

# Mid Devon District Council

## Audit Committee

Tuesday, 28 January 2020 at 5.30 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 24 March 2020 at 5.30 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr R Evans  
Cllr Mrs C Collis  
Cllr B A Moore  
Cllr D F Pugsley  
Cllr A Wilce  
Cllr J Wright  
Cllr A Wyer

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1. Apologies**  
To receive any apologies for absence.
- 2. Declaration of Interests under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3. Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 4. Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 5. Minutes of the previous meeting (Pages 5 - 10)**  
Members to consider whether to approve the minutes as a correct record of the meeting held on 10 December 2019.
- 6. Performance & Risk Report (Pages 11 - 48)**  
To receive a report from the Director of Corporate Affairs & Business

Transformation providing Members with an update on performance against the Corporate Plan and local service targets for 2019/20 as well as providing an update on the key business risks.

7. **External Audit Progress Report**

To receive a verbal report from Grant Thornton providing an update on progress in delivering their responsibilities as the Council's external auditors.

8. **External auditors audit plan for 2019/2020**

To receive a report from Grant Thornton providing an overview of the planned scope and timing of the statutory audit of Mid Devon District Council for the year ending 31<sup>st</sup> March 2020.

(To follow).

9. **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Performance & Risk
- Progress update on the AGS Action Plan
- Internal Audit Progress Report
- Risk and Opportunity Management Strategy
- Four year Strategic Audit Plan and Work Programme
- Internal Audit Strategy and Charter
- External Audit Progress Report and Sector Update
- Chairman's Annual Report for 2019/2020

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 20 January 2020

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.