

**FINANCIAL UPDATE FOR THE SIX MONTHS TO 30 SEPTEMBER 2014**

**Cabinet Member**                      Cllr Neal Davey  
**Responsible Officer**                Head of Finance

**Reason for Report:** To present a financial update in respect of the income and expenditure so far in the year.

**RECOMMENDATION(S): 1: The PDG notes the financial monitoring information for the income and expenditure for the six months to 30 September 2014.**

**Relationship to the Corporate Plan:** The financial resources of the Council impact directly on its ability to deliver the corporate plan; prioritising the use of available resources brought forward and any future spending will be closely linked to key Council pledges from the updated Corporate Plan.

**Financial Implications:** Good financial management and administration underpins the entire document.

**Legal Implications:** None.

**Risk Assessment:** Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

**1.0 Introduction**

- 1.1 The purpose of this report is to highlight to Cabinet our current financial status and the likely reserve balances at 31 March 2015. It embraces both revenue, in respect of the General Fund and Housing Revenue Account, and capital and aims to focus attention on those areas which are unlikely to achieve budget. It is particularly important for next year's budget setting and, looking further ahead, with the medium term financial plan.
- 1.2 Favourable variances generating either increased income or cost savings are expressed as credits (negative numbers), whilst unfavourable overspends or incomes below budget are debits (positive numbers). This report only includes budget variances in excess of £10k as the purpose of the report is to concentrate on material issues that may require further investigation/action. Budget variances are expressed net of budgeted transfers to or from earmarked reserves, which were previously approved by Cabinet. A more detailed analysis will be provided with the final outturn report for the year.

## 2.0 Executive Summary of 2014/15

2.1 The table below shows the opening position of key operational balances of the Council, the forecasted in year movements and final predicted position at 31 March 2015:

<b>Usable Reserves</b>	<b>31/03/2014</b>	<b>Forecasted in year movement</b>	<b>31/03/2015</b>
	<b>£k</b>	<b>£k</b>	<b>£k</b>
<b>Revenue</b>			
General Fund – see note	<b>(2,460)</b>	<b>172</b>	<b>(2,288)</b>
Housing Revenue Account	<b>(2,004)</b>	<b>(51)</b>	<b>(2,055)</b>
<b>Capital</b>			
Major Repairs Reserve	<b>-</b>	<b>(307)</b>	<b>(307)</b>
Capital Receipts Reserve	<b>(835)</b>	<b>439</b>	<b>(396)</b>
Capital Contingency Reserve	<b>(963)</b>	<b>647</b>	<b>(316)</b>

## 3.0 The General Fund Reserve

3.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2,460k as at 31/03/14.

3.2 The forecast General fund deficit for the current year is £172k as shown at Appendix A. The most significant movements this month comprise:

- An improvement in Development Control fees £(20)k
- The Housing Benefit subsidy position looks better £(18)k
- Building Regulation income up £(10)k
- Consultancy for individual election registration £ 40k
- Construction infrastructure levy scheme fees not realised £ 18k
- Hire costs for additional refuse vehicle £ 19k

3.3 Major variances are highlighted at Appendix B. The current incomes from our major funding streams are shown at Appendix C, whilst current employee costs are shown at Appendix D.

## 4.0 Capital Programme

4.1 The status of this year's capital programme is shown at Appendix G.

4.2 Committed and Actual expenditure is currently £6,499k against a budgeted Capital Programme of £11,526k. (This has moved from £10,496k reported last month as the budget has been adjusted to reflect: the investment in recycling vehicles to which funding has been brought forward from 15/16 of MTFP £289k, projected spend on energy saving

initiatives on our housing stock that is funded from the Renewable Energy Fund £270k, and also £471k revised budget in relation to Council House Building at St Andrews Street (please see para 6.2.1 below)).

- 4.2.1 The original Capital Programme included £1,029k for the delivery of 10 new Housing Revenue Account properties at St Andrews Street. This project has now been further enhanced and remodelled to enable the provision of 14 new units. The revised budget is now £1,500k; however it will receive £280k funding from the Homes and Communities Agency; which will therefore reduce the amount required to fund this project from the Housing Maintenance Fund.
- 4.3 Forecast underspends currently amount to £65k; £50k in relation the work associated with the new recycling premises which has been charged to Revenue and £15k in connection with the new Kiosk project for Customer Services, again that will be charged to revenue as it is under our £20k de minimis.
- 4.4 Forecast slippage into 2015/16 amounts to £635k at this point in time. This in the main relates to £465k in relation to major repairs of our council houses, £180k of this will be reprioritised next year and £285k in relation to Council House disabled facilities grants will be coded to a capital budget in private sector housing.

