

## Mid Devon District Council

### Environment Policy Development Group

Tuesday, 3 November 2020 at 5.30 pm  
Virtual Meeting

Next ordinary meeting  
Tuesday, 12 January 2021 at 5.30 pm

**Important** - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

To join this meeting, please click the following link:

Join Zoom Meeting

<https://zoom.us/j/91761617182?pwd=NIAwUW05RVBHUCsyeDdNbUNtZHI3UT09>

Meeting ID: 917 6161 7182

Passcode: 135662

One tap mobile

08003582817,,91761617182#,,,,,0#,,135662# United Kingdom Toll-free

08000315717,,91761617182#,,,,,0#,,135662# United Kingdom Toll-free

Dial by your location

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

Meeting ID: 917 6161 7182

Passcode: 135662

Those attending are advised that this meeting will be recorded

## Membership

Cllr B G J Warren

Cllr E J Berry

Cllr W Burke

Cllr D R Coren

Cllr Miss J Norton

Cllr R F Radford

Cllr R L Stanley

Cllr L D Taylor

Cllr J Wright

## **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and substitute Members**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2      **Remote Meetings Protocol** *(Pages 5 - 10)*  
Members to note the remote meetings protocol.
- 3      **Declarations of Interest under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
Note: A maximum of 30 minutes is allowed for this item.
- 5      **Minutes of the Previous Meeting** *(Pages 11 - 14)*  
Members to consider whether to approve the minutes of the last meeting of the Group as a correct record.
- 6      **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 7      **Cabinet Member for Climate Change**  
To receive an update from the Cabinet Member for Climate Change
- 8      **Draft Budget** *(Pages 15 - 62)*  
To consider the initial draft 2021/22 Budget and options available in order for the Council to set a balanced budget and agree a future strategy for further budget reductions for 2022/23 onwards.
- 9      **Financial Monitoring**  
To receive a verbal update on Financial Monitoring from the Group Manager for Finance.
- 10     **Refuse Waste Options** *(Pages 63 - 70)*  
To consider a report presenting possible options for future Waste and Recycling collection arrangements following a review carried out by WYG Consultancy.
- 11     **Utilising Community Payback Service Users in Mid Devon** *(Pages 71 - 74)*  
To consider a report that sets out the key aspects in utilising service

users provided by DDCCRC (Dorset, Devon and Cornwall Community Rehabilitation Company).

12 **Waste and Recycling and District Officer update** (Pages 75 - 78)

At the Environment PDG meeting of 8<sup>th</sup> September 2020 Members requested an update on the following:

- An update on private enforcement providers
- An update on protection for the District officers following consideration of the CCTV report
- An update on whether additional small items such as non reusable coffee pods and saucepans/frying pans could be added to the recycling scheme

13 **Performance and Risk** (Pages 79 - 96)

To provide Members with an update on performance against the corporate plan and local service targets for 2020-2021 as well as providing an update on the key business risks.

14 **Identification of Items for Future Meetings**

Members to note that the following items have been identified for the next meeting:

- Budget
- Financial Monitoring
- Bereavement Services Fees & Charges
- Draft Interim Devon Carbon Plan
- Performance and Risk

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 26 October 2020

**Covid-19 and meetings**

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information please contact Carole Oliphant on:  
E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)