

## Mid Devon District Council

### Homes Policy Development Group

Tuesday, 1 October 2019 at 2.15 pm  
Exe Room, Phoenix House, Tiverton

Next meeting  
Tuesday, 3 December 2019 at 2.15 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr Mrs E M Andrews  
Cllr R J Dolley (Chairman)  
Cllr J Cairney  
Cllr D R Coren  
Cllr L J Cruwys  
Cllr W J Daw  
Cllr C J Eginton  
Cllr Mrs I Hill  
Cllr S J Penny

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notice of appointment of substitutes.
  
- 2      **Declaration of Interests under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
  
- 3      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
  
- 4      **Minutes (Pages 5 - 12)**  
Members to consider whether to approve the minutes as a correct record of the meeting held on 13 August 2019.
  
- 5      **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.

- 6      **Performance and Risk Report** *(Pages 13 - 22)*  
To receive a report from the Director of Operations providing Members with an update on performance against the Corporate Plan and local service targets for 2019 – 2020 as well as providing an update on the key business risks.
- 7      **Financial Monitoring**  
To receive a verbal report from the Principal Accountant presenting a financial update in respect of the income and expenditure so far in the year.
- 8      **Council Tenancy Rent Debit Frequency** *(Pages 23 - 30)*  
To receive a report from the Group Manager for Housing Services reviewing the number of weeks over which rent is charged on a yearly basis.
- 9      **Update on progress relating to the review of the Homelessness Strategy** *(Pages 31 - 36)*  
To receive a report from the Group Manager for Housing Services regarding the Homelessness Strategy which is currently being reviewed and this report provides information on progress relating to this project.
- 10     **Deposit and Advance Rent Scheme** *(Pages 37 - 42)*  
To receive a briefing report from the Group Manager for Housing Services providing information relating to the Deposit and Advance Rent Scheme.
- 11     **Review of the Housing Service Harassment Policy** *(Pages 43 - 62)*  
To receive a report from the Group Manager for Housing Services reviewing the Housing Service Harassment Policy.
- 12     **Review of Housing Service Hoarding Policy** *(Pages 63 - 74)*  
To receive a report from the Group Manager for Housing Services reviewing the Hoarding Policy by virtue of time bar.
- 13     **Review of the Housing Services Pets and Animals Policy** *(Pages 75 - 94)*  
To receive a report from the Group Manager for Housing reviewing the Pets and Animals Policy.
- 14     **Housing Update Report** *(Pages 95 - 104)*  
To receive a briefing report from the Group Manager for Housing Services providing a written briefing on the latest developments relating to social housing.
- 15     **Identification of items for the next meeting**  
Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Performance & Risk
- Financial Monitoring
- Draft GF budget for 2020/201
- Draft HRA budget for 2020/21
- Compensation Policy
- Homelessness Strategy
- Improvements to Council Property Policy
- Leasehold Management Policy
- ASB Policy and Procedures
- Income Management Policy
- Tenancy Strategy
- Tenancy Policy
- Housing Sector Update

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**

Chief Executive

Monday, 23 September 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.