## 5.0 Capital Contingency Reserve

- 5.1 The Capital Earmarked Reserve has been set aside from Revenue to fund Capital Projects; the movement on this reserve is projected below:

	£k
Capital Earmarked Reserve at 1 April 2014	(963)
Funding required to support 2014/15 Capital Programme	647
<b>Forecast Balance at 31 March 2015</b>	<b>(316)</b>
	=====

## 6.0 Capital Receipts Reserve (Used to fund future capital programmes)

- 6.1 Unapplied useable capital receipts are used to part fund the capital programme, the movement on this account for the year to date is given below:

	£k
Unapplied Useable Capital Receipts at 1 April 2014	(835)
Net Receipts to date (includes 6 RTB's)	(123)
<b>Current Balance</b>	<b>(958)</b>
Forecast further capital receipts in year	(254)
Forecast Capital Receipts to be applied in year	816
<b>Forecast Unapplied capital receipts c/fwd. 31 March 2015</b>	<b>(396)</b>
	=====

- 6.2 In addition we are holding £236k at 1 April 2014 of useable Capital Receipts that are earmarked for new Council House building, each “Right to Buy” (RTB) sale will generate additional amounts to be added to this reserve.

## 7.0 Treasury Management

- 7.1 The interest position so far this financial year can be summarised as follows:

### Interest Received:

	<b>Budget</b>	<b>Forecast</b>	<b>Variance</b>
	<b>£k</b>	<b>£k</b>	<b>£k</b>
Interest from HRA funding	(110)	(60)	50
Investment Income Received	(65)	(65)	0
	-----	-----	-----
<b>Net Interest</b>	<b>(175)</b>	<b>(125)</b>	<b>50</b>
	=====	=====	=====

## 8.0 Conclusion

- 8.1 Members are asked to note the revenue and capital forecasts for the financial year. It is quite clear that a number of our service areas are experiencing difficulty in achieving their budgeted income and costs in the current year. Indeed as this report now covers the first six months of the financial year it is almost certain that we will have overspent by March 2015. This is of concern for the future.
- 8.2 Looking ahead we will feed the current data into our budget compilation for 2015/16 and the medium term financial plan. Members will recall that further funding cuts are almost certain and therefore the service provision status quo cannot remain. In due course Members will have to consider the impact of various scenarios that will reduce the net budget and enable a balanced budget to be set.

### **Contact for more information:**

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### **Circulation of the Report:**

Cllr Neal Davey, Management Team

**GENERAL FUND  
FINANCIAL MONITORING INFORMATION  
FOR THE PERIOD 01 APRIL TO 30 SEPTEMBER 2014**

**Appendix A**

			2014/15 Annual Budget	Full Year Forecast Variation (Net of Trf to Earmarked Reserves (EMR))	Variance
		Note	£	£	%
		(0 = On budget)			
<b>General Fund Summary</b>					
<b>Cllr P H D Hare -Scott</b>					
CM	Corporate Management	<b>A</b>	1,050,500	34,000	3.2%
LD	Legal & Democratic Services: Member/Election Services	<b>B</b>	545,760	40,000	7.3%
<b>Cllr C J Eginton</b>					
CP	Car Parks	<b>C</b>	(434,000)	44,000	10.1%
ES	Cemeteries & Public Health	<b>D</b>	(37,510)	11,000	-29.3%
GM	Grounds Maintenance	<b>E</b>	542,680	0	0.0%
ES	Open Spaces	<b>F</b>	156,900	14,000	8.9%
WS	Waste Services	<b>H</b>	2,400,260	257,000	10.7%
<b>Cllr C R Slade</b>					
CD	Community Development	<b>I</b>	419,900	(23,800)	-5.7%
ES	Environmental Services incl. Licensing	<b>D</b>	691,300	(25,500)	-3.7%
RS	Recreation And Sport	<b>J</b>	141,910	17,000	12.0%
<b>Cllr N V Davey</b>					
FP	Finance And Performance	<b>K</b>	631,520	(25,000)	-4.0%
RB	Revenues And Benefits	<b>L</b>	311,550	(117,000)	-37.6%
<b>Cllr R L Stanley</b>					
HG	General Fund Housing	<b>M</b>	309,900	(33,400)	-10.8%
ES	ES: Private Sector Housing Grants	<b>D</b>	110,460	0	0.0%
PS	Property Services	<b>G</b>	755,430	(24,000)	-3.2%
<b>Cllr R J Chesterton</b>					
PR	Planning And Regeneration	<b>N</b>	415,620	(22,000)	-5.3%
CD	Community Development: Markets	<b>I</b>	(21,910)	14,500	66.2%
<b>Cllr B M Hull</b>					
CS	Customer Services	<b>O</b>	797,360	3,500	0.4%
HR	Human Resources	<b>P</b>	421,690	24,000	5.7%
IT	I.T. Services	<b>Q</b>	913,660	(13,200)	-1.4%
LD	Legal & Democratic Services: Legal Services	<b>B</b>	187,150	12,000	6.4%
<b>All Sections</b>			<b>10,310,130</b>	<b>187,100</b>	<b>1.8%</b>
IE260	Interest Payable		8,110		0%
IE290	Interest Receivable		(175,000)	50,000	29%
	Contribution to Capital Programme		125,000		
	Net recharge to HRA		(1,205,890)		
	Capital financing		122,520		
	Other major Income and Expenditure movements				
	EMR for Waste Services - recycling depot move			(65,000)	
<b>Net 2014/15 General Fund Budgeted Expenditure</b>			<b>9,184,870</b>		
Forecast in year (Surplus) / Deficit				<b>172,100</b>	
General Fund Reserve 01/04/14				<b>(2,460,711)</b>	
<b>Forecast General Fund Balance 31/03/15</b>				<b>(2,288,611)</b>	

