,000
		DAAH MTE	(15,000) 143,000
		m I L	177,000



C C C C C C C C C C C C C C C C C C C	Community Development Corporate Management Car Parks Customer Services Environmental Services Finance and Performance Grounds Maintenance General Fund Housing	Interest Receivable IT LD PR PS RB RS	Legal and Democratic Planning and Regeneration Property Services Revenues and Benefits Recreation and Sports Waste Services	
Ŧ	Human Resources			

GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL TO 30 JUNE 2014

Standard Charge Notices (Off Street)

Building Control Fees Planning Fees Land Searches Car Parking Fees - See Below Leisure Fees & Charges Trade Waste Income Licensing	2014/15 Annual Budget £ (289,030) (640,000) (105,210) (689,860) (2,250,630) (569,900) (111,410) (4,656,040)	2014/15 Profiled Budget £ (72,258) (160,000) (26,303) (165,047) (543,427) (319,875) (19,853) (1,306,762)	2014/15 Actual £ (57,584) (285,033) (36,763) (148,273) (528,201) (331,406) (23,345) (1,410,605)	2014/15 Variance £ 14,674 (125,033) (10,461) 16,774 15,226 (11,531) (3,492) (103,843)	Full Year Forecast Variation £ 40,000 20,000 (7,000) 44,000 10,000 (8,000) 99,000	Variance % -14% -3% -7% -6% 0% 0% -7% -2.1%
Pay and Display					Spaces	Bud Income pa per space
Beck Square, Tiverton	(80,500)	(20,125)	(18,790)	1,335	40	(2,013)
William Street,tiverton Westexe South,Tiverton	(41,300) (44,000)	(10,325) (11,000)	(8,434) (9,704)	1,891 1,296	45 51	(918) (863)
Wellbrook Street, Tiverton	(13,900)	(3,475)	(3,058)	417	27	(515)
Market Street, Crediton	(37,600)	(9,400)	(7,478)	1,922	39	(964)
St Saviours Way, Crediton	(40,400)	(10,100)	(12,034)	(1,934)	190	(213)
Station Road, Cullompton	(23,000)	(5,750)	(5,195)	555	112	(205)
Multistorey, Tiverton	(90,800)	(22,700)	(22,853)	(153)	631	(144)
Market Car Park, Tiverton	(186,800)	(46,700)	(46,819)	(119)	122	(1,531)
Phoenix House, Tiverton	(5,000)	(1,250)	(864)	386	15	(333)
Additional Income 14/15	(44,000)	(11,000)	0 (405,000)	11,000	0	0 (7.000)
	(607,300)	(151,825)	(135,229)	16,596	1,272	(7,698)
Season Tickets	(31,500)	(1,143)	(1,143)	0		
Residents Parking	(9,110)	(578)	(578)	0		
Business parking	(9,000)	(137)	(137)	0		
Town Hall, Tiverton	0	0	(490)	(490)		
Other Income	(32,950)	(5,864)	(5,814)	50		
	(689,860)	(159,547)	(143,392)	16,155		

(22,000)

(5,500)

(4,881)

619

GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL TO 30 JUNE 2014

	2014/15	2014/15	2014/15	2014/15
	Annual Budget	Profiled Budget	Actual	Variance
Total Fundame Costs	£	£	£	£
Total Employee Costs				
General Fund				
Car Parks	0	0	3,089	3,089
Community Development	255,140	63,785	51,533	(12,252)
Corporate Management	814,520	203,630	209,035	5,405
Customer Services	670,660	167,665	156,926	(10,739)
Environmental Services	923,530	230,883	214,453	(16,430)
Finance And Performance	587,280	146,820	140,321	(6,499)
General Fund Housing	186,890	46,723	33,368	(13,355)
Grounds Maintenance	417,410	104,353	99,700	(4,653)
Human Resources	292,870	73,218	74,693	1,475
I.T. Services	529,450	132,363	120,367	(11,996)
Legal & Democratic Services	370,940	92,735	106,446	13,711
Planning And Regeneration	1,420,670	355,168	339,429	(15,739)
Property Services	316,090	79,023	70,513	(8,510)
Recreation And Sport	1,476,980	369,245	377,784	8,539
Revenues And Benefits	682,780	170,695	177,639	6,944
Waste Services	1,703,400	425,850	458,536	32,686
	10,648,610	2,662,156	2,633,829	(28,327)
Housing Revenue Account				
BHO09 Repairs And Maintenance	947,660	236,915	236,225	(690)
BHO10 Supervision & Management	1,315,080	328,770	302,664	(26,106)
BHO11 Special Services	230,340	57,585	53,778	(3,807)
	2,493,080	623,270	592,667	(30,603)

