

Mid Devon District Council

Homes Policy Development Group

Tuesday, 19 January 2021 at 2.15 pm
Remote meeting

Next ordinary meeting
Tuesday, 16 March 2021 at 2.15 pm

Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

To join the Zoom Meeting please use the following link:

Join Zoom Meeting

<https://zoom.us/j/94265971670?pwd=V2hlQjdvYUp1c3pzb3Q4UlpZamlLZz09>

Meeting ID: 942 6597 1670

Passcode: 169961

One tap mobile

08002605801,,94265971670#,,,,,0#,,169961# United Kingdom Toll-free

08003582817,,94265971670#,,,,,0#,,169961# United Kingdom Toll-free

Dial by your location

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free

Meeting ID: 942 6597 1670

Passcode: 169961

Membership

Cllr R J Dolley (Chairman)

Cllr Mrs E M Andrews

Cllr J Cairney

Cllr S J Clist

Cllr D R Coren

Cllr L J Cruwys

Cllr Mrs C P Daw

Cllr C J Eginton

Cllr S J Penny

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notice of appointment of substitutes.
- 2 **Remote meeting protocol (Pages 5 - 10)**
The Group to note the protocol for remote meetings.
- 3 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 4 **Declaration of Interests under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 5 **Minutes (Pages 11 - 18)**
Members to consider whether to approve the minutes as a correct record of the meeting held on 10 November 2020.
- 6 **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
- 7 **Performance and Risk Report (00:08:00 (Pages 19 - 30)**
To receive a report from the Group Manager for Performance, Governance and Data Security providing Members with an update on performance against the Corporate Plan and local service targets for 2020/21 as well as providing an update on the key business risks.
- 8 **Financial Monitoring (00:14:00) (Pages 31 - 34)**
To receive an update from the Group Manager for Financial Services.
- 9 **Budget 2021/22 update (00:28:00) (Pages 35 - 46)**
To receive a report previously considered by the Cabinet on 7 January 2021 and to discuss any further changes that the PDG may require prior to the formal recommendation of the budget proposals to Cabinet and Council in February.
- 10 **Draft 2021/2022 Housing Revenue Account (HRA) (00:47:00) (Pages 47 - 56)**
To receive a report from the Deputy Chief Executive (S151) and Corporate Manager for Public Health, Regulation and Housing presenting proposals for the second draft of the Housing Revenue Account budget for 2021/22.

- 11 **Condition and future use of Council owned garages (01:01:00)**
(Pages 57 - 66)
To receive a report from the Building Services Operations Manager and the Corporate Manager for Public Health, Regulation and Housing providing an update to Members on the current garage stock situation, with plans for modernisations and opportunities for change of use/redevelopment, and the adoption of a 6-year rather than the existing 12-year planned maintenance programme.
- 12 **Grass Verges located on Housing Revenue Account Report (01:58:00)** (Pages 67 - 74)
To receive a report from the Corporate Manager for Public Health, Regulation and Housing setting out a policy/procedure relating to a decision-making framework which was agreed at the meeting of the Grass Verges Task and Finish Group held on 11 November 2020.
- 13 **Housing Strategy update (02:16:00)** (Pages 75 - 80)
To receive a report from the Corporate Manager for Public Health, Regulation and Housing providing an update to Members of the Policy Development Group on the development of a revised corporate Housing Strategy.
- 14 **Housing Homeless people during the pandemic (02:27:00)** (Pages 81 - 88)
To receive a report from the Housing Services Operations Manager providing more information about how the Housing Options Team had been working to resolve homelessness during the pandemic.
- 15 **Identification of items for the next meeting (02:46:00)**
Members are asked to note that the following items are already identified in the work programme for the next meeting:
- Performance and Risk Report
 - Financial Monitoring
 - Devon Home Choice Policy Review
 - Housing Ombudsman Service Complaint Handling Code – review of compliance
 - Housing Service Delivery Update
 - Chairman’s Annual Report for 2020/2021

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 11 January 2021

Covid-19 and meetings

Meetings will not be held in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information, please contact Sarah Lees on:
slees@middevon.gov.uk