

## Mid Devon District Council

### Homes Policy Development Group

Tuesday, 10 November 2020 at 2.15 pm  
Remote meeting

Next meeting  
Tuesday, 19 January 2021 at 2.15 pm

**Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.**

To join the Zoom Meeting please use the following link:

<https://zoom.us/j/96455071905?pwd=RDNuazZPdzR4bkILYTYyNHJURnhPdzo9>

Meeting ID: 964 5507 1905  
Passcode: 836581

One tap mobile

08000315717,,96455071905#,,,,,0#,,836581# United Kingdom Toll-free

08002605801,,96455071905#,,,,,0#,,836581# United Kingdom Toll-free

Dial by your location

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free

Meeting ID: 964 5507 1905  
Passcode: 836581

## Membership

Cllr R Dolley (Chairman)

Cllr Mrs E M Andrews

Cllr J Cairney

Cllr S J Clist

Cllr D R Coren

Cllr L J Cruwys

Cllr C J Eginton

Cllr S J Penny

Cllr Mrs C P Daw

# **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notice of appointment of substitutes.
- 2      **Protocol for remote meetings** *(Pages 5 - 10)*  
Group to note the protocol for remote meetings.
- 3      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 4      **Declaration of Interests under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 5      **Minutes** *(Pages 11 - 20)*  
Members to consider whether to approve the minutes as a correct record of the meeting held on 15 September 2020.
- 6      **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 7      **Performance and Risk Report** *(Pages 21 - 32)*  
To receive a report from the Group Manager for Performance, Governance and Data Security providing Members with an update on performance against the Corporate Plan and local service targets for 2020/21 as well as providing an update on the key business risks.
- 8      **Financial Monitoring**  
To receive a verbal update on financial monitoring from the Group Manager for Finance.
- 9      **Draft 2021/2022 General Fund and Capital Budgets** *(Pages 33 - 70)*  
To receive a report from the Deputy Chief Executive (S151) considering the initial draft Budget and options for the Council to set a balanced budget and agree a future strategy for further budget reductions for 2022/2023 onwards.
- 10     **Housing Revenue Account (HRA) Budget 2021/2022 and onwards** *(Pages 71 - 84)*  
To receive a report from the Deputy Chief Executive (S151) presenting proposals for the first draft of the Housing Revenue Account budget for 2021/2022 and the HRA Medium Term Financial Plan for 2021 to 2026.

- 11 **Community Led Housing Fund Grant Policy and Project Group** *(Pages 85 - 114)*  
To receive a report from the Group Manager for Housing and Forward Planning Team Leader. The Homes PDG set up the Community Housing Fund Project Group in 2018 to consider requests made to the Council for financial support from the Community Housing Fund. There is a need to amend the membership of the Community Housing Fund Project Group to reflect that the Council's housing enabling role has been moved from the Housing Service to the Planning Service.
- 12 **Housing Policy Framework Report** *(Pages 115 - 122)*  
To receive a report from the Group Manager for Public Health and Regulatory Services providing an update to Members of the Policy Development Group on plans to deliver a shared policy framework bringing together policies owned and operated by the Building and Housing Services. The new arrangements relating to policy should ensure that it is more closely aligned to the Regulatory Framework for Social Housing and deliver a greater consistency in approach.
- 13 **Housing Service Delivery Report** *(Pages 123 - 130)*  
To receive a report from the Group Manager for Housing Services and the Group Manager for Public Health and Regulatory Services providing an update to Members on enforcement and other activity undertaken by Officers in the Housing Service. Members are asked to comment on the format and reporting used in the report because changes have been made to the way in which the data is collected and presented.
- 14 **Housing Tenant Census Report** *(Pages 131 - 136)*  
To receive a report from the Group Manager for Housing Services and the Group Manager for Public Health and Regulatory Services providing an update to Members of the Homes Policy Development Group on feedback from the tenant census which was recently undertaken in line with the specific expectations of the regulatory framework. The results of the survey will inform the direction of travel with regard to the future review of the strategy and policy relating to tenant involvement; and also proposals relating to internal changes to the structure of the landlord service.
- 15 **Identification of items for the next meeting**  
Members are asked to note that the following items are already identified in the work programme for the next meeting:
- Performance and Risk
  - Financial Monitoring
  - Revised draft General Fund Budget
  - Revised draft HRA Budget
  - Housing Enabling (S106 – Housing Need Allocation – Exception sites)
  - HRA Asset Management Strategy – update
  - Grass Verges Task and Finish Group update

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 2 November 2020

### **Covid-19 and meetings**

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information, please contact Sarah Lees on:  
[slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)