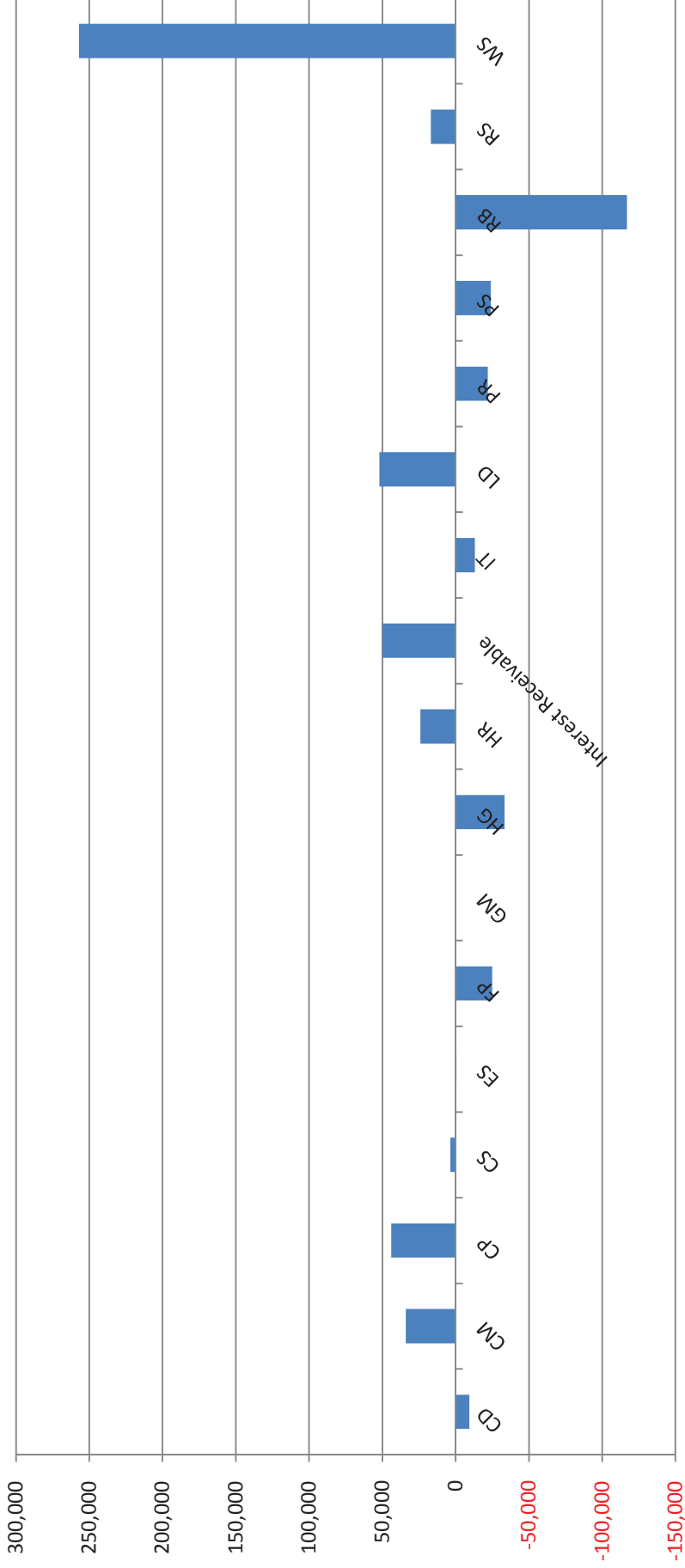
**GENERAL FUND**  
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Appendix B