Total £ 13,141,690 £ 3,285,426 £ 3,226,497 £(58,929)

Total £ 37,000 £ 9,250 £ 15,802 £ 6,552

Agency Staff	2014/15 Annual Budget £	2014/15 Profiled Budget £	2014/15 Actual £	2014/15 Variance £
General Fund				
Car Parks	0	0	0	0
Community Development	0	0	0	0
Corporate Management	0	0	0	0
Customer Services	0	0	3,568	3,568
Environmental Services	0	0	0	0
Finance And Performance	0	0	0	0
General Fund Housing	0	0	0	0
Grounds Maintenance	5,000	1,250	0	(1,250)
Human Resources	0	0	0	0
I.T. Services	0	0	0	0
Legal & Democratic Services	0	0	6,259	6,259
Planning And Regeneration	0	0	0	0
Property Services	0	0	0	0
Recreation And Sport	0	0	0	0
Revenues And Benefits	0	0	(4,009)	(4,009)
Waste Services	30,000	7,500	11,034	3,534
	35,000	8,750	16,852	8,102
Housing Revenue Account				
BHO09 Repairs And Maintenance	2,000	500	0	(500)
BHO10 Supervision & Management	0	0	(1,050)	(1,050)
BHO11 Special Services	0	0	0	0
	2,000	500	(1,050)	(1,550)

MID DEVON DISTRICT COUNCIL MONITORING OF 2014/15 CAPITAL PROGRAMME

		Annual	Total Olivera	D. observed	Antini	Committeed		Verience to Adi	Notes
		Capital	B/fwd & Adj to	Capital	Expenditure	Expenditure	Total	Capital	
Code	cheme	2014/15	Approved Capital Programme 14/15	Programme 2014/15				Programme	
	distrib	3	3	3	3	3	£	£	
	ords Maadow Laisure Centre								
CA618	<u> </u>		000 86	38 000	9 125	2000	12 383	(25 617)	
3									
CA622		0	18.000	18.000	39.650	5.536	45.187	27.187	
!									
CA709		20 000	C	50 000	(6 144)	c	(6 144)	(56 144)	
5)						
CA403 CA811	403 Town Hall Redevelopment Project 811 Associated works to new Recycling premises '16 shop'	0	47,000	47,000	4,845	1,545	0,390	(40,610) (50,000)	
	Play Areas								
CA616 CA608	616 Tiverton skate park replacement - end of life 808 Play area refurbishment	20,000	27,000	27,000	20,590	5,960	26,550	(450) (114,000)	
	Other								
Č	Public Convenience- Lowman Green, Tiverton remodel for kiosk subject to payback	c	C					-	
CA4431	431 period Public Convenience - The Green, Crediton remodel for drying room following loss of	o (000,00	900,000			o ((90,000)	
CA432 CA420	432 Lords Meadow Depot 420 Land drainage flood defence schemes	25,000	20,000	20,000	42,495	1,090	0 43,585	(20,000) (6,415)	
	IOI								
CA426	HR/Payroll system		3,000	3,000	3,347	19,009	22,356	19,356	
CA423	423 Continued replacement of WAN/LAN	30,000	30,000	000'09	0		0	(60,000)	
CA425	425 Server Farm expansion/upgrades	30,000	40,000	70,000	0	0	0	(70,000)	
CA433	Unified comms /Telephony/Customer 1st	85,000	-15,000	70,000	0	0	0	(70,000)	Note Kiosk project will be circa £15k & therefore coded to Revenue, the total (70,000) projects cost for this project will therefore be revised to £55k.
CA436	Web Transformation	55,000	0	55,000	10,611	282	10,892	(44,108)	
CA437	437 Digital Transformation	0	89,000	89,000	(089'9)	() 6,680	0	(89,000)	
CA438		000'09	-15,000	45,000			0	(45,000)	
CA439		40,000		40,000			0	(40,000)	
CA440	440 Finance Cash receipting upgrade 442 Arc Server Spatial	30,000	40.000	30,000	-	0	0	(30,000)	
	Economic Development								
CA504		100,000	70,000	170,000	0	0	0	(170,000)	
CA5	505 Pannier Market (conversion of pig pens into units and walkway cover)	30,000	80,000	110,000			0	(110,000)	
	Replacement Vehicles								
	Refuse Collection								
CA814	Dennis Eagle Terberg RCV 22-26t (or equivalent)	160,000		160,000	0	0	0	(160,000)	
	Recycling								
CA815 CA816	915 S No. Dennis Eagle Terberg Recycling Kerbloader 18t (or equivalent) 816 1. No. very narrow access Cabstar recycling kerbloader 4.5t	500,000		500,000	00	00	00	(500,000)	
			000 120	100	1			0000000	
		1,310,000	000,179	1,981,000	117,839	9 43,360	161,200	(1,819,800)	

