

Mid Devon District Council

Scrutiny Committee

Monday, 19 July 2021 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Monday, 16 August 2021 at 2.15 pm

Important - this meeting will take place at Phoenix House, but members of the Public and Press can and should attend via Zoom only. Please do not attend Phoenix House without prior agreement. The attached Protocol for Hybrid Meetings explains how this will work.

Join Zoom Meeting

<https://zoom.us/j/99500567076?pwd=VzloYWowZDArbkl2NmVNSHlwaUMvdz09>

Meeting ID: 995 0056 7076

Passcode: 317837

One tap mobile

08000315717,,99500567076#,,,,*317837# United Kingdom Toll-free
08002605801,,99500567076#,,,,*317837# United Kingdom Toll-free

Dial by your location

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free

Meeting ID: 995 0056 7076

Passcode: 317837

Membership

Cllr B G J Warren

Cllr G Barnell

Cllr E J Berry

Cllr Mrs F J Colthorpe

Cllr L J Cruwys

Cllr Mrs S Griggs

Cllr P J Heal

Cllr F W Letch

Cllr S Pugh

Cllr R F Radford

Cllr Ms E J Wainwright

Cllr A Wilce

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1 **APOLOGIES AND SUBSTITUTE MEMBERS**
To receive any apologies for absence and notices of appointment of substitute Members (if any).

2 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

3 **HYBRID MEETINGS PROTOCOL** (*Pages 5 - 12*)
Members to note the Hybrid Meetings Protocol.

4 **PUBLIC QUESTION TIME**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

5 **MINUTES OF THE PREVIOUS MEETING** (*Pages 13 - 20*)
Members to consider whether to approve the minutes as a correct record of the meeting held on 21st June 2021.

The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

6 **DECISIONS OF THE CABINET**
To consider any decisions made by the Cabinet at its last meeting that have been called-in.

7 **CHAIRMAN'S ANNOUNCEMENTS**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

8 **S106 UPDATE** (*Pages 21 - 30*)
To receive an update on S106 from the Head of Planning, Economy and Regeneration.

Appendices 1 & 2 to follow.

9 **WHISTLEBLOWING 6 MONTH UPDATE**
To receive an update from Operations Manager for Performance,

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Committee Administrator: Carole Oliphant
Tel: 01884 234209

Email: coliphant@middevon.gov.uk

This document is available on the Council's Website at: www.middevon.gov.uk

Governance and Health & Safety on Whistleblowing instances during the previous 6 months.

- 10 **FINANCIAL OUTTURN REPORT** (*Pages 31 - 70*)
To consider a report of the Deputy Chief Executive (S151) presenting the Revenue and Capital Outturn figures for the financial year 2020/21 previously presented to Cabinet on 6th July 2021.
- 11 **FORWARD PLAN** (*Pages 71 - 78*)
Members are asked to consider any items within the Forward Plan that they may wish to bring forward for discussion at the next meeting.
- 12 **SCRUTINY OFFICER UPDATE**
To receive an update from the Scrutiny and Policy Development Officer.
- 13 **SCRUTINY PROPOSAL FORM** (*Pages 79 - 82*)
Members to discuss a Scrutiny proposal form submitted by the Chairman.
- 14 **WORK PLAN** (*Pages 83 - 92*)
Members are asked to note the current Work Plan for the municipal year.

Members to have the opportunity to discuss additional items to be investigated by the Scrutiny Committee and added to the Work Plan.

Stephen Walford
Chief Executive
Friday, 9 July 2021

Covid-19 and meetings

From 7 May 2021, the law requires all councils to hold formal meetings in person. However, the Council is also required to follow government guidance about safety during the pandemic. For a short period – probably until 30 June – the Council will enable all people to continue to participate in meetings via Zoom.

You are strongly encouraged to participate via Zoom to keep everyone safe - there is limited capacity in meeting rooms if safety requirements are to be met. There are restrictions and conditions which apply to those in the building and the use of the building. You must not attend a meeting at Phoenix House without complying with the requirements in the new protocol for meetings. You must follow any directions you are given.

Please read the new meeting protocol which is available here:
<https://democracy.middevon.gov.uk/documents/s21866/aaaaHybridMeetingProtocolMay2021.pdf>

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

E-Mail: coliphant@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

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