Note	Description of Major Movements	Comments	Full Year Forecast Variation (Net of Trf to EMR)	PDG
<b>A</b>	<b><u>Corporate Management</u></b>			
	Costs in relation to pension backfunding calculations provided by DCC's pension fund actuary.		34,000	Cabinet
			<u>34,000</u>	
<b>B</b>	<b><u>Legal &amp; Democratic Services</u></b>			
	Increased salary costs -increased S106 work & maternity cover		20,000	Cabinet
	Costs of recruitment & appointment due to a retirement		7,000	Cabinet
	Consultancy for individual election registration (IER) - this is a worse case scenario as a claim will be submitted to the Cabinet Office for additional funding		40,000	Cabinet
	Increased income to date, may increase from additional S106 work		(15,000)	Cabinet
			<u>52,000</u>	
<b>C</b>	<b><u>Car Parks</u></b>			
	Early prediction of pay and display income not achieving budget.		22,000	MTE
	Night-time charging not expected to achieve income budget.		22,000	MTE
	Forecast is subject to change during the year.		<u>44,000</u>	
<b>D</b>	<b><u>Environmental Services combined</u></b>			
	Bereavement Services salary overspend due to restructure changes		11,000	MTE
	Environmental Enforcement salary savings due to vacant post & staff changes		(10,000)	CWB
	Environmental Health salary savings vacant posts		(10,000)	CWB
	Other sundry movements		(5,500)	CWB
			<u>(14,500)</u>	
<b>E</b>	<b><u>Grounds Maintenance</u></b>			
			<u>0</u>	
<b>F</b>	<b><u>Open Spaces</u></b>			
	Urgent repair to Queen Elizabeth park wall in Crediton		14,000	MTE
			<u>14,000</u>	
<b>G</b>	<b><u>Property Services</u></b>			
	Public Convenience savings due to TTC taking over 4 Tiverton PC's		(14,000)	MTE
	Vacant posts in Property Services		(10,000)	MTE
			<u>(24,000)</u>	
<b>H</b>	<b><u>Waste Services</u></b>			
	Predicted total cost of move to the new recycling depot - (£65k included in a 14/15 ear marked reserve)		70,000	MTE
	Loan repayment for the new recycling baler		19,000	MTE
	One off training and installation costs for the new recycling baler		20,000	MTE
	Cost of temporary members of staff in Refuse and Recycling		60,000	MTE
	Over-time and agency spend up in Refuse mostly due to additional rounds and catch-up		30,000	MTE
	Over-time and agency spend in Recycling due to sickness/holiday cover and move to new depot		35,000	MTE
	Hire and fuel costs for generators at Silverton Mill		20,000	MTE
	Rent at both Silverton Mill and the new depot		9,000	MTE
	Additional income for Glass - however price and demand can fluctuate		(40,000)	MTE
	Lease budget for refuse vehicles not required as vehicles purchased		(30,000)	MTE
	Overspend on fuel in Refuse as budget reduced in 14-15 for route optimisation		20,000	MTE
	Hire cost for additional Refuse vehicle		39,000	MTE
	Trade waste income forecast to be higher then budgeted		(10,000)	MTE
	Predicted increase in trade waste disposal charges		25,000	MTE
	Other sundry movements		(10,000)	MTE
			<u>257,000</u>	
<b>I</b>	<b><u>Community Development</u></b>			
	Salary savings, vacant post and uncovered maternity leave		(24,300)	CWB
	Market income not achieving target budget- proactive work is being carried out to try and rectify this		20,000	CWB
	Other sundry movements		(5,000)	CWB
			<u>(9,300)</u>	
<b>J</b>	<b><u>Recreation And Sport</u></b>			
	Salaries LMLC		10,000	CWB
	Maintenance overspend		5,000	CWB
	Other sundry movements		2,000	CWB
			<u>17,000</u>	
<b>K</b>	<b><u>Finance And Performance</u></b>			

