

Mid Devon District Council

Scrutiny Committee

Monday, 30 September 2019 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Monday, 28 October 2019 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr F W Letch
Cllr W Burke
Cllr R J Chesterton
Cllr Mrs C P Daw
Cllr R Evans
Cllr Mrs I Hill
Cllr B Holdman
Cllr B A Moore
Cllr R L Stanley
Cllr Ms E J Wainwright
Cllr B G J Warren
Cllr A Wilce

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).

- 2 **Declarations of Interest Under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

- 3 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 4 **Member Forum**
An opportunity for non-Cabinet Members to raise issues.
- 5 **Minutes of the Previous Meeting** (*Pages 5 - 10*)
Members to consider whether to approve the minutes as a correct record of the meeting held on 2nd September 2019.
- The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.
- 6 **Decisions of the Cabinet**
To consider any decisions made by the Cabinet at its last meeting that have been called-in.
- 7 **Chairman's Announcements**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.
- 8 **Cabinet Member for Housing Report**
To receive a report from the Cabinet Member for Housing.
- 9 **Strategic Grants and Service Level Agreement Programme 2020-2023** (*Pages 11 - 14*)
To receive a report on the process for agreeing the level of grant funding for external agencies under the Community Strategic Grants Programme for the period 2020 to 2023.
- 10 **Cullompton Town Centre Masterplan - Contract Award** (*Pages 15 - 18*)
To advise Members on the process for the procurement of consultants to assist in the preparation of the Cullompton Town Centre Masterplan and Delivery Plan (SPD).
- 11 **Annual Report of Complaints, Comments and Compliments** (*Pages 19 - 28*)
To receive a report from Group Manager of Business Transformation and Customer Experience on the Complaints, Comments and Compliments received by the Council.
- 12 **RIPA Annual Update** (*Pages 29 - 54*)
To provide Members with the annual report for the Scrutiny Committee on the Council's use of RIPA and any related matters
- 13 **Forward Plan** (*Pages 55 - 70*)
Members are asked to consider any items within the Forward Plan that they may wish to bring forward for discussion at the next meeting.

14 **Scrutiny Officer Update**

An introduction to the recently appointed Scrutiny/Policy Research Officer.

15 **Identification of Items for Future Meetings**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

Broadband Provision – An update from Matt Burrow - DCC

Performance and Risk

Cost Recovery and Commercialisation in Growth, Economy and Delivery

S106 Governance

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

Stephen Walford

Chief Executive

Friday, 20 September 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: coliphant@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.