

Mid Devon District Council

Audit Committee

Tuesday, 22 September 2020 at 5.30 pm
Remote meeting

Next meeting
Tuesday, 17 November 2020 at 5.30 pm

Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

To join the Zoom Meeting please use the following link:

<https://zoom.us/j/95088873007?pwd=b2VhcExNY0wwRVFHd2xtWE1ON3Jmdz09>

Meeting ID: 950 8887 3007
Passcode: 309787

One tap mobile

08003582817,,95088873007#,,,,,0#,,309787# United Kingdom Toll-free
08000315717,,95088873007#,,,,,0#,,309787# United Kingdom Toll-free

Dial by your location

0 800 358 2817 United Kingdom Toll-free
0 800 031 5717 United Kingdom Toll-free
0 800 260 5801 United Kingdom Toll-free

Meeting ID: 950 8887 3007
Passcode: 309787

Membership

Cllr Mrs C Collis
Cllr N V Davey
Cllr S J Penny
Cllr A Wyer
Cllr A White
Vacancy
Vacancy

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Election of Chairman (Chairman of the Council in the chair)**
To elect the Chairman of the Audit Committee for the remainder of the municipal year 2020 / 2021.
2. **Apologies**
To receive any apologies for absence.
3. **Protocol for Remote Meetings (Pages 5 - 10)**
4. **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
5. **Declaration of Interests under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
6. **Minutes of the previous meeting (Pages 11 - 22)**
Members to consider whether to approve the minutes as a correct record of the meeting held on 11 August 2020.
7. **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
8. **Housing Infrastructure Fund - Planning Appeal decision and risk in relation to funding (Pages 23 - 46)**
To receive a report from the Head of Planning, Economy and Regeneration in response to a Member request for the Audit Committee to consider the recent planning appeal decision at Siskin Chase (the Colebrook site allocation), Cullompton (19/00118/MOUT) in respect of the funding of the Cullompton town centre relief road scheme and the risk profile in respect of the recovery of Housing Infrastructure Funds from development. This report follows the report on the Housing Infrastructure Fund (HIF) projects considered at the meeting of Scrutiny Committee on 20th July 2020.

(Appendix 2 – to follow)
9. **Outlook security**
Following comments made at the previous meeting the Group Manager for Governance, Performance and Data Security will provide a verbal

update on the measures that are in place to secure 'Outlook' security for Mid Devon District Council.

10. **Performance and Risk** (*Pages 47 - 84*)
To receive a report from the Group Manager for Performance, Governance and Data Security providing Members with an update on performance against the Corporate Plan and local service targets for 2020-21 as well as providing an update on the key business risks.
11. **Progress update on the Annual Governance Statement Action Plan** (*Pages 85 - 90*)
To receive a report from the Group Manager for Performance, Governance and Data Security providing the Committee with an update on progress made against the Annual Governance Statement 2019/20 Action Plan.
12. **Internal Audit Assurance Opinions** (*Pages 91 - 94*)
To receive an update note on the standardisation of Assurance Opinions across the public sector as recommend by CIPFA and adoption of this by DAP.
13. **Internal Audit Progress Report** (*Pages 95 - 104*)
To receive a report from the Head of the Devon Audit Partnership monitoring the progress and performance of Internal Audit.
14. **External Audit Progress Report and Sector Update** (*Pages 105 - 126*)
To receive a report from Grant Thornton providing an update on progress in delivering their responsibilities as the Council's external auditors. They will also provide a verbal update in respect of the Redmond review.
15. **Identification of items for the next meeting**
Members are asked to note that the following items are on the agenda for the next meeting:
 - Performance and Risk
 - Progress update on the Annual Governance Statement Action Plan
 - Anti-Fraud and Corruption Policy
 - Internal Audit Progress Report
 - External Audit Progress Report and Sector Update

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 14 September 2020

Covid-19 and meetings

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information, please contact Sarah Lees on:
slees@middevon.gov.uk