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Date 13th January 2022

Dear Member

Scrutiny Committee – 17th January 2022

I am now able to enclose, for consideration at the next meeting of the **Scrutiny Committee**, the following reports that were unavailable when the agenda was printed.

To add to your agenda for the meeting on **17th January 2022**

Yours sincerely

Carole Oliphant
Member Services Officer

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Policy Development Group / Scrutiny – Updating Sheet – January 2022

Further progress has been made on the 2022/23 draft budget as we move closer towards a balanced budget position for approval in February. This includes some minor alterations to staffing budgets and a thorough review of the Capital Financing implications now that the Capital Programme is largely finalised, which has enable greater use of internal balances to fund the planned capital expenditure. This position is summarised as follows:

	£
January Cabinet	1,427
Further revision to Pay Award Adjustment and staffing Establishment	- 60
Adjustment to Capital Financing estimates following finalisation of Capital Programme	- 420
Current Balance	947
Options to Balance	
PDG Saving Target	- 500
Release Earmarked Reserves	- 200
<i>Further Savings / Income required OR Balancing Contribution from NHB</i>	<i>- 247</i>
	0
Still unknown - Business Rates due next week (£40k growth currently included)	????

Members of the various Policy Development Groups have been tasked with reviewing and identifying additional savings / income generation proposals broadly in line with the following:

	2021/22 Budget	% Share	Share of £500k Requirement
Cabinet	5,070,767	37%	185,600
Community	4,330,771	32%	158,400
Environment	4,163,771	30%	152,300
Economy¹	(314,682)	-2%	(11,500)
Homes	416,787	3%	15,200
	13,667,414		500,000

In addition to Members own ideas and suggestions, to aid the Policy Development Groups with their considerations, Members might find the following topics useful.

Cabinet:

- Increase use of shared services
- Outsource back office services
- Create new company for back office service delivery
- Ensure Procurement delivers VfM
- Reduce Training Budget

- Sell services to other organisations (i.e. to Town/Parish Councils)
- Sell services to other Councils – Arrears (Business Rates / Rent)
- Consider adding back Vacancy Factor budget
- Utilise existing new burdens funding (one-off)

Community:

- Ensure all discretionary services are charged for at maximum allowable charge
- Sell services to business – (i.e. Pre App Advice for licensing)
- Promote channel shift for council services – reduce customer first
- Outsources services (enforcement?)
- Close or further devolve services/asset maintenance and running costs to Town / Parish Councils (i.e. CCTV)
- How to deliver leisure recovery to pre-covid-19 levels and beyond
- Leisure – reconsider closing a site, outsourcing, service levels (un-maned)
- Reduce grants to 3rd parties

Economy:

- Develop on Car Parks and other land assets (i.e. market housing, modular housing)
- Further commercial investment (Maximise opportunities of motorway junctions development for further business growth opportunities)
- Increase commercial rents
- Insource commercial agency agreements

Environment

- Review of waste collection service
- Revisit Waste share saving agreement with Devon CC
- Outsource / share service for Waste
- Close or further devolve services/asset maintenance and running costs to Town / Parish Councils (i.e. Parks, Public Toilets)
- Reduce service provision – reduce grass cutting etc, street cleansing
- Delay Asset investment / maintenance
- Phoenix House – create Hub style set up, rent space to new tenants, more effective use of public estate

Housing:

- Increase subscriptions to Piper Alarms and/or grow the customer base
- Outsource Homelessness DARS - reduced admin costs
- Invest in further housing to reduce B&B costs