

Scrutiny Committee

Monday, 16 December 2024 at 5.00 pm
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting
Monday, 13 January 2025 at 5.00 pm

Please Note: This meeting will take place at Phoenix House and members of the public and press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

The meeting will be hybrid and an audio recording made and published on the website after the meeting.

To join the meeting online, [click here](#)

Membership

Cllr L G J Kennedy
Cllr G Westcott
Cllr D Broom
Cllr E Buczkowski
Cllr A Cuddy
Cllr G Czapiewski
Cllr M Farrell
Cllr C Harrower
Cllr B Holdman
Cllr L Knight
Cllr R Roberts
Cllr S Robinson

SUPPLEMENTAL A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 11 **Work Programme** (Pages 55 - 62)
To review the existing Work Plan and consider items for the committee's future consideration, taking account of:

- a) Any items within the Forward Plan for discussion at the next meeting; **Attached herewith**
- b) Suggestions of other work for the committee in 2025 including consideration of Work Proposal Forms.

Stephen Walford
Chief Executive
Friday, 6 December 2024

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Residents, electors or business rate payers of the District may make a statement or shall be entitled to ask questions at a meeting which concerns the Council's powers / duties or which otherwise affects the District. If your question does not relate to an agenda item, the question must be submitted to the Democratic Services Manager two working days before the meeting to give time for a response to be prepared.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact David Parker on: dparker@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

December 2024



The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
December					
Housing Rents Page 3	Cabinet	10 Dec 2024	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Housing, Assets and Property and Deputy Leader Cabinet Member for Governance, Finance and Risk	Open
S106 Governance	Cabinet	10 Dec 2024		Cabinet Member for Governance, Finance and Risk	Open
Tenant Representation Report To receive a report regarding co-opted Tenant Representation on the Homes Policy Development Group.	Homes Policy Development Group Cabinet Council	19 Nov 2024 10 Dec 2024 18 Dec 2024	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open

Agenda Item 11

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
The Statutory Duty to Conserve and Enhance Biodiversity	Planning, Environment & Sustainability Policy Development Group Cabinet	26 Nov 2024 10 Dec 2024	Jason Ball, Climate and Sustainability Specialist	Cabinet Member for Environment and Climate Change	Open
Planning Enforcement- Enforcement Policy Update	Scrutiny Committee Cabinet	25 Nov 2024 10 Dec 2024	Angharad Williams, Development Management Manager	Cabinet Member for Planning and Economic Regeneration	Open
2025/2026 Draft Budget Report	Service Delivery & Continuous Improvement Policy Development Group Community, People & Equalities Policy Development Group Cabinet	2 Dec 2024 3 Dec 2024 10 Dec 2024	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
HRA Asset Management Strategy To receive the updated HRA Assets Management Strategy.	Homes Policy Development Group Cabinet	19 Nov 2024 10 Dec 2024	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Infrastructure Funding Statement- Infrastructure List	Planning, Environment & Sustainability Policy Development Group Cabinet	26 Nov 2024 10 Dec 2024	Elaine Barry, Planning Obligations Monitoring Officer	Cabinet Member for Planning and Economic Regeneration	Open
Climate Strategy Action Plan To consider the Climate Strategy Action Plan	Planning, Environment & Sustainability Policy Development Group Cabinet	26 Nov 2024 10 Dec 2024	Jason Ball, Climate and Sustainability Specialist	Cabinet Member for Environment and Climate Change	Open
National Assistance Burial Procedure To consider the National Assistance Burial Procedure	Service Delivery & Continuous Improvement Policy Development Group Cabinet	2 Dec 2024 10 Dec 2024		Cabinet Member for Service Delivery and Continuous Improvement	Open
Tenant Compensation	Homes Policy	19 Nov 2024	Simon Newcombe,	Cabinet Member for	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Policy To receive the revised Tenant Compensation Policy.	Development Group Cabinet	10 Dec 2024	Head of Housing & Health	Housing, Assets and Property and Deputy Leader	
Corporate Performance Q2 including Dashboard; Corporate Risk Q2;	Cabinet	10 Dec 2024	Dr Stephen Carr, Corporate Performance & Improvement Manager	Leader of the Council	Open
Updating Election Fees	Cabinet	10 Dec 2024	Stephen Walford, Chief Executive Tel:	Cabinet Member for People, Development and Deputy Leader	Open
January 2025					
Investment in Community Land Trust projects using Devolution funding	Cabinet	7 Jan 2025	Arron Beecham, Principal Housing Enabling & Forward Planning Officer	Cabinet Member for Planning and Economic Regeneration	Open
Information Security Policy	Cabinet	7 Jan 2025		Cabinet Member for People, Development and Deputy Leader	Open
Information Security Incident Management	Cabinet	7 Jan 2025		Cabinet Member for People, Development	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Policies				and Deputy Leader	
CCTV Policy To receive the updated CCTV Policy	Community, People & Equalities Policy Development Group Cabinet	3 Dec 2024 7 Jan 2025		Cabinet Member for Quality of Living, Equalities and Public Health	Open
Willand Neighbourhood Plan	Planning, Environment & Sustainability Policy Development Group Cabinet Planning, Environment & Sustainability Policy Development Group Cabinet Council	26 Nov 2024 7 Jan 2025 11 Mar 2025 1 Apr 2025 23 Apr 2025	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration	Open
Green Enterprise Grants	Cabinet	7 Jan 2025	Jason Ball, Climate	Cabinet Member for	Part exempt

