

## MID DEVON DISTRICT COUNCIL

A **MEETING** of the **MID DEVON DISTRICT COUNCIL** will be held in the Phoenix Chambers, Phoenix House, Tiverton on Wednesday, 27 April 2022 at 6.00 pm

**ALL MEMBERS** of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

**[The next meeting is scheduled to be held in Tiverton on Wednesday, 11 May 2022 at 6.00 pm]**

### STEPHEN WALFORD

Chief Executive

19 April 2022

**PLEASE NOTE:** - this meeting will take place at Phoenix House and members of the Public and Press are encouraged to attend via Zoom wherever possible. The Protocol for Hybrid Meetings explains how this will work. Please do not attend Phoenix House without contacting the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

Join Zoom Meeting

<https://us06web.zoom.us/j/84134859531?pwd=aFdXZ0hVdUFsWkhOMkY1TUUpUbm9oZz09>

Meeting ID: 841 3485 9531

Passcode: 707055

One tap mobile

08000315717,,84134859531#,,,,\*707055# United Kingdom Toll-free

08002605801,,84134859531#,,,,\*707055# United Kingdom Toll-free

Dial by your location

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0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free

Meeting ID: 841 3485 9531

Passcode: 707055

## AGENDA

### 1 **Apologies**

To receive any apologies for absence.

### 2 **Public Question Time**

To receive any questions relating to items on the agenda from members of the public and replies thereto.

3      **Declarations of Interest under the Code of Conduct**

To record any interests on agenda matters.

4      **Minutes** (*Pages 5 - 16*)

To consider whether to approve the minutes as a correct record of the meeting held on 23 February 2022.

5      **Chairman's Announcements**

To receive any announcements which the Chairman of the Council may wish to make.

6      **Petitions**

To receive any petitions from members of the public.

7      **Notices of Motions**

There have been no Motions to Council received.

8      **Reports** (*Pages 17 - 98*)

To receive and consider the reports, minutes and recommendations of the recent meetings as follows:

1      Cabinet

- 8 March 2022
- 5 April 2022

2      Scrutiny Committee

- 21 March 2022
- 19 April 2022 (to follow)

3      Audit Committee

- 22 March 2022

4      Environment Policy Development Group

- 8 March 2022

5      Homes Policy Development Group

- 15 March 2022

6 Economy Policy Development Group

- 17 March 2022

7 Community Policy Development Group

- 22 March 2022

8 Planning Committee

- 2 March 2022

- 16 March 2022

- 30 March 2022

- 20 April 2022 (to follow)

9 **Questions in accordance with Procedure Rule 13**

To deal with any questions raised pursuant to Procedure Rule 13 not already dealt with during the relevant Committee reports.

10 **Appointment to Committees and Other Internal Bodies** *(Pages 99 - 100)*

To note the Allocations Table for municipal year 2022/23.

Following the recent by-election and group changes it is practicable to consider a revised allocation. In the absence of any relevant meetings before the AGM, the tabled allocation also reflects the resolved increase in Audit Committee size from 7 to 9 seats for 2022/23.

11 **Leader's Six Monthly Update to Council**

The Leader will address the Council.

12 **Special Urgency Decisions**

To note any decisions taken under Rule 16 (of the Constitution) Special Urgency – no decisions of this kind have been made since the last meeting.

13 **Annual Reports of Audit Committee, Scrutiny Committee and the Policy Development Groups** *(Pages 101 - 114)*

To receive the annual reports from the Chairmen of the Audit Committee, Scrutiny Committee (to follow) and the Policy Development Groups.

14 **Questions to Cabinet Members**

To receive answers from the Cabinet Members to questions on their portfolios from other Members.

15 **Members Business**

To receive any statements made and notice of future questions by Members.

Note: the time allowed for this item is limited to 15 minutes.

Covid-19 and meetings

From 7 May 2021, the law requires all councils to hold formal meetings in person. However, the Council is also required to follow government guidance about safety during the pandemic. The Council will enable all people to continue to participate in meetings via Zoom.

You are strongly encouraged to participate via Zoom to keep everyone safe - there is limited capacity in meeting rooms if safety requirements are to be met. There are restrictions and conditions which apply to those in the building and the use of the building. You must not attend a meeting at Phoenix House without complying with the requirements in the new protocol for meetings. You must follow any directions you are given.

Please read the new meeting protocol which is available here: [REVISEDMeetingProtocolupdateMarch2022.docx.pdf \(middevon.gov.uk\)](#)

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

E-Mail: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.