

## Mid Devon District Council

### Homes Policy Development Group

Tuesday, 15 September 2020 at 2.15 pm  
Remote meeting

Next meeting  
Tuesday, 10 November 2020 at 2.15 pm

**Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.**

To join the Zoom Meeting please use the following link:

<https://zoom.us/j/94253268572?pwd=ZVIWUGJlcDBkaDVIcmZzcUt2Z1hkUT09>

Meeting ID: 942 5326 8572  
Passcode: 847543

One tap mobile

08002605801,,94253268572#,,,,,0#,,847543# United Kingdom Toll-free

08003582817,,94253268572#,,,,,0#,,847543# United Kingdom Toll-free

Dial by your location

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free

Meeting ID: 942 5326 8572  
Passcode: 847543

## Membership

Cllr Mrs E M Andrews

Cllr R J Dolley

Cllr J Cairney

Cllr S J Clist

Cllr D R Coren

Cllr L J Cruwys

Cllr C J Eginton

Cllr S J Penny

Cllr Mrs C P Daw

# AGENDA

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notice of appointment of substitutes.
- 2      **Protocol for Remote Meetings** *(Pages 5 - 10)*  
To note the protocol for remote meetings.
- 3      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 4      **Declaration of Interests under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 5      **Minutes** *(Pages 11 - 16)*  
Members to consider whether to approve the minutes as a correct record of the meeting held on 21 July 2020.
- 6      **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 7      **Performance & Risk Report** *(Pages 17 - 24)*  
To receive a report from the Group Manager for Performance, Governance and Data Security providing Members with an update on performance against the Corporate Plan and local service targets for 2020/21 as well as providing an update on the key business risks.
- 8      **Financial Monitoring**  
To receive a verbal update.
- 9      **Syrian Vulnerable Persons Refugee Scheme and the new UK Resettlement Scheme** *(Pages 25 - 32)*  
To receive a report from the Group Manager for Housing Services providing a written briefing on the latest developments relating to the Syrian Refugee Settlement Scheme and the new United Kingdom Resettlement Scheme. To also seek decisions, by way of a recommendation to the Cabinet, relating to the Council's continuing involvement as well as approval for a proposal made by a community sponsorship group to support the resettlement of an additional household in Mid Devon and to seek consent to enable this to move forward.

- 10 **Grass verges located on Housing Revenue Account land** (Pages 33 - 40)  
To receive a report from the Group Manager for Housing Services setting out the background and to agree a way forward with regard to decision-making relating to maintenance responsibilities for those grass verges which are located on land owned by the Housing Revenue Account.
- 11 **Update on Houses in Multiple Occupation** (Pages 41 - 46)  
To receive, and note, a report from the Group Manager for Public Health Regulatory Services providing an update on the current activities being undertaken in relation to Houses in Multiple Occupation (HMOs) and HMO licensing.
- 12 **Housing Service delivery report** (Pages 47 - 54)  
To receive, and note, a report from the Group Manager for Housing Services providing an update to Members on enforcement and other activity undertaken by Officers in the Housing Service.
- 13 **Identification of items for the next meeting**  
Members are asked to note that the following items are already identified in the work programme for the next meeting:
- Performance and Risk
  - Financial Monitoring
  - Community led affordable housing grant policy (report from the Head of Planning, Economy and Regeneration)
  - Plan for housing policies in the future
  - Update from the Grass Verges Task and Finish Group
  - Results of the Tenants Survey

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
sChief Executive  
Monday, 7 September 2020

### **Covid-19 and meetings**

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information, please contact Sarah Lees on:  
[slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)