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			and Sustainability Specialist	Environment and Climate Change	
2025/2026 Draft Budget Report	Cabinet	7 Jan 2025	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
Future Waste & Recycling Options To receive a report regarding fully investigated future Waste & Recycling Options as identified at the previous PDG meeting.	Service Delivery & Continuous Improvement Policy Development Group Cabinet	2 Dec 2024 7 Jan 2025	Matthew Page, Head of People, Performance & Waste	Cabinet Member for Service Delivery and Continuous Improvement	Open
Air Quality Action Plan To consider the report	Community, People & Equalities Policy Development Group Cabinet	2 Dec 2024 7 Jan 2025	Simon Newcombe, Head of Housing & Health Jason Ball, Climate and Sustainability Specialist	Cabinet Member for Planning and Economic Regeneration Cabinet Member for People, Development and Deputy Leader	Open
February 2025					
Update on future EPR	Cabinet	4 Feb 2025	Darren Beer,	Cabinet Member for	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
(Extended Producer Responsibility for Packaging)			Operations Manager for Street Scene	Service Delivery and Continuous Improvement	
Devon Housing Commission Report To receive the Devon Housing Commission Report.	Homes Policy Development Group Cabinet	19 Nov 2024 10 Feb 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
2025/2026 Draft Budget Report	Cabinet Council	4 Feb 2025 19 Feb 2025	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
Business Rates Tax Base	Cabinet	4 Feb 2025	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
Team Devon Joint Committee	Cabinet Council	4 Feb 2025 19 Feb 2025		Leader of the Council	Open
Unpaid Carers access to Leisure	Cabinet	4 Feb 2025	Andy Mackie, Leisure Services Manager	Cabinet Member for Service Delivery and Continuous Improvement	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Domestic Drainage Works Contract 2025-2029	Cabinet	4 Feb 2025	Mike Lowman, Building Services Operations Manager	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Regulation of Investigatory Powers	Community, People & Equalities Policy Development Group Scrutiny Committee Cabinet	3 Dec 2024 13 Jan 2025 4 Feb 2025	Maria De Leiburne, Director of Legal, People & Governance (Monitoring Officer)	Cabinet Member for People, Development and Deputy Leader	Open
March 2025					
Blackdown Hills National Landscape Management Plan	Cabinet	4 Mar 2025	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration	Open
Corporate Anti Social Behaviour Policy	Community, People & Equalities Policy Development Group Cabinet	25 Mar 2025 1 Apr 2025		Cabinet Member for Quality of Living, Equalities and Public Health	Open
2024/2025 Quarter 3 Budget Monitoring Report	Cabinet	4 Mar 2025	Paul Deal, Head of Finance, Property &	Cabinet Member for Governance, Finance	Open

