

## Mid Devon District Council

### Community Policy Development Group

Tuesday, 16 November 2021 at 2.15 pm  
Council Chambers, Phoenix House, Tiverton

Next ordinary meeting  
Monday, 20 December 2021 at 2.15 pm

**PLEASE NOTE:** - this meeting will take place at Phoenix House and members of the Public and Press are encouraged to attend via Zoom wherever possible. The attached Protocol for Hybrid Meetings explains how this will work. Please do not attend Phoenix House without contacting the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

Join Zoom Meeting

<https://zoom.us/j/96660103307?pwd=Q05QbWlVNCs3WmVscU5LMmdiWkZxQT09>

Meeting ID: 966 6010 3307

Passcode: 217719

One tap mobile

08002605801,,96660103307#,,,,\*217719# United Kingdom Toll-free

08003582817,,96660103307#,,,,\*217719# United Kingdom Toll-free

Dial by your location

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free

Meeting ID: 966 6010 3307

Passcode: 217719

## Membership

Cllr Mrs E M Andrews

Cllr Mrs C Collis

Cllr W Burke

Cllr L J Cruwys

Cllr J M Downes

Cllr B Holdman

Cllr S Pugh

Cllr Mrs E J Slade

Cllr Mrs M E Squires

# AGENDA

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2      **Declarations of Interest under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3      **Minutes of the Previous Meeting** (*Pages 5 - 8*)  
Members to consider whether to approve the Minutes of the last meeting as a correct record.
- 4      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
Note: A maximum of 30 minutes is allowed for this item.
- 5      **Chairmans Announcements**  
To receive any announcements that the Chairman may wish to make.
- 6      **Customer Care Policy** (*Pages 9 - 24*)  
To receive the 3 yearly review of the Customer Care Policy
- 7      **Air Quality Action Plan** (*Pages 25 - 106*)  
To provide Members of the Policy Development Group (PDG) with an opportunity to review and recommend adoption of the revised corporate Air Quality Action Plan (Annex 1) following the recent completion of external and public consultation. Details of the consultation are set out within the report. The consultation responses and outcomes are set out in Annex 2.  
  
The report also provides Members of the PDG with an update on progress with the development of a revised Air Quality Supplementary Planning Document (SPD) together with details and timeline to secure the legal adoption of the document. This is important to the delivery of aspects of the updated Air Quality Action Plan (AQAP), notably in relation to managing the impact of new development and securing planning obligations.
- 8      **Recommendations from Community Safety Partnership Working Group** (*Pages 107 - 112*)  
To receive the recommendations from the Community Safety Partnership Working Group.

9 **Medium Term Financial Plan - General Fund (GF), Housing Revenue Account (HRA) and Capital Programme** (Pages 113 - 132)

To consider the updated Medium Term Financial Plan (MTFP) which covers the period 2022/2023 to 2026/2027 and options available in order for the Council to set a balanced budget.

10 **Access to information - Exclusion of Press and Public**

During discussion of the next item it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Community Policy Development Group will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

To consider passing the following resolution so that exempt information may be discussed.

**Recommended** that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

11 **Leisure Pricing Review - 2022-2023** (Pages 133 - 162)

To receive details of the Leisure Pricing Review for 2022-2023

12 **Work Plan** (Pages 163 - 168)

To receive the current work plan for the Community PDG.

Members to agree and discuss additional items that they would like added to the work plan.

A proposal form for Members to discuss and agree whether they would like Officers to develop a vulnerability policy, which will be brought back to the PDG for approval at a later date

**Stephen Walford**  
Chief Executive  
Monday, 8 November 2021

## Covid-19 and meetings

From 7 May 2021, the law requires all councils to hold formal meetings in person. However, the Council is also required to follow government guidance about safety during the pandemic. The Council will enable all people to continue to participate in meetings via Zoom.

You are strongly encouraged to participate via Zoom to keep everyone safe - there is limited capacity in meeting rooms if safety requirements are to be met. There are restrictions and conditions which apply to those in the building and the use of the building. You must not attend a meeting at Phoenix House without complying with the requirements in the new protocol for meetings. You must follow any directions you are given.

Please read the new meeting protocol which is available here: <https://democracy.middevon.gov.uk/documents/s23135/MeetingProtocolUpdateOct2021nextreviewFeb2022.pdf>

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.

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