

# Public Document Pack

## MID DEVON DISTRICT COUNCIL

**THE ANNUAL MEETING** of the **MID DEVON DISTRICT COUNCIL** will be held remotely on Wednesday, 28 April 2021 on the rising of the ordinary council meeting.

**ALL MEMBERS** of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

**[The next meeting is scheduled to be held in Tiverton on Wednesday, 30 June 2021 at 6.00 pm]**

**STEPHEN WALFORD**

Chief Executive

20 April 2021

**Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.**

**To join this meeting, please click the following link:**

Join Zoom Meeting

<https://zoom.us/j/94844423331?pwd=Nk5yeVc0UG9NVzZtMktlNnVWdXFGQT09>

Meeting ID: 948 4442 3331

Passcode: 445402

One tap mobile

08000315717,,94844423331#,,,,\*445402# United Kingdom Toll-free

08002605801,,94844423331#,,,,\*445402# United Kingdom Toll-free

Dial by your location

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free Meeting ID: 948 4442 3331

Passcode: 445402

Find your local number: <https://zoom.us/u/aR3woaTCe>

Join by Skype for Business

<https://zoom.us/skype/94844423331>

## **AGENDA**

**1 Chairman of the Council**

To elect the Chairman of the Council for the municipal year 2021/22

**2 Apologies**

To receive any apologies for absence.

**3 Protocol for Remote Meetings** (*Pages 5 - 12*)

Members to note the Protocol for Remote Meetings.

**4 Vice Chairman of the Council**

To elect the Vice Chairman of the Council for the municipal year 2021/22.

**5 Chairman of the Scrutiny Committee**

To elect the Chairman of the Scrutiny Committee for the municipal year 2021/22.

**6 Allocation of seats and appointment of Committees, Policy Development Groups, certain Working Groups and other Council Bodies** (*Pages 13 - 16*)

After this annual meeting, there are no scheduled meetings before the elections on 6 May, when 3 district wards are being contested. There will be a further by-election in the summer following the sad passing of Glanmor Hughes. So, from a current council membership of 38, it will progress to 41 before any scheduled meeting - and eventually to a full complement of 42. It is therefore recommended that the Council retain the current allocation (based on 39 councillors) until the ordinary meeting on 30 June 2021, when the allocation of seats can be updated to reflect the true political balance arising from the elections. As a reminder, the currently approved allocation is shown at Appendix 1.

Accordingly, it is **recommended:**

- (a) that the Council approve the allocation of seats on Committees and other Council Bodies as shown at Appendix 1;
- (b) that Members be appointed to Committees, Policy Development Groups, certain Working Groups and other Council Bodies in accordance with the names notified to the Chief Executive by each of the Political Groups represented on the Council, to give effect to the approved allocation of seats in (a) above;

- (c) that the Chief Executive be authorised to make changes to the membership of Committees, Policy Development Groups, certain Working Groups and other Council Bodies as may be notified to him from time to time by the relevant Political Group to which those seats have been allocated by the Council;
- (d) that the remaining seats to be filled by ungrouped Members shall be so filled in accordance with the current membership of committees and other bodies shown at Appendix 2.

**7 Appointments to Outside Bodies** *(Pages 17 - 22)*

To consider the list of appointments to outside bodies and seek representatives to the vacant positions available.

**8 Scheme of Delegations**

To agree the existing scheme of delegations as set out in Part 3 of the Constitution. (The Scheme of Delegation sets out the levels of decision making within the Council, outlining those to be made by Council, the Cabinet, individual Cabinet Members, those Committees with regulatory functions and officers).

**9 Programme of Meetings**

To approve the programme of ordinary meetings of the Council for the year 2021/22:

30 June 2021  
25 August 2021  
27 October 2021  
22 December 2021  
23 February 2022  
27 April 2022

**Covid-19 and meetings**

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

E-Mail: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)

## **Mid Devon District Council - Remote Meetings Protocol**

### **1. Introduction**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations permit remote attendance in Local Authority meetings.

