

## Mid Devon District Council

### Homes Policy Development Group

Tuesday, 21 July 2020 at 2.15 pm  
Remote meeting

Next ordinary meeting  
Tuesday, 15 September 2020 at 2.15 pm

**Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.**

To join the Zoom Meeting please use the following link:

<https://zoom.us/j/97257175681?pwd=NWQvb1U2MIJoa3I2MUt2OHJRVHlJQT09>

Meeting ID: 972 5717 5681  
Password: 323785

One tap mobile

08003582817,,97257175681#,,,,0#,,323785# United Kingdom Toll-free  
08000315717,,97257175681#,,,,0#,,323785# United Kingdom Toll-free

Dial by your location

0 800 358 2817 United Kingdom Toll-free  
0 800 031 5717 United Kingdom Toll-free  
0 800 260 5801 United Kingdom Toll-free

Meeting ID: 972 5717 5681  
Password: 323785

## Membership

Cllr Mrs E M Andrews  
Cllr R J Dolley  
Cllr J Cairney  
Cllr D R Coren  
Cllr L J Cruwys  
Cllr C J Eginton  
Cllr F W Letch  
Cllr S J Penny  
Cllr Mrs C P Daw

## **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1       **Election of Chairman**  
To elect the Chairman of the Homes Policy Development Group for the municipal year 2020 / 2021.
- 2       **Election of Vice Chairman**  
To elect the Vice Chairman of the Homes Policy Development Group for the municipal year 2020 / 2021.
- 3       **Apologies and Substitute Members**  
To receive any apologies for absence and notice of appointment of substitutes.
- 4       **Remote Meetings Protocol (Pages 5 - 10)**  
To note the remote meetings protocol.
- 5       **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 6       **Declaration of Interests under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 7       **Minutes (Pages 11 - 14)**  
Members to consider whether to approve the minutes as a correct record of the meeting held on 17 March 2020.
- 8       **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 9       **Performance and Risk (Pages 15 - 22)**  
To receive a report from the Group Manager for Performance, Governance and Data Security providing Members with an update on performance against the Corporate Plan and local service targets for 2020/21 as well as providing an update on the key business risks.
- 10      **Capital and Revenue Outturn figures for 2019 / 2020 (Pages 23 - 60)**  
To receive a report from the Deputy Chief Executive (S151) presenting the revenue and capital outturn figures for the financial year 2019 / 2020.

11 **Building and Housing Service delivery during the pandemic** (Pages 61 - 72)

To receive a report from the Group Manager for Housing providing an update on the work of the Building and Housing services during the national emergency arising from the Covid 19 pandemic.

12 **Start time of Meetings**

To agree the start time of meetings for the remainder of the municipal year.

13 **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Performance and Risk
- Financial monitoring

(Additional items to be confirmed nearer the time dependent upon officer resource available in response to the pandemic).

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 13 July 2020

### **Covid-19 and meetings**

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information, please contact Sarah Lees on: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)