

Mid Devon District Council

Audit Committee

Tuesday, 17 November 2020 at 5.30 pm
Remote meeting

Next meeting
Tuesday, 26 January 2021 at 5.30 pm

Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

To join the Zoom Meeting please use the following link:

<https://zoom.us/j/97005444455?pwd=TThNUGRIUjRrYTljakRPa003Zi9GQT09>

Meeting ID: 970 0544 4455
Passcode: 484072

One tap mobile

08002605801,,97005444455#,,,,,0#,,484072# United Kingdom Toll-free
08003582817,,97005444455#,,,,,0#,,484072# United Kingdom Toll-free

Dial by your location

0 800 260 5801 United Kingdom Toll-free
0 800 358 2817 United Kingdom Toll-free
0 800 031 5717 United Kingdom Toll-free

Meeting ID: 970 0544 4455
Passcode: 484072

Membership

Cllr W Burke
Cllr Mrs C Collis
Cllr N V Davey
Cllr S J Penny
Cllr A Wyer
Cllr A White
Cllr A Wilce

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**
To receive any apologies for absence.
2. **Protocol for remote meetings** (*Pages 5 - 10*)
To note the protocol for remote meetings.
3. **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
4. **Declaration of Interests under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
5. **Minutes of the previous meeting** (*Pages 11 - 16*)
Members to consider whether to approve the minutes as a correct record of the meeting held on 22 September 2020.
6. **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
7. **MDDC representation on Devon Audit Partnership (DAP)**
To clarify and agree which Members of the Audit Committee should be the representatives from Mid Devon District Council on the Devon Audit Partnership (DAP).
8. **Performance and Risk** (*Pages 17 - 58*)
To receive a report from the Group Manager for Performance, Governance and Data Security providing Members with an update on performance against the Corporate Plan and local service targets for 2020/21 as well as providing an update on the key business risks.
9. **Progress update on the Annual Governance Statement Action Plan** (*Pages 59 - 64*)
To receive a report from the Group Manager for Performance, Governance and Data Security providing the Committee with an update on progress made against the Annual Governance Statement 2019/20 Action Plan.
10. **Briefing paper on the Redmond Review** (*Pages 65 - 66*)
To receive a report from the Group Manager for Performance, Governance and Data Security.

In September 2020 Sir Tony Redmond completed an Independent

Review into the Oversight of Local Audit and the Transparency of Local Authority Financial Reporting; the Audit Committee should be made aware of the key recommendations.

11. **Internal Audit Progress Report**

To receive a report from the Deputy Head of the Devon Audit Partnership monitoring the progress and performance of Internal Audit.

(Document to follow)

12. **External Audit Progress Report and Sector Update** (Pages 67 - 86)

To receive a report from Grant Thornton providing an update on progress in delivering their responsibilities as the Council's external auditors.

13. **Identification of items for the next meeting**

Members are asked to note that the following items are identified in the work programme for the next meeting:

- Performance and Risk
- AGS Action Plan update
- Anti-Fraud and Corruption Policy
- Internal Audit Progress Report
- External Audit Progress Report

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 9 November 2020

Covid-19 and meetings

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information, please contact Sarah Lees on:
slees@middevon.gov.uk