Remote attendance is permitted as long as certain conditions are satisfied. These include that the Member is able to hear and be heard by the other Members in attendance. Also, being able to hear and be heard by any members of the public entitled to attend the meeting (in line with the public participation scheme). A visual solution is preferred, but audio is sufficient.

This also relates to members of the public attending the meeting also being heard.

The regulations are clear that a meeting is not limited to those present in the same place, but includes electronic, digital or virtual locations (internet locations, web addresses or conference call telephone numbers).

### **2. Zoom**

Zoom is the system the Council will be using for the time-being to host remote / virtual meetings. It has functionality for audio, video, and screen sharing and you do not need to be a member of the Council or have a Zoom account to join a Zoom meeting.

### **3. Access to documents**

Member Services will publish the agenda and reports for committee meetings on the Council's website in line with usual practice. Paper copies of agendas will only be made available to those who have previously requested this and also the Chair of a virtual meeting.

If any other Member wishes to have a paper copy, they must notify the Member Services before the agenda is published, so they can arrange to post directly – it may take longer to organise printing, so as much notice as possible is appreciated.

Printed copies will not be available for inspection at the Council's offices and this requirement was removed by the Regulations.

### **4. Setting up the Meeting**

This will be done by Member Services. They will send a meeting request via Outlook which will appear in Members' Outlook calendar. Members will receive a URL link to click on to join the meeting.

### **5. Public Access**

Members of the public will be able to use a weblink and standard internet browser. This will be displayed on the front of the agenda.

## 6. Joining the Meeting

Councillors must join the meeting early (i.e. at least five minutes before the scheduled start time) in order to avoid disrupting or delaying the meeting. Councillors should remember that they may be visible and heard by others, including the public, during this time.

## 7. Starting the Meeting

At the start of the meeting, the Member Services Officer will check all required attendees are present (viewing the participant list) and that there is a quorum. If there is no quorum, the meeting will be adjourned. This applies if, during the meeting, it becomes inquorate for whatever reason.

The Chair will remind all Members, Officers and the Public that **all microphones will be automatically muted**, unless and until they are speaking. This prevents background noise, coughing etc. which is intrusive and disruptive during the meeting. The Hosting Officer will enforce this and will be able to turn off participant mics when they are not in use. Members would then need to turn their microphones back on when they wish to speak.

## 8. Public Participation

Participation by members of the public will continue in line with the Council's current arrangements as far as is practicable. However, to ensure that the meeting runs smoothly and that no member of the public is missed, all those who wish to speak must register **by 4pm on the day before the meeting**. They should email their full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk). If they wish to circulate their question in advance, that would be helpful.

At public question time, the Chair will invite the public by name to speak at the appropriate time. At that point, all public microphones will be enabled. This means that, to avoid private conversations being overheard, no member of the public should speak until it is their turn and they should then refrain from speaking until the end of public question time, when all microphones will be muted again. In the normal way, the public should state their full name, the agenda item they wish to speak to **before** they proceed with their question.

Unless they have registered, a member of the public will not be called to speak.

If a member of the public wishes to ask a question but cannot attend the meeting for whatever reason, there is nothing to prevent them from emailing members of the Committee with their question, views or concern in advance. However, if they do so, it would be helpful if a copy could be sent to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) as well.

## 9. Declaration of Interests

Councillors should declare their interests in the usual way. A councillor with a disclosable pecuniary interest is required to leave the room. For remote meetings, this means that they will be moved to a break-out room for the duration of this item and will only be invited back into the meeting when discussion on the relevant item has finished.

## **10. The Meeting and Debate**

The Council will not be using the Chat function.

The Chair will call each member of the Committee to speak - the Chair can choose to do this either by calling (i) each member in turn and continuing in this way until no member has anything more to add, or (ii) only those members who indicate a wish to speak using the 'raise hand' function within Zoom. This choice will be left entirely to the Chair's discretion depending on how they wish to manage the meeting and how comfortable they are using the one or the other approach.