	Salaries - uncovered maternity	(25,000) Cabinet
		<u>(25,000)</u>
<b>L</b>	<b><u>Revenues And Benefits</u></b>	
	Housing Benefit Subsidy	(72,000) CWB
	NNDR Charity Rate Relief not required under new NNDR scheme	(45,000) CWB
		<u>(117,000)</u>
<b>M</b>	<b><u>General Fund Housing</u></b>	
	Underspend on salaries due to unfilled post pending management restructure	(28,000) DAAH
	DCC funding for Youth Homelessness Post	(20,000) DAAH
	Grant funding - Red House for vulnerable young adults, currently being examined to see whether this in year overspend can be funded from ear marked reserves	14,600 DAAH
		<u>DAAH</u>
		<u>(33,400)</u>
<b>N</b>	<b><u>Planning And Regeneration</u></b>	
	Building Regulations fees under target / salary saving	20,000 CWB
	Development Control fees	(60,000) CWB
	CIL income not received	18,000 CWB
		<u>(22,000)</u>
<b>O</b>	<b><u>Customer Services</u></b>	
	Purchase of payment kiosk for reception area	15,000 CWB
	Postage	(6,000) CWB
	Other sundry movements	(5,500) CWB
		<u>3,500</u>
<b>P</b>	<b><u>Human Resources</u></b>	
	Income target for selling services not going to be achieved	17,000 Cabinet
	Increased salary costs due to JE	7,000 Cabinet
		<u>24,000</u>
<b>Q</b>	<b><u>I.T. Services</u></b>	
	Vacant post currently being filled by an apprentice, resulting in salary savings	(13,200) Cabinet
		<u>(13,200)</u>
	<b>FORECAST (SURPLUS)/DEFICIT AS AT 31/03/15</b>	<b><u>187,100</u></b>
	<b>Cabinet</b>	71,800
	<b>CWB</b>	(153,300)
	<b>DAAH</b>	(33,400)
	<b>MTE</b>	302,000
		<b><u>187,100</u></b>

# 2014/15 General Fund Projected Outturn Variance £



## Key

- CD Community Development
- CM Corporate Management
- CP Car Parks
- CS Customer Services
- ES Environmental Services
- FP Finance and Performance
- GM Grounds Maintenance
- HG General Fund Housing
- HR Human Resources

+ = Overspend / Income under target

## Interest Receivable

- IT Legal and Democratic
- LD Planning and Regeneration
- PR Property Services
- PS Revenues and Benefits
- RB Recreation and Sports
- RS Waste Services
- WS

- = Savings / Income above budget



**GENERAL FUND**  
**FINANCIAL MONITORING INFORMATION**  
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**Appendix C**

	2014/15 Annual Budget	2014/15 Profiled Budget	2014/15 Actual	2014/15 Variance	Full Year Forecast Variation	Variance %
	£	£	£	£	£	%
PR1007101 Building Control Fees	(297,030)	(148,515)	(115,356)	33,159	50,000	-17%
PR2007101 Planning Fees	(672,000)	(336,000)	(470,394)	(134,394)	(60,000)	9%
PR2107201 Land Searches	(105,210)	(52,605)	(73,496)	(20,891)	(15,000)	14%
Car Parking Fees - See Below	(689,860)	(313,894)	(294,485)	19,410	44,000	-6%
Leisure Fees & Charges	(2,377,630)	(1,108,978)	(1,105,965)	3,013	0	0%
WS7107101 Trade Waste Income	(569,900)	(332,525)	(338,457)	(5,932)	(10,000)	2%
Licensing	(111,410)	(38,890)	(44,492)	(5,602)	(8,000)	7%
Market Income	(131,420)	(65,710)	(48,158)	17,552	20,000	-15%
	<b>(4,954,460)</b>	<b>(2,397,117)</b>	<b>(2,490,803)</b>	<b>(93,686)</b>	<b>21,000</b>	<b>-0.4%</b>