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			Climate Resilience	and Risk	
Mid Devon Draft Policies and Site Options	Cabinet	4 Mar 2025	Tristan Peat, Forward Planning Team Leader		Open
Local Development Scheme	Planning, Environment & Sustainability Policy Development Group	11 Mar 2025	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration	Open
	Cabinet	1 Apr 2025			
Tenancy Options Waste Services– Carlu Close To consider the future of the tenancy at Carlu Close	Cabinet	28 Mar 2025	Andrew Busby, Corporate Manager for Property, Leisure and Climate Change	Cabinet Member for Environment and Climate Change	Open
April 2025					
Tenant Involvement Strategy To receive the revised Tenant Involvement Strategy.	Homes Policy Development Group	18 Mar 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy	Open

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	Cabinet	1 Apr 2025		Leader	
Housing Strategy To receive the revised Housing Strategy.	Homes Policy Development Group Cabinet	18 Mar 2025 1 Apr 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Economic Strategy 2024 - 2029	Economy & Assets Policy Development Group Cabinet	6 Mar 2025 1 Apr 2025	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration	Open
Destination Management Plan for Mid Devon	Economy & Assets Policy Development Group Cabinet	6 Mar 2025 1 Apr 2025	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration	Open
Tenancy Management Policy To receive the revised Tenancy Management Policy.	Homes Policy Development Group Cabinet	18 Mar 2025 1 Apr 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open

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Variation to Standard Tenancy Agreement That the Homes PDG recommends to Cabinet that the procedure for the variation of tenancy conditions in line with the Housing Act 1985 (sections 102 & 103) commence.	Homes Policy Development Group Cabinet	18 Mar 2025 1 Apr 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Asset Management Plan To receive the revised Asset Management Plan.	Economy & Assets Policy Development Group Cabinet	6 Mar 2025 1 Apr 2025	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
Right to Buy Policy (New) To receive the new Right to Buy Policy.	Homes Policy Development Group Cabinet Council	18 Mar 2025 1 Apr 2025 23 Apr 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Corporate Recovery Policy	Audit Committee	25 Mar 2025	Paul Deal, Head of	Cabinet Member for	Open

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To receive the updated Corporate Recovery Policy.	Cabinet	1 Apr 2025	Finance, Property & Climate Resilience	Governance, Finance and Risk	
Community Safety Partnership Policy To consider the report	Community, People & Equalities Policy Development Group Cabinet	25 Mar 2025 1 Apr 2025	Simon Newcombe, Head of Housing & Health Tel: 01884 244615	Cabinet Member for Quality of Living, Equalities and Public Health Cabinet Member for Parish and Community Engagement	Open
Single Equalities Policy and Equality Objective	Community, People & Equalities Policy Development Group Cabinet	25 Mar 2025 1 Apr 2025	Matthew Page, Head of People, Performance & Waste	Cabinet Member for Quality of Living, Equalities and Public Health Cabinet Member for People, Development and Deputy Leader	Open
Safeguarding Children & Adults at Risk Policy	Community, People & Equalities Policy Development Group Cabinet	25 Mar 2025 1 Apr 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Quality of Living, Equalities and Public Health Cabinet Member for	Open

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				People, Development and Deputy Leader	
Data Policy (new) for MDH To receive the new Data Policy for Mid Devon Housing	Homes Policy Development Group Cabinet Council	18 Mar 2025 1 Apr 2025 23 Apr 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Safeguarding Policy (new for MDH) To receive the new Safeguarding Policy for Mid Devon Housing	Homes Policy Development Group Cabinet Council	18 Mar 2025 1 Apr 2025 23 Apr 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
June 2025					
Tenancy Strategy To receive the revised Tenancy Strategy	Homes Policy Development Group Cabinet	Not before 2nd Jun 2025 Not before 9th Jun 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open

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