Members are discouraged from physically raising their hand in the video to indicate a wish to speak – it can be distracting and easily missed/misinterpreted. No decision or outcome will be invalidated by a failure of the Chair to call a member to speak – the remote management of meetings is intensive and it is reasonable to expect that some requests will be inadvertently missed from time to time.

When referring to reports or making specific comments, Councillors should refer to the report and page number, so that all Members of the Committee have a clear understanding of what is being discussed at all times.

## **11. Voting**

On a recommendation or motion being put to the vote, the Chair will go round the virtual room and ask each member entitled to vote to say whether they are for or against or whether they abstain. The Member Services Officer will announce the numerical result of the vote.

## **12. Meeting Etiquette Reminder**

- Mute your microphone – you will still be able to hear what is being said.
- Only speak when invited to do so by the Chair.
- Speak clearly and please state your name each time you speak
- If you're referring to a specific page, mention the page number.

## **13. Part 2 Reports and Debate**

There are times when council meetings are not open to the public, when confidential, or "exempt" issues – as defined in Schedule 12A of the Local Government Act 1972 – are under consideration. It is important to ensure that there are no members of the public at remote locations able to hear or see the proceedings during such meetings.

Any Councillor in remote attendance must ensure that there is no other person present – a failure to do so could be in breach of the Council's Code of Conduct.

If there are members of the public and press listening to the open part of the meeting, then the Member Services Officer will, at the appropriate time, remove them to a break-out room for the duration of that item. They can then be invited back in when the business returns to Part 1.

Please turn off smart speakers such as Amazon Echo (Alexa), Google Home or smart music devices. These could inadvertently record phone or video conversations, which would not be appropriate during the consideration of confidential items.

#### **14. Interpretation of standing orders**

Where the Chair is required to interpret the Council's Constitution and procedural rules in light of the requirements of remote participation, they may take advice from the Member Services Officer or Monitoring Officer prior to making a ruling. However, the Chair's decision shall be final.

#### **15. Disorderly Conduct by Members**

If a Member behaves in the manner as outlined in the Constitution (persistently ignoring or disobeying the ruling of the Chair or behaving irregularly, improperly or offensively or deliberately obstructs the business of the meeting), any other Member may move 'That the member named be not further heard' which, if seconded, must be put to the vote without discussion.

If the same behaviour persists and a Motion is approved 'that the member named do leave the meeting', then they will be removed as a participant by the Member Services Officer.

#### **16. Disturbance from Members of the Public**

If any member of the public interrupts a meeting the Chair will warn them accordingly. If that person continues to interrupt or disrupt proceedings the Chair will ask the Member Services Officer to remove them as a participant from the meeting.

#### **17. After the meeting**

Please ensure you leave the meeting promptly by clicking on the red phone button to hang up.

#### **18. Technical issues – meeting management**

If the Chair, the Hosting Officer or the Member Services Officer identifies a problem with the systems from the Council's side, the Chair should either declare a recess while the fault is addressed or, if the fault is minor (e.g. unable to bring up a presentation), it may be appropriate to move onto the next item of business



in order to progress through the agenda. If it is not possible to address the fault and the meeting becomes inquorate through this fault, the meeting will be adjourned until such time as it can be reconvened.

If the meeting was due to determine an urgent matter or one which is time-limited and it has not been possible to continue because of technical difficulties, the Chief Executive, Leader and relevant Cabinet Member, in consultation with the Monitoring Officer, shall explore such other means of taking the decision as may be permitted by the Council's constitution.

For members of the public and press who experience problems during the course of a meeting e.g. through internet connectivity or otherwise, the meeting will not be suspended or adjourned.