					Bud Income pa per space
				Spaces	
<b>Pay and Display</b>					
CP5407301 Beck Square, Tiverton	(80,500)	(40,250)	(39,041)	1,209	40 (2,013)
CP5407303 William Street, Tiverton	(41,300)	(20,650)	(17,390)	3,260	45 (918)
CP5407305 Westexe South, Tiverton	(44,000)	(22,000)	(20,627)	1,373	51 (863)
CP5407306 Wellbrook Street, Tiverton	(13,900)	(6,950)	(6,306)	644	27 (515)
CP5407307 Market Street, Crediton	(37,600)	(18,800)	(16,552)	2,248	39 (964)
CP5407308 St Saviours Way, Crediton	(40,400)	(20,200)	(25,173)	(4,973)	190 (213)
CP5407309 Station Road, Cullompton	(23,000)	(11,500)	(11,054)	446	112 (205)
CP5207322 Multistorey, Tiverton	(90,800)	(45,400)	(49,235)	(3,835)	631 (144)
CP5107327 Market Car Park, Tiverton	(186,800)	(93,400)	(96,056)	(2,656)	122 (1,531)
CP5407329 Phoenix House, Tiverton	(5,000)	(2,500)	(1,908)	592	15 (333)
Additional Income 14/15	(44,000)	(22,000)	0	22,000	0 0
	<b>(607,300)</b>	<b>(303,650)</b>	<b>(283,341)</b>	<b>20,309</b>	<b>1,272 (7,698)</b>
CP5407311 <b>Season Tickets</b>	(31,500)	(2,087)	(2,087)	0	
CP5407317 <b>Residents Parking</b>	(9,110)	(1,134)	(1,134)	0	
CP5407319 <b>Business parking</b>	(9,000)	(174)	(203)	(29)	
CP5407328 <b>Town Hall, Tiverton</b>	0	0	(1,005)	(1,005)	
CP5107323 <b>Other Income</b>	(32,950)	(6,850)	(6,715)	135	
	<b>(689,860)</b>	<b>(313,894)</b>	<b>(294,485)</b>	<b>19,410</b>	
CP5404612 <b>Standard Charge Notices (Off Street)</b>	<b>(22,000)</b>	<b>(11,000)</b>	<b>(12,423)</b>	<b>(1,423)</b>	

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**Appendix D**

	2014/15 Annual Budget £	2014/15 Profiled Budget £	2014/15 Actual £	2014/15 Variance £
<b><u>Total Employee Costs</u></b>				
<b>General Fund</b>				
Community Development	255,140	127,570	102,609	(24,961)
Corporate Management	814,520	407,260	422,768	15,508
Customer Services	670,660	335,330	321,694	(13,636)
Environmental Services	923,530	461,765	428,437	(33,328)
Finance And Performance	587,280	293,640	277,849	(15,791)
General Fund Housing	186,890	93,445	74,175	(19,270)
Grounds Maintenance	417,410	208,705	197,431	(11,274)
Human Resources	292,870	146,435	159,039	12,604
I.T. Services	529,450	264,725	241,052	(23,673)
Legal & Democratic Services	370,940	185,470	206,518	21,048
Planning And Regeneration	1,420,670	710,335	684,482	(25,853)
Property Services	316,090	158,045	141,328	(16,717)
Recreation And Sport	1,476,980	738,490	766,665	28,175
Revenues And Benefits	682,780	341,390	350,198	8,808
Waste Services	1,703,400	851,700	883,535	31,835
	<u>10,648,610</u>	<u>5,324,305</u>	<u>5,257,779</u>	<u>(66,526)</u>
<b>Housing Revenue Account</b>				
BHO09 Repairs And Maintenance	947,660	473,830	459,084	(14,746)
BHO10 Supervision & Management	1,315,080	657,540	607,686	(49,854)
BHO11 Special Services	230,340	115,170	106,355	(8,815)
	<u>2,493,080</u>	<u>1,246,540</u>	<u>1,173,125</u>	<u>(73,415)</u>
<b>Total</b>	<b>£ 13,141,690</b>	<b>£ 6,570,845</b>	<b>£ 6,430,904</b>	<b>£(139,942)</b>

	2014/15 Annual Budget £	2014/15 Profiled Budget £	2014/15 Actual £	2014/15 Variance £
<b><u>Agency Staff</u></b>				
<b>General Fund</b>				
CD1702 Car Parks	0	0	0	0
CM1702 Community Development	0	0	0	0
CP1702 Corporate Management	0	0	0	0
CS1702 Customer Services	0	0	5,382	5,382
ES1702 Environmental Services	0	0	0	0
FP1702 Finance And Performance	0	0	0	0
HG1702 General Fund Housing	0	0	0	0
GM1702 Grounds Maintenance	5,000	2,500	0	(2,500)
HR1702 Human Resources	0	0	0	0
IT1702 I.T. Services	0	0	0	0
LD1702 Legal & Democratic Services	0	0	6,259	6,259
PR1702 Planning And Regeneration	0	0	0	0
PS1702 Property Services	0	0	0	0
RS1702 Recreation And Sport	0	0	0	0
RB1702 Revenues And Benefits	0	0	(0)	(0)
WS1702 Waste Services	30,000	15,000	30,677	15,677
	<u>35,000</u>	<u>17,500</u>	<u>42,317</u>	<u>24,817</u>
<b>Housing Revenue Account</b>				
BHO09 BHO09 Repairs And Maintenance	2,000	1,000	0	(1,000)
BHO10 BHO10 Supervision & Management	0	0	2,465	2,465
BHO11 BHO11 Special Services	0	0	0	0
	<u>2,000</u>	<u>1,000</u>	<u>2,465</u>	<u>1,465</u>
<b>Total</b>	<b>£ 37,000</b>	<b>£ 18,500</b>	<b>£ 44,783</b>	<b>£ 26,283</b>

