

Mid Devon District Council

Cabinet

Thursday, 17 October 2019 at 6.00 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Thursday, 21 November 2019 at 6.00 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr R M Deed
Cllr L D Taylor
Cllr G Barnell
Cllr S J Clist
Cllr D J Knowles
Cllr A White
Cllr Mrs N Woollatt

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**
To receive any apologies for absence.
2. **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Declarations of Interest under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
4. **Minutes of the Previous Meeting (Pages 7 - 12)**
Members to consider whether to approve the minutes as a correct record of the meeting held on 19 September 2019.
5. **Motion 558 (Councillor J M Downes - 29 July 2019)**
To consider the following Motion referred by Council to the Cabinet:

That this council should lobby government to bring forward a revised council tax scheme that seeks to encourage a system linked to

emissions. The scheme should be able to vary council tax to overtly incentivise the construction of properties that can demonstrate high levels of sustainability and energy efficiency, while acting as a penalty for those that don't. Methods to encourage investment in retrofitting to existing properties should also be explored, given the largest proportion of housing emissions will come from existing housing stock rather than new build.

Please note: Having considered the above Motion the Cabinet are asked to consider whether this Motion should either be supported or rejected. This decision will be referred back to full Council on 6 November 2019.

6. **Cabinet Member for Environment and Climate Change.**

Arising from discussions at its recent meeting the Environment Policy Development Group made the following recommendation: that the Cabinet Member for Environment's title be changed to Cabinet Member for Environment and Climate Change.

As the Leader already has the authority to appoint and determine the role and responsibilities of each Cabinet Member, the Cabinet are requested to formally acknowledge the change in title.

7. **Review of the Housing Service Harassment Policy (Pages 13 - 32)**

Arising from a report of the Group Manager for Housing reviewing the Housing Service's Harassment Policy, the Homes Policy Development Group has recommended that the changes identified in the tracked changed Harassment Policy be approved.

8. **Council Tenancy Rent Debit Frequency (Pages 33 - 40)**

Arising from a report of the Group Manager for Housing reviewing the weeks over which rent was charged on a yearly basis, the Homes Policy Development Group has recommended that Council tenants be charged rent over 52 weeks each year and not 48 as currently charged.

9. **Review of the Housing Service Hoarding Policy (Pages 41 - 52)**

Arising from a report of the Group Manager for Housing reviewing the Housing Service's Hoarding Policy, the Homes Policy Development Group has recommended that the tracked changes in the revised Hoarding Policy be approved.

10. **Review of the Housing Service Pets and Animals Policy (Pages 53 - 72)**

Arising from a report of the Group Manager for Housing reviewing the Housing Service's policy in relation to pets and animals, the Homes Policy Development Group has recommended that the revised changes to the Pets and Animals Policy be approved.

11. **Overpayments for Car Parking**
On 22 August 2019, as part of their consideration of the Car Parking Working Group report, the Cabinet had made a recommendation that: “The Economy PDG be requested to consider the issue of overpayments for car parking and what should happen to the additional income.”
- The Economy PDG at its meeting on 26 September discussed the matter and made the following recommendation “that any small monies overpaid from car parking are retained and utilised within the overarching car park budget”
12. **Cost Recovery & Commercialisation in Growth, Economy & Delivery (Pages 73 - 78)**
Arising from a report of the Head of Planning Economy and Regeneration presenting the steps necessary to introduce cost recovery into the Growth, Economy and Delivery Service, and providing an update with regard to potential next steps for further commercialisation within the service, the Economy PDG has made the following recommendation:
- a) The bill of charges for economic development related advice with regard to the planning process laid out in Section 2.0 be approved.
 - b) Officers be tasked with seeking LGA funding to help investigate opportunities within the service for further commercialisation including the potential to develop a commercial arm for the delivery of some discretionary services.
13. **Heart of the South West Joint Committee Governance Update (Pages 79 - 88)**
To consider a report of the Chief Executive providing an update for the Constituent Authorities on the Joint Committee’s governance arrangements and budgetary position for 2019/20.
14. **Draft 2020/21 General Fund and Capital Budgets (Pages 89 - 116)**
To consider a report of the Deputy Chief Executive outlining the initial draft 2020/21 Budget and options available in order for the Council to set a balanced budget and to agree a future strategy for further budget reductions for 2021/22 onwards.
15. **Medium Term Financial Plan (Pages 117 - 132)**
To consider a report of the Deputy Chief Executive (S151) outlining an updated Medium Term Financial Plan (MTFP) which takes account of the Council’s key strategies.
16. **Treasury Management Strategy and Mid Year Review (Pages 133 - 140)**
To consider a report of the Deputy Chief Executive (S151) informing the

Cabinet of the treasury performance during the first six months of 2019/20 and requesting agreement on the ongoing deposit strategy for the remainder of 2019/20 also to review compliance with Treasury and Prudential Limits for 2019/20.

17. **Financial Monitoring**

To receive a verbal report from the Cabinet Member for Finance presenting a financial update in respect of the income and expenditure so far in the year.

18. **Performance and Risk** (Pages 141 - 178)

To consider a report of the Director of Corporate Affairs and Business Transformation providing Members with an update on the performance against the Corporate Plan and local service targets.

19. **Annual report of Complaints, Comments and Compliments** (Pages 179 - 188)

To consider a report of the Group Manager for Business Transformation and Customer Engagement outlining the annual report on complaints, comments and compliments received as part of our 1.6 million plus contacts with customers in 2018/19.

20. **Lords Meadow Leisure Centre - Filter Project** (Pages 189 - 198)

To consider a report of the Group Manager for Property and Commercial Assets reviewing the results of the tender exercise for essential maintenance work at Lords Meadow Leisure Centre (LMLC) and requesting the Cabinet to award the JCT Intermediate Building Contract with Contractors Design 2016 to two contractors.

21. **Cabinet Member Decision/s**

Members are asked to NOTE the following decisions made by Cabinet Members:

a) Cabinet Member for Planning and Economic Regeneration:

Review of Market Tolls - the current Schedule of Tolls for Tiverton Pannier Market remains unchanged in year 2019/20 at the level set for the year 2018/19.

REASON FOR DECISION - Market Tolls, as set out in the Schedule of Tolls, are reviewed on an annual basis. No increases in tolls are proposed for the next financial year.

b) Cabinet Member for Finance

To give Crediton, Cullompton, Tiverton free car parking for three Saturdays in December leading up to Christmas (7th, 14th 21st) plus a fourth day coinciding with the town's Christmas light switch-on event. (Saturday 23rd November Crediton, Saturday 30th November

Cullompton and Saturday 30th November Tiverton)

Long stay car parks:

Multi-Storey Car Park, Tiverton

Station Road Car Park, Cullompton

High Street Crediton (St Saviour's Way)

Free parking will apply all day; from 00:00 to 23:59 on the dates listed above (subject to car park opening hours).

REASON FOR DECISION:

To boost footfall and enhance trade in the market towns in the run up to Christmas and support local Christmas programs.

This decision directly supports the achievement of the Corporate Plan objective of Economy and improving and regenerating our town centers. Free parking for the Saturday's in the run up to Christmas with the aim of increasing footfall, dwell time and spend in our town centers. This will benefit local traders by supporting businesses in the town centers.

22. Notification of Key Decisions (*Pages 199 - 212*)

To note the contents of the Forward Plan.

Stephen Walford

Chief Executive

Wednesday, 9 October 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also

available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.