## **19. Technical issues – Individual Responsibility (Members and Officers)**

Many members and officers live in places where broadband speeds are poor, but technical issues can arise at any time for a number of reasons. The following guidelines, if followed, should help reduce disruption. Separate guidance will be issued on how to manage connectivity – this paragraph focusses on the procedural steps. Joining early will help identify problems – see paragraph 6.

- Join public Zoom meetings by telephone if there is a problem with the internet. Before all meetings, note down or take a photograph of the front page of the agenda which has the necessary telephone numbers. Annex 1 to this protocol contains a brief step-by-step guide to what to expect
- Consider an alternative location from which to join the meeting, but staying safe and keeping confidential information secure. For officers, this may mean considering whether to come into the office, subject to this being safe and practicable (childcare etc.)
- If hosting a meeting via Zoom (briefings etc.), consider creating an additional host when setting up the meeting. The additional host can step in if the main host has problems – remember that without a host, the meeting cannot close and any information on the screens will remain on view
- Have to hand the telephone number of another member or officer expected in the meeting – and contact them if necessary to explain the problem in connecting
- Officers should have an 'understudy' or deputy briefed and on standby to attend and present as needed (and their telephone numbers to hand)
- For informal meetings and as a last resort, members and officers may be able to call another member or officer in the meeting who can put the 'phone on loudspeaker for all to hear – not ideal, but it ensures some degree of participation and continuity

- Member Services will hold a list of contact details for all senior officers

## Phone only access to zoom meetings

(Before you start **make sure you know the Meeting ID and the Meeting Password**) – Both of these are available on the agenda for the meeting

**Call the toll free number** either on the meeting agenda or on the Outlook appointment (this will start with 0800 --- ----)

(Ensure your phone is on 'speaker' if you can)

A message will sound saying *"Welcome to Zoom, enter your meeting ID followed by the hash button"*

- **Enter Meeting ID followed by #**

Wait for next message which will say *"If you are a participant, please press hash to continue"*

- **Press #**

Wait for next message which will say *"Enter Meeting Password followed by hash"*

- **Enter 6 digit Meeting Password followed by #**

Wait for the following two messages:

*"You are currently being held in a waiting room, the Host will release you from 'hold' in a minute"*

**Wait.....**

*"You have now entered the meeting"*

### Important notes for participating in meetings

Press **\*6** to toggle between **'mute' and 'unmute'** (you should always ensure you are muted until you are called upon to speak)

If you wish to speak you can **'raise your hand'** by pressing **\*9**. Wait for the Chairman to call you to speak. The Host will lower your hand after you have spoken. Make sure you mute yourself afterwards.

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	Totals	Conservatives (Con) 17	Liberal Democrats (LD) 11	Independents (IND) 7	Greens (G) 2	Unaffiliated & Independent/Independent (U/I) 2
% Based on current membership of 39	100	43.59%	28.21%	17.95%	5.13%	
Committee Seats	99	43	28	18	5	Take the remaining 5 available seats
Other Bodies	24	10	7	5	1	Take the remaining 1 available seat

<b>COMMITTEE</b>	<b>No on Committee</b>	<b>Con 43</b>	<b>LD 28</b>	<b>IND 18</b>	<b>Greens 5</b>	<b>U/I 5</b>
Scrutiny	12	5.23 5	3.38 3	2.15 2	0.62 1	1
Audit	7	3.05 3	1.97 2	1.26 1	0.36 0	1
Environment PDG	9	3.92 4	2.54 2	1.62 2	0.46 1	0
Homes PDG	9	3.92 4	2.54 3	1.62 2	0.46 0	0
Economy PDG	9	3.92 4	2.54 3	1.62 1	0.46 0	1
Community PDG	9	3.92 4	2.54 3	1.62 2	0.46 0	0
Planning	11	4.79 5	3.10 3	1.97 2	0.56 1	0
Licensing	12	5.23 5	3.38 3	2.15 2	0.62 1	1
Regulatory	12	5.23 5	3.38 3	2.15 2	0.62 1	1
Standards Committee	9	3.92 4	2.54 3	1.62 2	0.46 0	0
<b>TOTAL</b>	<b>99</b>	<b>43</b>	<b>28</b>	<b>18</b>	<b>5</b>	<b>5</b>

