

Mid Devon District Council

Audit Committee

Tuesday, 16 November 2021 at 5.30 pm
Phoenix Chambers, Phoenix House, Tiverton

Next meeting
Tuesday, 25 January 2022 at 5.30 pm

PLEASE NOTE: - this meeting will take place at Phoenix House and members of the Public and Press are encouraged to attend via Zoom wherever possible. The Protocol for Hybrid Meetings explains how this will work. Please do not attend Phoenix House without contacting the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

Join Zoom Meeting

<https://zoom.us/j/98138583067?pwd=YjRqUUw5TjNzL08vYmtKMGFjV1daQTO9>

Meeting ID: 981 3858 3067
Passcode: 210801

One tap mobile

08003582817,,98138583067#,,,,*210801# United Kingdom Toll-free
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Meeting ID: 981 3858 3067
Passcode: 210801

Membership

Cllr W Burke
Cllr Mrs C Collis
Cllr N V Davey
Cllr S J Penny
Cllr A Wyer
Cllr A White
Cllr A Wilce

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**
To receive any apologies for absence.
2. **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Declaration of Interests under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
4. **Minutes of the previous meeting (Pages 5 - 10)**
Members to consider whether to approve the minutes as a correct record of the meeting held on 21 September 2021.
5. **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
6. **3 Rivers Development Limited - Business Plan 2022 - 2027 (Pages 11 - 40)**
During discussion of the following item it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The committee will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

To consider passing the following resolution so that exempt information may be discussed.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

To receive the 3 Rivers Developments Ltd Business Plan
7. **Performance and Risk Report (Pages 41 - 94)**
To receive a report from the Operations Manager for Performance,

Governance and Health & Safety providing Members with an update on performance against the Corporate Plan and local service targets for 2021-22 as well as providing an update on the key business risks.

8. **Progress Update on the Annual Governance Statement Action Plan**
(Pages 95 - 100)

To receive a report from the Operations Manager for Performance, Governance and Health & Safety providing the Committee with an update on progress made against the Annual Governance Statement 2020/21 Action Plan.

9. **Internal Audit Progress Report** (Pages 101 - 108)

To receive a progress report from the Devon Audit Partnership.

10. **Statement of Accounts 2020 / 2021** (Pages 109 - 280)

To receive a report from the Deputy Chief Executive (S151) presenting the FINAL version of the annual Statement of Accounts to Members, highlighting any areas which have been amended since the draft accounts were published on the website and presented for external audit in July.

11. **Grant Thornton - Audit Findings 2020 / 2021** (Pages 281 - 316)

To receive a report from Grant Thornton summarising the key findings and other matters arising from the statutory audit of Mid Devon District Council and the preparation of the group and financial statements for year ended 31 March 2021.

12. **PSAA external audit arrangements**

To receive a verbal update on the future external audit arrangements.

13. **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Performance and Risk
- Annual Governance Statement – Action Plan Update
- Internal Audit Progress Report
- Financial and Contract Procedure Rules
- PSAA external audit arrangements
- External Audit Progress Report and Sector Update

Note: This item is limited to 10 Minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 8 November 2021

Covid-19 and meetings

From 7 May 2021, the law requires all councils to hold formal meetings in person. However, the Council is also required to follow government guidance about safety during the pandemic. The Council will enable all people to continue to participate in meetings via Zoom.

You are strongly encouraged to participate via Zoom to keep everyone safe - there is limited capacity in meeting rooms if safety requirements are to be met. There are restrictions and conditions which apply to those in the building and the use of the building. You must not attend a meeting at Phoenix House without complying with the requirements in the new protocol for meetings. You must follow any directions you are given.

Please read the new meeting protocol which is available here: <https://democracy.middevon.gov.uk/documents/s23135/MeetingProtocolUpdateOct2021nextreviewFeb2022.pdf>

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees via:

E-Mail: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.