

## Mid Devon District Council

### Community Policy Development Group

Tuesday, 20 November 2018 at 2.15 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 22 January 2019 at 2.15 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr Mrs E M Andrews  
Cllr Mrs H Bainbridge  
Cllr Mrs A R Berry  
Cllr Mrs C P Daw  
Cllr Mrs G Doe  
Cllr R J Dolley  
Cllr F W Letch  
Cllr Mrs E J Slade  
Cllr B A Moore

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2      **Declarations of Interest under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3      **Minutes of the Previous Meeting (Pages 5 - 10)**  
Members to consider whether to approve the Minutes of the last meeting held on 18<sup>th</sup> September 2018 as a correct record.
- 4      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 5       **Chairmans Announcements**  
To receive any announcements that the Chairman may wish to make.
- 6       **Community Engagement Strategy and Action Plan 2018-2019**  
*(Pages 11 - 60)*  
To receive a report from the Director of Corporate Affairs and Business Transformation updating Members on progress made with the Community Engagement Action Plan and to review the strategy and focus for 2018/2019.
- 7       **Single Equalities Update**  
To receive a verbal update on Single Equalities from the Group Manager of Performance and Data Security.
- 8       **Community Safety Partnership** *(Pages 61 - 74)*  
To consider a report from the group Manager for Public Health and Regulatory Services outlining the Council's Community Safety Action Plan, and to seek Members recommendation to acknowledge and accept the priorities action plan.
- 9       **Air Quality Action Plan Update** *(Pages 75 - 84)*  
To receive a report from the Group Manager for Public Health and Regulatory Services on the Air Quality Action Plan.
- 10      **Safeguarding Policy Guidance and Procedures** *(Pages 85 - 98)*  
To receive the revised Safeguarding Policy and Procedures from the Human Resources Business Manager.
- 11      **Health & Safety Policy** *(Pages 99 - 114)*  
To receive a report from Director of Corporate Affairs and Business transformation advising Members that, in accordance with the Health and Safety at Works Act 1974, the Council's Health and Safety at Works Policy has been reviewed by the Health and Safety Committee.
- 12      **Leisure Update**  
To receive a verbal report on Leisure Services from the Leisure Manager
- 13      **Financial Monitoring** *(Pages 115 - 132)*  
To consider a report of the Principle Accountant presenting financial monitoring information for the income and expenditure to date.
- 14      **Draft Budget 2019-2020** *(Pages 133 - 162)*  
To consider options available in order for the Council to set a balanced budget for 2019/2020 and agree a future strategy for further budget reductions for 2020/2021 onwards
- 15      **Performance and Risk** *(Pages 163 - 172)*  
To provide Members with an update on performance against the corporate plan and local service targets for 2018/2019 as well as

providing an update on the key business risks.

16 **Identification of Items for the Next Meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting.

Citizens Advice – Additional Funding

Public Health Enforcement Policy

Public health Initiatives Communication Strategy

Financial Monitoring

Draft Budget

Performance & Risk

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**

Chief Executive

Monday, 12 November 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.