<b>Other Bodies</b> <i>This is Option 3 agreed by Council 28.10.20</i>	<b>No on Group</b>	<b>Con 10</b>	<b>LD 7</b>	<b>IND 5</b>	<b>Greens 1</b>	<b>U/I 1</b>
PWG	8	3.49 3	2.26 3	1.44 2	0.41 0	0
Planning Policy Advisory Group	9	3.92 4	2.54 2	1.62 1	0.46 1	0
Development Delivery Advisory Group	7	3.05 3	1.97 2	1.26 1	0.36 0	1
<b>TOTAL</b>	<b>24</b>	<b>10</b>	<b>7</b>	<b>5</b>	<b>1</b>	<b>1</b>

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## MEMBERSHIP OF COMMITTEES 2021/22

**CABINET****Leader – Cllr R M Deed****Cabinet Member for Housing and Property Services and Deputy Leader – Cllr R B Evans****Cabinet Member for Planning and Economic Regeneration – Cllr R J Chesterton****Cabinet Member for Continuous Improvement – Cllr Mrs C P Daw****Cabinet Member for the Environment – Cllr C R Slade****Cabinet Member for Community Well-Being - Cllr D Knowles****Cabinet Member for Finance – Cllr B A Moore****Cabinet Member for Working Environment and Support Services – Cllr Mrs N Woollatt**

<b>Scrutiny (12)</b> F Letch (LD) G Barnell (LD) E J Berry (C) W Burke (IND) L J Cruwys (LD) Mrs S Griggs (C) S J Penny (C) R Stanley (C) B Warren (IND) A Wilce (UAF) J M Downes (LD) Vacant (C)	<b>Audit Committee (7)</b> C Collis (C) N V Davey (C) S J Penny (C) W Burke (IND) A Wilce (UG) A White (LD) A Wyer (LD)	<b>Environment PDG (9)</b> J Berry (C) W Burke (IND) D Coren (C) R Radford (C) R Stanley (C) L D Taylor (LD) B Warren (IND) J Wright (LD) Miss J Norton (G)	<b>Homes PDG (9)</b> Mrs E Andrews (IND) J Cairney (LD) S J Clist (LD) D Coren (C) L Cruwys (LD) R Dolley (IND) C Eginton (C) S Penny (C) Vacant (C)
<b>Community PDG (9)</b> Mrs E Andrews (IND) E J Berry (C) W Burke (IND) Mrs C A Collis (C) L Cruwys (LD) J Downes (LD) B Holdman (LD) Mrs M Squires (C) Vacant (C)	<b>Economy PDG (9)</b> N Davey (C) R Dolley (IND) J Downes (LD) Mrs S Griggs (C) B Holdman (LD) Mrs C A Collis (C) D Pugsley (II) R Radford (C) J Wright (LD)	<b>Planning Working Group (8)</b> J Berry (C) Mrs F J Colthorpe (C) L Cruwys (LD) Mrs C P Daw (C) D Knowles (IND) F Letch (LD) R F Radford (C) B Warren (IND)	<b>Planning Substitutes (7)</b> Mrs C A Collis (C) J Downes (LD) S Penny (C) B Holdman (LD) A Moore (C) Mrs N Woollatt (IND) R Dolley (IND)
<b>Standards (9)</b> Mrs F J Colthorpe (C) R M Deed (IND) C Eginton (C) C Slade (C) Mrs M Squires (C) L Taylor (LD) A White (LD) Mrs N Woollatt (IND) A Wyer (LD)	<b>Planning Committee (11)</b> J Berry (C) S Clist (LD) Mrs F J Colthorpe (C) L Cruwys (LD) Mrs C P Daw (C) C Eginton (C) D Knowles (IND) F Letch (LD) R Radford (C) B Warren (IND) G Barnell (LD)	<b>Licensing Committee (12)</b> Mrs E Andrews (IND) J Cairney (LD) R Chesterton (C) Mrs F J Colthorpe (C) D Coren (C) J Downes (LD) Vacant (C) D Knowles (IND) Miss J Norton (G) S Penny (C) L Taylor (LD) A Wilce (UAF)	<b>Regulatory Committee (12)</b> Mrs E Andrews (IND) J Cairney (LD) R Chesterton (C) Mrs F J Colthorpe (C) D Coren (C) J Downes (LD) Vacant (C) D Knowles (IND) Miss J Norton (G) S Penny (C) L Taylor (LD) A Wilce (UAF)
	<b>Planning Policy Advisory Group - PPAG (9)</b> R Chesterton (C) Mrs F J Colthorpe (C) G Barnell (LD) J Downes (LD) D Knowles (IND) R Radford (C) C Slade (C) Ms E Wainwright (G) Mrs N Woollatt (IND)	<b>Development Delivery Advisory Group DDAG (7)</b> J Cairney (LD) R Chesterton (C) Vacant (LD) R M Deed (IND) R Evans (C) D Pugsley (II) Mrs M Squires (C)	<b>Net Zero Advisory Group (8)*</b> G Barnell (LD) E J Berry (C) C R Slade (C) R J Dolley (IND) D J Knowles (IND) Mrs M E Squires (C) Ms E Wainwright (G) J Wright (LD) *Not politically balanced <b>April 2021</b>

