

Mid Devon District Council

Community Policy Development Group

Tuesday, 28 July 2020 at 2.15 pm
Virtual Meeting

Next ordinary meeting
Tuesday, 22 September 2020 at 2.15 pm

Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

To join this meeting, please click the following link:

Join Zoom Meeting

<https://zoom.us/j/95168581797?pwd=K0IFYVA1VDhSTk5NdmRUS0J2MUtYdz09>

Meeting ID: 951 6858 1797
Password: 948528

One tap mobile

08000315717,,95168581797#,,,,0#,,948528# United Kingdom Toll-free
08002605801,,95168581797#,,,,0#,,948528# United Kingdom Toll-free

Dial by your location

0 800 031 5717 United Kingdom Toll-free
0 800 260 5801 United Kingdom Toll-free
0 800 358 2817 United Kingdom Toll-free

Meeting ID: 951 6858 1797
Password: 948528

Membership

Cllr C R Slade
Cllr E J Berry
Cllr W Burke
Cllr L J Cruwys
Cllr Mrs C P Daw
Cllr J M Downes
Cllr B Holdman
Cllr D F Pugsley
Cllr Mrs M E Squires

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Election of Chairman (Chairman of the Council in the Chair)**
To elect a Chairman for the municipal year 2020-2021

- 2 **Virtual Meeting Protocol (Pages 5 - 10)**
Group to note the virtual meeting protocol.

- 3 **Election of Vice Chairman**
To elect a Vice Chairman for the municipal year 2020-2021

- 4 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).

- 5 **Declarations of Interest under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

- 6 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 7 **Minutes of the Previous Meeting (Pages 11 - 14)**
Members to consider whether to approve the minutes of the last meeting of the Group held on 28th January 2020 as a correct record.

The Group is reminded that only those members of the Group present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

- 8 **Chairmans Announcements**
To receive any announcements that the Chairman may wish to make.

- 9 **Devon District Council's Joint Safeguarding Policy and MDDC Guidance and Procedures (Pages 15 - 18)**
To provide Members with the updated Safeguarding Policy and a review of best practice.

- 10 **Community Safety Partnership (Pages 19 - 26)**
To consider a report from the Group Manager for Public Health and Regulatory Services providing an update on the Community Safety Partnership (CSP) priorities and the planned activities of the partnership for the coming year.

- 11 **Contaminated Land Cost Recovery Policy** (Pages 27 - 54)
To receive the 5 yearly review of the Contaminated Land Cost Recovery Policy from the Group Manager of Public Health and Regulatory Services.
- 12 **Grant payments to external organisations (the strategic grants review process)** (Pages 55 - 58)
To receive a report from the Head of Planning, Economy and Regeneration and agree the procedure for the review of strategic grant funding for financial years 2021-24.
- 13 **Revenue & Capital Outturn Report** (Pages 59 - 96)
To consider a report of the Deputy Chief Executive (S151) presenting the Revenue and Capital Outturn report, previously considered by Cabinet on 9th July 2020
- 14 **Chairmans Annual Report** (Pages 97 - 98)
To receive the Chairman's draft annual report on the work of the Committee since May 2019.
- 15 **Access to Information - Exclusion of Press and Public**
It may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Cabinet will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.
- To consider passing the following resolution so that financial information may be discussed.
- Recommended** that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information) .
- 16 **Leisure Services update**
To receive a verbal update from the Leisure Manager – Development & Performance.
- 17 **Identification of Items for the Next Meeting**
Note: This item is limited to 10 minutes. There should be no discussion on the items raised.
- 18 **Start Time of Meetings**

To agree the start time of meetings for the municipal year 2020-2021

Stephen Walford
Chief Executive
Monday, 20 July 2020

Covid-19 and meetings

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information please contact Carole Oliphant on:
E-Mail: coliphant@middevon.gov.uk