**HOUSING REVENUE ACCOUNT**  
**FINANCIAL MONITORING INFORMATION**  
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**Appendix E**

Housing Revenue Account (HRA)			2014/15 Annual Budget Notes      £	2014/15 Actual £	Forecast Variance £	Variance %
BHO01	BHO01 Dwelling Rents	A	(12,466,560)	(6,731,535)	42,000	-0.3%
BHO02	BHO02 Non Dwelling Rents	B	(525,060)	(278,884)	6,000	-1.1%
BHO03	BHO03 Warden Services	C	(329,080)	(82,783)	20,000	-6.1%
BHO04	BHO04 Leaseholders' Service Charges	D	(13,500)	0	0	0.0%
BHO05	BHO05 Contributions Towards Expenditure	E	(35,300)	(18,530)	0	0.0%
BHO06	BHO06 Community Alarms	F	(133,930)	(89,760)	(3,000)	2.2%
BHO06b	BHO06B Miscellaneous Income	G	(19,000)	(37,238)	(168,000)	884.2%
BHO07	BHO07 H.R.A. Investment Income	H	(41,000)	0	0	0.0%
BHO09	BHO09 Repairs And Maintenance	I	2,647,920	1,312,911	(35,000)	-1.3%
BHO10	BHO10 Supervision & Management	J	1,800,000	809,749	(37,000)	-2.1%
BHO11	BHO11 Special Services	K	382,970	160,455	(17,000)	-4.4%
BHO17	BHO17 Bad Debt Provision	M	25,000	0	0	0.0%
BHO18	BHO18 Share Of Corporate And Democratic Services	N	181,600	64,463	0	0.0%
BHO20	BHO20 Interest Payable	O	2,812,000	(14,171)	0	0.0%
BHO23	BHO23 Capital Costs and Transfers to Reserves	P	145,580	0	0	0.0%
	Solar Panel expenditure funded from reserve				(27,000)	
	Solar Panel income transferred to reserves				168,000	
			<b>(5,568,360)</b>	<b>(4,905,323)</b>	<b>(51,000)</b>	<b>-0.9%</b>
Net recharge to HRA			1,205,890			
Capital Charges			2,186,490			
Statutory Annual Accounting Adjustments			(2,186,490)			
Contribution to / (from) earmarked reserves			4,362,470			
<b>Net Housing Revenue Account Budget</b>			<b>0</b>			
			£k			
<b>Total HRA reserve as at 01/04/14</b>			(2,004)			
Forecast variance for the year (see above)			(51)			
<b>Forecast HRA reserve as at 31/03/15</b>			<b>(2,055)</b>			

Housing Maintenance Fund	£k
Opening balance	(4,252)
Reserve utilised for capital works	1,500
Budgeted transfer to reserves	(2,324)
<b>Forecast closing balance</b>	<b>(5,076)</b>

Renewable Energy Fund	£k
Opening balance	(345)
Expenditure forecast for this year	297
Income forecast for this year	(168)
<b>Forecast closing balance</b>	<b>(216)</b>

## Appendix F

### HOUSING REVENUE ACCOUNT FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL TO 30 SEPTEMBER 2014

Note	Description of Major Movements	Corrective Action	Forecast Variance £
A	0.4% shortfall in dwelling rents so far	None	42,000
B	Garage rent shortfall	None	6,000
C	New Learning Disability contract arrangements generating less than budgeted	Service Manager in discussion with Devon County Council	20,000
D	None	N/A	0
E	None	N/A	0
F	Minor variance	N/A	(3,000)
G	This reflects the income relating to the Solar Panel scheme	N/A	(168,000)
H	None	N/A	0
I	Increased contractor spend in order to meet the performance standards the service has set itself is offset by additional work carried out on adaptations.	N/A	(35,000)
J	Several staffing savings across a number of teams.	N/A	(37,000)
K	Staffing savings arising from new structure.	N/A	(17,000)
O	None	N/A	0
<b>TOTAL</b>			<b>(192,000)</b>