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## Outside Body Appointments 2021/22 (appointed annually)

Outside Body	Representative/s	Appointment Length
Blackdown Hills AONB Partnership		Annual
Broadpath Landfill Liaison Committee		Annual
Building Control Joint Committee	The Leader Cabinet Member for Planning and Economic Regeneration	Annual
Business Forum Mid Devon	Cabinet Member for Planning and Economic Regeneration	Annual
Culm Garden Village Delivery Board	The Leader Cabinet Member for Planning and Economic Regeneration	Annual
Council for the Protection of Rural England Devon Area Executive Committee		Bi-annual (last appointed in May 2019)
Cullompton Town Team (2 Members)		Annual
Devon Districts Forum / Devon Local Government Steering Group	Leader	Annual
Devon Historic Buildings Trust		Annual
Devon Rail Forum		Annual
Gypsy and Traveller Forum (3 Members)	1. Cabinet Member for Planning and Economic Regeneration  2. Cabinet Member for Housing  3.	Annual

Heart of the South West Joint Committee	Leader	Annual
Heart of the South West Local Enterprise Partnership Joint Scrutiny Committee		Annual
INVOLVE – Voluntary Action in Mid Devon		Annual
Mid Devon Highways and Traffic Orders Committee (hosted by DCC) (2 Members)		Bi-annual (Last appointed in May 2019)
OkeRail Forum		Annual
South West Councils	Leader	Annual
South West Councils Employers Panel	Cabinet Member for the Working Environment and Support Services	Annual
3 Rivers Developments Limited	Delegated to the Cabinet to agree a Member for this post.	Annual

### **New**

<b>Outside Body</b>	<b>Representative/s</b>	<b>Appointment Length</b>
Most Sparsely Populated Councils Group (part of the RSN Rural Services Network)  (Cllr Mrs M E Squires is the official representative)	1 vacancy for deputy	4 years until May 2023
Plastic Free Tiverton	1 vacancy	4 years until 2023
Tiverton Town Centre Partnership  (3 Tiverton Town Members required)	3 vacancies	Annual

