

## **MID DEVON DISTRICT COUNCIL**

**A MEETING** of the **MID DEVON DISTRICT COUNCIL** will be held remotely on Wednesday, 28 April 2021 at 6.00 pm

**ALL MEMBERS** of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

**[The next ordinary meeting is scheduled to be held in Tiverton on Wednesday 30<sup>th</sup> June]**

### **STEPHEN WALFORD**

Chief Executive

20 April 2021

**Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.**

**To join this meeting, please click the following link:**

Join Zoom Meeting

<https://zoom.us/j/94844423331?pwd=Nk5yeVc0UG9NVzZtMktlNnVWdXFGQT09>

Meeting ID: 948 4442 3331

Passcode: 445402

One tap mobile

08000315717,,94844423331#,,,,\*445402# United Kingdom Toll-free

08002605801,,94844423331#,,,,\*445402# United Kingdom Toll-free

Dial by your location

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free Meeting ID: 948 4442 3331

Passcode: 445402

Find your local number: <https://zoom.us/u/aR3woaTCe>

Join by Skype for Business

<https://zoom.us/skype/94844423331>

## **AGENDA**

### **1 Councillor Glanmor Hughes**

In memory of Councillor Glanmor Hughes, a minutes silence will take place.

### **2 Apologies**

To receive any apologies for absence.

3 **Protocol for Remote Meetings** (*Pages 7 - 14*)

To note the protocol for remote meetings.

4 **Public Question Time**

To receive any questions relating to items on the agenda from members of the public and replies thereto.

5 **Declarations of Interest under the Code of Conduct**

Councillors are reminded of the requirement to declare any interest, including the type of interest, and the reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

6 **Minutes** (*Pages 15 - 38*)

Members to consider whether to approve the minutes as a correct record of the meeting held on 24 February 2021.

Members to consider whether to approve the minutes as a correct record of the extraordinary meeting held on 17 March 2021.

The Council is reminded that only those Members present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

7 **Chairman's Announcements**

To receive any announcements which the Chairman of the Council may wish to make.

8 **Petitions**

To receive any petitions from members of the public.

9 **Notices of Motions**

**(1) Motion 567 – (Councillors: J Wright and Miss E Wainwright, R Dolley and Mrs C P Daw – 18 December 2020)**

The following motion had been referred to the Environment Policy Development Group for consideration and report:

This Council:

- Welcomes and appreciates the work that has gone in to developing our climate action plan so far, especially in the context of the Covid pandemic, which stretched capacity and resources.

- Welcomes the recruitment of a Climate and Sustainability Officer, to develop our work.
- Requests that once in place, the new Climate and Sustainability Specialist focuses on further development to our climate action plan, so that it shows the priority actions for the short, mid and longer term, covering the entire period to 2030 and beyond. Plans should outline the strategic actions we need to take to be on track to meet this target.
- Requests that officers explore opportunities to develop the Net Zero Advisory Group, so that it has more authority and responsibility for our climate strategy, and so that the public can access it (e.g. via agendas published online, and being able to attend meetings).
- Requests that budget be created and ring-fenced for developing our climate work -- through a mixture of funding bids; income generation; prioritisation; partnerships; and 'spend to save' schemes.

The Environment Policy Development Group at its meeting on 9 March 2021 considered the Motion and following discussion **RECOMMENDED** to Council that the Motion should be supported with the following amendment to the final bullet point to state:

- Requests that future budgets be created and ring-fenced for developing our climate work - through a mixture of funding bids; income generation; prioritisation; partnerships; and 'spend to save' schemes.

**(2) MOTION 571 (COUNCILLOR A WILCE – 5 MARCH 2021)**

That the Meeting Protocol is updated to specifically state that:

1) The primary objective of the Protocol shall be, so far as is practicable

'to ensure that the rights of members (and members of the public) shall not be diminished simply because the meeting is being held online and not face-to-face'.

and

2) The Host of any Meeting is the Chairman and the Officer's role as 'host' is solely administrative.

In accordance with Procedure Rule 14.4, the Chairman of the Council has decided to allow this motion (if moved and seconded) to be dealt with at this meeting.

10 **Reports** (Pages 39 - 148)

To receive and consider the reports, minutes and recommendations of the recent meetings as follows:

- (1) Cabinet
  - 4 March 2021
  - 8 April 2021
- 2) Scrutiny Committee
  - 1 March 2021
  - 15 March 2021
  - 19 April 2021 – to follow
- (3) Audit Committee
  - 23 March 2021
- (4) Environment Policy Development Group
  - 9 March 2021
  - 13 April 2021
- (5) Homes Policy Development Group
  - 16 March 2021
- (6) Economy Policy Development Group
  - 11 March 2021
- (7) Community Policy Development Group
  - 23 March 2021
- (8) Planning Committee
  - 10 March 2021
  - 31 March 2021
  - 14 April 2021

11 **Questions in accordance with Procedure Rule 13**

To deal with any questions raised pursuant to Procedure Rule 13 not already dealt with during the relevant Committee reports.

12 **Special Urgency Decisions**

Decisions taken under Rule 16 (of the Constitution) Special Urgency –

since the previous meeting.

There have been no such decisions in this period.

13 **Annual Reports of Audit Committee, Scrutiny Committee and the Policy Development Groups** *(Pages 149 - 172)*

To receive the annual reports from the Chairmen of the Audit Committee, Scrutiny Committee and the Policy Development Groups.

14 **Questions to Cabinet Members**

Cabinet Members will answer questions from Members on their Portfolios.

15 **Members Business**

To receive any statements made and notice of future questions by Members.

Note: the time allowed for this item is limited to 15 minutes.

### **Covid-19 and meetings**

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

E-Mail: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)