

Mid Devon District Council

Community Policy Development Group

Tuesday, 24 March 2020 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 2 June 2020 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr C R Slade
Cllr W Burke
Cllr Mrs C P Daw
Cllr J M Downes
Cllr B Holdman
Cllr E G Luxton
Cllr Miss J Norton
Cllr Mrs M E Squires
Cllr L J Cruwys

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2 **Declarations of Interest under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
- 4 **Minutes of the Previous Meeting (Pages 5 - 8)**
Members to consider whether to approve the minutes of the last meeting of the Group held on 28th January 2020 as a correct record.

The Group is reminded that only those members of the Group present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

5 **Chairmans Announcements**

To receive any announcements that the Chairman may wish to make.

6 **Community Safety Partnership** *(Pages 9 - 14)*

To consider a report from the Group Manager for Public Health and Regulatory Services outlining the Council's Community Safety Action Plan, and to seek Members recommendation to acknowledge and accept the priorities action plan

7 **Contaminated Land Cost Recovery Policy** *(Pages 15 - 42)*

To receive the 5 yearly review of the Contaminated Land Cost Recovery Policy from the Group Manager of Public Health and Regulatory Services.

8 **Financial Monitoring** *(Pages 43 - 64)*

To consider a verbal report from the Principal Accountant presenting the financial monitoring information for the income and expenditure to date.

9 **Performance & Risk** *(Pages 65 - 76)*

To provide members with an update on performance against the corporate plan and local service targets for 2019/2020 as well as providing an update on the key business risks.

10 **Chairman's Annual Report** *(Pages 77 - 78)*

To receive the Chairman's draft annual report on the work of the Committee since May 2019, which will be submitted to Council on 29th April 2020

11 **Identification of Items for the Next Meeting**

The following items have been identified for the next meeting:

- Grant Payment to external organisations (the strategic grants process)
- Use of CCTV Policy and Guidance
- Performance and Risk
- 6 month Leisure Services update

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 16 March 2020

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: coliphant@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.