## Outside Body Appointments 2021/22 (full list for information)

Outside Body	Representative/s	Appointment Length
Blackdown Hills AONB Partnership		Annual
Broadpath Landfill Liaison Committee		Annual
Building Control Joint Committee	The Leader Cabinet Member for Planning and Economic Regeneration	Annual
Business Forum Mid Devon	Cabinet Member for Planning and Economic Regeneration	Annual
Culm Garden Village Delivery Board	The Leader Cabinet Member for Planning and Economic Regeneration	Annual
Citizens Advice Torridge, North, Mid & West Devon	Cllr G Barnell	4 years until May 2023
Community Safety Partnership	Cabinet Member for the Working Environment and Support Services	4 years until May 2023
Council for the Protection of Rural England Devon Area Executive Committee		Bi-annual (last appointed in May 2019)
Cullompton Town Team (2 Members)		Annual
Cullompton Traffic Issues & Environment Working Group	Cllr Mrs N Woollatt	4 years until May 2023
Dartmoor National Park Authority Forum 2 Members	Cllr D R Coren Cllr S J Penny	4 years until May 2023

Devon Armed Forces Community Well-Being Partnership	Cllr D J Knowles	4 years until May 2023
Devon Authorities Strategic Waste Committee (formally known as 'Devon Authorities Waste Reduction & Recycling Committee')	Cabinet Member for the Environment (plus a deputy)	4 years until May 2023
Devon Districts Forum / Devon Local Government Steering Group	Leader	Annual
Devon Historic Buildings Trust		Annual
Devon Rail Forum		Annual
LGA General LGA Assembly / Annual Conference	Leader	4 years until May 2023
Gypsy and Traveller Forum (3 Members)	<ol style="list-style-type: none"> <li>1. Cabinet Member for Planning and Economic Regeneration</li> <li>2. Cabinet Member for Housing</li> <li>3.</li> </ol>	Annual
Heart of the South West Joint Committee	Leader	Annual
Heart of the South West Local Enterprise Partnership Joint Scrutiny Committee		Annual
INVOLVE – Voluntary Action in Mid Devon		Annual
Mid and East Devon Children's Centres Advisory Board (2 Members)	Cllr S J Penny Cllr Mrs M E Squires	4 years until 2023
Community Safety Partnership, Operational Delivery Group (ODG)  3 Members needed for the following areas: <ul style="list-style-type: none"> <li>• Exe area</li> <li>• Creedy area</li> </ul>	Exe Cllr L J Cruwys  Creedy Cllr D R Coren	4 years until 2023

<ul style="list-style-type: none"> <li>Culm area</li> </ul> <p><u>Please note:</u> Members will only be called to a meeting if there is something specific to their area (in which case they would have been contacted beforehand) or the Member wishes to raise a concern about something which is in their local area).</p>	Culm Cllr L D Taylor	
Mid Devon Highways and Traffic Orders Committee (hosted by DCC) (2 Members)		Bi-annual (last appointed in May 2019)
Mid Devon Locality (County) Committee (hosted by DCC) (2 Members)	Cllr D J Knowles Cllr Mrs N Woollatt	4 years until May 2023
Most Sparsely Populated Councils Group (part of the RSN Rural Services Network)	Cllr Mrs M E Squires <b>Deputy required</b>	4 years until May 2023
OkeRail Forum		Annual
PCC Councillor Advocate Scheme	Cllr A Wilce	4 years until 2023
Plastic Free Tiverton	<b>1 vacancy</b>	4 years until 2023
South West Councils	Leader	Annual
South West Councils Employers Panel	Cabinet Member for the Working Environment and Support Services	Annual
3 Rivers Developments Limited	Delegated to the Cabinet to agree a Member for this post.	Annual
Tiverton Adventure Playground Committee	Cllr B Holdman	4 years until May 2023
Tiverton & District Community Transport Association	Cabinet Member for Community Well-Being	4 years until May 2023
Tiverton Museum of Mid Devon Life	Cllr Mrs F J Colthorpe	4 years until May 2023
Tiverton Town Centre Partnership (3 Tiverton Town Members required)	<b>3 vacancies</b>	Annual

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