**MID DEVON DISTRICT COUNCIL  
MONITORING OF 2014/15 CAPITAL PROGRAMME**

Code	Scheme	Adjusted Capital approved Programme 2014/15	Actual Expenditure		Committed Expenditure	Total	Variance to Adj Capital Programme	Forecast (Underspend)/ Overspend	Forecast Slippage to 15/16	Notes
			£	£						
	<b>Leisure</b>		0	0	0	0				
	<b>Lords Meadow Leisure Centre</b>		0	0	0	0				
CA618	Lords Meadow All Weather Pitch	38,000	0	9,125	1,298	10,423	(27,577)			
	<b>Exe Valley Leisure Centre</b>		0	0	0	0				
CA622	Additional Car parking provision	18,000	0	39,317	5,294	44,612	26,612			
	<b>General Car parks</b>		0	0	0	0				
CA709	MSCP improvements	50,000	0	(6,144)	0	(6,144)	(56,144)			
	<b>Other MDDC Buildings</b>		0	0	0	0				
CA403	Town Hall Redevelopment Project	47,000	0	0	1,545	1,545	(45,455)			
CA811	Associated works to new recycling premises '16 shop'	50,000	0	0	0	0	(50,000)	(50,000)		The costs associated with this move are revenue in nature & are therefore coded there direct, however they will be met by an earmarked reserve.
	<b>Play Areas</b>		0	0	0	0				
CA616	Tiverton skate park replacement - end of life	27,000	0	20,590	5,960	26,550	(450)			
CA608	Play area refurbishment - Newcombes Meadow, Crediton	114,000	0	0	0	0	(114,000)			Order due to be imminently raised in respect of this project
	<b>Other</b>		0	0	0	0				
CA431	Public Convenience - Lowman Green, Tiverton remodel for kiosk subject to payback period	60,000	0	0	0	0	(60,000)	60,000		This project will now be completed during 15/16
CA432	Public Convenience - The Green, Crediton remodel for drying room following loss of	20,000	0	0	0	0	(20,000)			
CA420	Land drainage flood defence schemes	50,000	0	42,495	1,090	43,585	(6,415)			
	<b>ICT</b>		0	0	0	0				
CA426	HR/Payroll system	3,000	0	8,266	14,529	22,795	19,795			
CA423	Continued replacement of WANILAN	60,000	0	0	0	0	(60,000)			
CA425	Server Farm expansion/upgrades	70,000	0	0	0	0	(70,000)			
CA433	Unified comms /Telephony/ Customer 1st	70,000	0	0	0	0	(70,000)			
CA436	Web Transformation	55,000	0	15,782	6,659	22,442	(32,558)			
CA437	Digital Transformation - Customer Portal	89,000	0	(6,680)	6,680	0	(89,000)	(15,000)		
CA438	Digital Transformation - Customer Portal	45,000	0	0	0	0	(45,000)			
CA439	Mobile Working inc members	40,000	0	0	0	0	(40,000)			
CA440	Finance Cash receipting upgrade	30,000	0	1,095	1,095	1,095	(28,905)			
CA442	Arc Server Spatial	40,000	0	0	0	0	(40,000)			Note Kiosk project will be circa £15k & therefore coded to Revenue, the total cost for this project will therefore be revised to £55k.
	<b>Economic Development</b>		0	0	0	0				
CA504	Schemes as yet to be identified	170,000	0	0	0	0	(170,000)			
CA505	Pannier Market (conversion of pig pens into units and walkway cover)	110,000	0	0	0	0	(110,000)	110,000		The project to deliver the Market Roof is likely to occur in 15/16 with a project cost of circa £250k with £140k funding from external sources
	<b>Replacement Vehicles</b>		0	0	0	0				
	<b>Refuse Collection</b>		0	0	0	0				
CA814	Dennis Eagle Terberg RCV 22-28t (or equivalent)	160,000	0	0	0	0	(160,000)			This spend will be linked to decisions that need to be made in relation to Waste scheme due to go live in 15/16
	<b>Recycling</b>		0	0	0	0				
CA815	5 No. Dennis Eagle Terberg Recycling kerb loader 18t (or equivalent)	789,000	0	0	791,990	791,990	2,990			10 vehicles to be purchased in Jan'15. £325k was in MTEP for 16/16 but this spend has been brought forward as a requirement to deliver the service but also to get the best possible price on acquisition. This will be funded from a combination of New Homes Bonus & existing vehicle reserves. This is likely to happen between Jan & Mar '15 - Quote required as specialist vehicle
CA816	1 No. very narrow access Cabstar recycling kerb loader 4.5t	65,000	0	0	0	0	(65,000)			
CA818	Kerb side Recycling Baler	163,000	0	162,664	0	162,664	(336)			Total cost £163k. £20k installation & training to Revenue
CA506	30 - 32 Fore Street	689,000	0	688,659	0	688,659	(341)			

