

MID DEVON DISTRICT COUNCIL

THE ANNUAL MEETING of the **MID DEVON DISTRICT COUNCIL** will be held in the Phoenix Chambers, Phoenix House, Tiverton on Wednesday, 11 May 2022 at 6.00 pm

ALL MEMBERS of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

This will be followed by an Extraordinary meeting of the Council

PLEASE NOTE: - this meeting will take place at Phoenix House and members of the Public and Press are encouraged to attend via Zoom wherever possible. The Protocol for Hybrid Meetings explains how this will work. Please do not attend Phoenix House without contacting the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

Join Zoom Meeting

<https://us06web.zoom.us/j/83858252503?pwd=MjB5emJIT1RaUkpiQkd5cXBXTjJSZz09>

Meeting ID: 838 5825 2503

Passcode: 042014

One tap mobile

08003582817,,83858252503#,,,,*042014# United Kingdom Toll-free

08000315717,,83858252503#,,,,*042014# United Kingdom Toll-free

Dial by your location

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

Meeting ID: 838 5825 2503

Passcode: 042014

STEPHEN WALFORD

Chief Executive

3 May 2022

AGENDA

1 Chairman of the Council

To elect the Chairman of the Council for the municipal year 2022/23.

2 Apologies

To receive any apologies for absence.

3 **Minutes** *(Pages 5 - 12)*

To approve as a correct record the Minutes of the Meeting of Council held on 27 April 2022.

4 **Vice Chairman of the Council**

To elect the Vice Chairman of the Council for the municipal year 2022/23.

5 **Chairman of the Scrutiny Committee**

To elect the Chairman of the Scrutiny Committee for the municipal year 2022/23.

6 **Allocation of seats and appointment of of Members to Committees, Policy Development Groups and politically proportioned Working Groups**

To consider the seat allocation report and to appoint members to the various bodies. (To follow)

7 **Appointments to Outside Bodies** *(Pages 13 - 14)*

To consider the list of appointments to outside bodies and seek representatives to the vacant positions available.

8 **Scheme of Delegations**

To agree the existing scheme of delegations as set out in Part 3 of the Constitution. (The Scheme of Delegation sets out the levels of decision making within the Council, outlining those to be made by Council, the Cabinet, individual Cabinet Members, those Committees with regulatory functions and officers).

9 **Programme of Meetings**

To approve the programme of ordinary meetings of the Council for the year 2022/23:

6 July 2022
31 August 2022
26 October 2022
14 December 2022
22 February 2022
26 April 2022

Covid-19 and meetings

From 7 May 2021, the law requires all councils to hold formal meetings in person. However, the Council is also required to follow government guidance about safety during the pandemic. The Council will enable all people to continue to participate in meetings via Zoom.

You are strongly encouraged to participate via Zoom to keep everyone safe - there is limited capacity in meeting rooms if safety requirements are to be met. There are restrictions and conditions which apply to those in the building and the use of the building. You must not attend a meeting at Phoenix House without complying with the requirements in the new protocol for meetings. You must follow any directions you are given.

Please read the new meeting protocol which is available here: [REVISEDMeetingProtocolupdateMarch2022.docx.pdf \(middevon.gov.uk\)](#)

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.