

## Mid Devon District Council

### Regulatory Committee

Friday, 6 August 2021 on the rising of the Licensing Committee  
Phoenix House, Tiverton

Next ordinary meeting  
Friday, 3 December 2021 at 11.00 am

**PLEASE NOTE:** this meeting will take place at Phoenix House, but members of the Public and Press can and should attend via Zoom only. Please do not attend Phoenix House without prior agreement. The attached Protocol for Hybrid Meetings explains how this will work.

Join Zoom Meeting

<https://zoom.us/j/95912426783?pwd=dzgwZm1LSWhWRkJQMWpGeW4wUVB6Zz09>

Meeting ID: 959 1242 6783

Passcode: 074486

One tap mobile

08002605801,,95912426783#,,,,\*074486# The United Kingdom Toll-free

08003582817,,95912426783#,,,,\*074486# The United Kingdom Toll-free

Dial by your location

0 800 260 5801 The United Kingdom Toll-free

0 800 358 2817 The United Kingdom Toll-free

0 800 031 5717 The United Kingdom Toll-free

Meeting ID: 959 1242 6783

Passcode: 074486

## Membership

Cllr Mrs E M Andrews

Cllr J Bartlett

Cllr J Cairney

Cllr R J Chesterton

Cllr Mrs F J Colthorpe

Cllr D R Coren

Cllr J M Downes

Cllr D J Knowles

Cllr Miss J Norton

Cllr S J Penny

Cllr Mrs E J Slade

Cllr L D Taylor

## **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1       **ELECTION OF CHAIRMAN (CHAIRMAN OF THE COUNCIL IN THE CHAIR)**  
To elect a Chairman for the municipal year
- 2       **ELECTION OF VICE CHAIRMAN**  
To elect a Vice Chairman for the municipal year
- 3       **HYBRID MEETINGS PROTOCOL** *(Pages 3 - 10)*  
Members to note the Hybrid Meetings Protocol
- 4       **APOLOGIES AND SUBSTITUTE MEMBERS**  
To receive any apologies for absence and notices of appointment of Substitute Members (if any).
- 5       **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 6       **PUBLIC QUESTION TIME**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 7       **MINUTES** *(Pages 11 - 12)*  
Members to consider whether to approve the minutes as a correct record of the meeting held on 15<sup>th</sup> October 2020
- 8       **REGULATORY UPDATE**  
To receive a verbal update from the Specialist Lead Licensing Officer

**Stephen Walford**  
Chief Executive  
Thursday, 29 July 2021

### Covid-19 and meetings

From 7 May 2021, the law requires all councils to hold formal meetings in person. However, the Council is also required to follow government guidance about safety during the pandemic. For a short period – probably until 30 June – the Council will enable all people to continue to participate in meetings via Zoom.

You are strongly encouraged to participate via Zoom to keep everyone safe - there is limited capacity in meeting rooms if safety requirements are to be met. There are restrictions and conditions which apply to those in the building and the use of the building. You must not attend a meeting at Phoenix House without complying with the requirements in the new protocol for meetings. You must follow any directions you are given.

Please read the new meeting protocol which is available here: <https://democracy.middevon.gov.uk/documents/s21866/aaaaHybridMeetingProtocolMay2021.pdf>

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.