		Approved	Total Slippage	Budgeted	Actual	Committed		Variance to Adi	Notes
		Capital	B/fwd & Adj to	Capital	Expenditure	Expenditure	Total	Capital	
Code	le Scheme	Programme 2014/15	Approved Capital Programme 14/15	Programme 2014/15				Programme	
	Private Sector Housing		c	c			c	c	This sum of £1,142k has been placed in an Earmarked Reserve which will be
CG200		285,000	000	285,000	92 70	57,556	57,556	(227,444)	
CG202		000,004	•	000,064			4,072	4,072	
CG203	03 Home Repair Assisted Grants					909	909	909	
CG205	US House Renovation Grants 08 Loans Scheme (Wessex Re-Investment Trust)	0		0		797	797	757	
CG209	09 DFG's Discretionary - C Houses						0	0	
CG210	10 Common Parts Grants	400 000		000 000			0 0	000,001	
CG21	CG215 Work in Default / Discretionary Grants	0000	0	000,001			0	0	
	Please note where possible commitments are raised on the Finance Ledger Currently the total commitment for Private Sector Housing Grants held outside the ledger is £288k.	Itly the total commitme	nt for Private Sector Ho	ousing Grants held o	utside the ledger is £2	68k.	4		
	Instituted particuted an undersperi budgets on ringer entants. Concurrences on a modification of year, therefore at year end atthough sums may be committed, some may be carried forward to 2015/16 as slippage. Commitments include all approved grants. The timing of when these are drawn down is dependent on the client (upto 1 year), therefore at year end atthough sums may be committed, some may be carried forward to 2015/16 as slippage.	is dependent on the	client (upto 1 year), the	erefore at year end al	though sums may be o	committed, some may b	e carried forward to 20	15/16 as slippage.	
			•						
	And the DOI of Afferdable Harriston	000,650	0	000,000			200,000	(400,320)	
	Assistance to rolls (Anordable housing)								
CA200	CA200 Affordable Housing	317,000	0	317,000	4,854	0	4,854	(312,146)	
		317,000	0	317,000	4,854		4,854	(312,146)	
	Housing Revenue Account								
	Major Repair Allowance (MRA), Major Works 30 Yr Plan & Decent Homes Backlog								
CA100		4,700,000	-307,000	4,393,000	233,526	0,1	1,328,493	(3,064,507)	
CA102	32 Sewerage Treatment Facilities		61,000	61,000			2,940	(28,060)	
CA112	12 Birchen Lane - re development of unit for housing conversion	120,000	000'09	180,000		2,205	4,350	(175,650)	
CA113	13 Council House Building - St Andrews Street	0	1,029,000	1,029,000	81,692	122,542	204,234	(824,766)	
CA114	CA114 Council House Building - Fir Close Willand	0	691,000	691,000		559,365	632,475	(58,525)	
CA11£	CA115 Housing Server replacement & Progress upgrade	0	20,000	20,000	0	0	0	(20,000)	
CA116	CA116 Westexe South Shops - Walkway and flat roofs on shops	25,000		25,000	0	0	0	(25,000)	
		4 945 000	4 554 000	000 000 9		1100 001 1	001 011	(4 226 500)	
		4,045,000	000,4566,1	nnn'eec'o	369,145		2,112,432	(4,220,300)	
	CAPITAL PROGRAMME GRAND TOTAL	7,307,000	2,225,000	9,532,000	609,603	2,095,022	2,704,625	(6,827,375)	