

Mid Devon District Council

Cabinet

Tuesday, 7 February 2023 at 10.00 am
Phoenix Chamber, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 7 March 2023 at 10.00 am

Please Note: This meeting will take place at Phoenix House and members of the Public and Press are able to attend via Zoom. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

[Join the Zoom meeting here.](#)

Meeting ID: 834 7984 7070
Passcode: 720825

Join by Skype for Business
<https://us06web.zoom.us/j/83479847070>

Membership

Cllr R M Deed
Cllr C J Eginton
Cllr R J Chesterton
Cllr Mrs C P Daw
Cllr D J Knowles
Cllr S J Penny
Cllr C R Slade

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**
To receive any apologies for absence.
2. **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Declarations of Interest under the Code of Conduct**
To record any interests on agenda matters.
4. **Minutes of the Previous Meeting** *(Pages 7 - 12)*
To consider whether to approve the minutes as a correct record of the meeting held on the 3 January 2023 and the minutes of Extraordinary Cabinet Meeting held on 31 January 2023.
5. **Update from the Cabinet Member for Continuous Improvement**
To receive a verbal update from the Cabinet Member on the progress in driving improvement in services across the Council.
6. **Qtr. 3 Budget Monitoring** *(Pages 13 - 36)*
Report from the Deputy Chief Executive (S151)
7. **2023/24 Budget** *(Pages 37 - 62)*
Report from the Deputy Chief Executive (S151)
8. **2023/24 Capital Strategy** *(Pages 63 - 84)*
Report from the Deputy Chief Executive (S151)
9. **2023/24 Treasury Management Strategy** *(Pages 85 - 118)*
Report from the Deputy Chief Executive (S151)
10. **2023/24 – 2026/27 Procurement Strategy** *(Pages 119 - 144)*
Report from the Deputy Chief Executive (S151)

11. **The Council Tax Reduction Scheme & Exceptional Hardship Policy** *(Pages 145 - 280)*
Following a report from the Deputy Chief Executive (S151), the Community Policy Development Group made the following recommendations to Cabinet:
- 1) To increase the maximum reduction from 85% to 100%.
 - 2) To disregard the housing element of universal credit in the calculation.
 - 3) To increase the income bands by inflation each year.
 - 4) That any income from welfare provision to be disregarded.
 - 5) That this policy is adopted.
12. **Pay Policy** *(Pages 281 - 306)*
Report from the Corporate Manager for People, Governance and Waste
13. **Establishment** *(Pages 307 - 316)*
Report from the Corporate Manager for People, Governance and Waste
14. **National Non Domestic Rates (NDR1)** *(Pages 317 - 324)*
Report from the Deputy Chief Executive (S151)
15. **Shared Prosperity Fund and the Rural Prosperity Fund** *(Pages 325 - 334)*
Following a report from the Director of Place, the Economy Policy Development Group made the following recommendations that Cabinet:
- 1) Approves the UKSPF expenditure & Delivery Plan for Year One (2022/23) as outlined throughout the report.
 - 2) Approves delegated authority to the Director of Place, in conjunction with the Cabinet Member for Finance, to finalise the detailed SPF Policy & grant arrangements;
 - 3) Approves delegated authority to the Director of Place, in conjunction with the Cabinet Member for Planning and Economic Regeneration, to approve variations to the Delivery Plan, Investment Plan and/or grant scheme criteria.
16. **Cullompton Town Centre Masterplan** *(Pages 335 - 474)*
Report from the Director of Place.

17. **Tiverton Town Centre Masterplan** (Pages 475 - 492)
Following a report from the Director of Place, the Economy Policy Development Group made the following recommendations to Cabinet:
1. A budget of up to £60k is set aside from the Brown Field Register Fund (up to £35k) and Custom and Self Build Burdens Fund (up to £25k) for the completion of the Draft Masterplan SPD and accompanying Delivery Plan;
 2. That Officer's commence the process to engage consultants to complete the Tiverton Town Centre Masterplan SPD and Delivery Plan process including commissioning assessments as required; and that
 3. The timetable for the adoption of the Tiverton Town Centre Masterplan and Delivery Plan be agreed.
18. **East Cullompton (Culm Garden Village) Masterplan SPD**
(Pages 493 - 612)
Report from the Director of Place.
19. **Revised Procurement Strategy** (Pages 613 - 638)
Following a report from the Deputy Chief Executive (S151), the Audit Committee made the recommendation to Cabinet that:
1. The revised Procurement Strategy be approved by the Cabinet
20. **Housing Assistance Policy** (Pages 639 - 690)
Following a report from the Corporate Manager for Public Health, Regulation and Housing, the Homes Policy Development Group made the following recommendations to Cabinet:
1. It approves the revised Housing Assistance Policy 2022-2025 attached in Annex A.
 2. That delegated authority is given to the Corporate Manager for Public Health, Regulation and Housing, in consultation with the Cabinet Member for Housing, to make minor adjustments to the policy based on demand and local priorities.
 3. That delegated authority is given to the Corporate Manager for Public Health, Regulation and Housing, in consultation with the Cabinet Member for Housing, to suspend some or all non-mandatory parts of the revised Housing Assistance Policy attached in Annex A (all elements of the Policy other than Section 4 Mandatory Disabled Facilities Grants) if adequate funding is not available.
21. **Replacement Roofing 2023 – 2026, Award report** (Pages 691 - 696)
Report from the Corporate Manager for Public Health, Regulation and Housing
22. **Policy Framework** (Pages 697 - 716)
To consider a report of the Chief Executive.

23. **Schedule of Meetings 2023-2024** (Pages 717 - 718)
To consider the Schedule of Meetings for 2023/24 and make recommendation to Council
24. **Notification of Key Decisions** (Pages 719 - 728)
To note the contents of the Forward Plan.

Stephen Walford
Chief Executive
Monday, 30 January 2023

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Zoom.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Andrew Seaman on: aseaman@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.