

Mid Devon District Council

Homes Policy Development Group

Tuesday, 31 May 2022 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next meeting
Tuesday, 26 July 2022 at 2.15 pm

PLEASE NOTE: - this meeting will take place at Phoenix House and members of the Public and Press are encouraged to attend via Zoom wherever possible. The Protocol for Hybrid Meetings explains how this will work. Please do not attend Phoenix House without contacting the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

Join Zoom Meeting

<https://us06web.zoom.us/j/83444432489?pwd=a2JlakZYL0V1ZzV1RDQydXk1RDRWdz09>

Meeting ID: 834 4443 2489
Passcode: 827959

One tap mobile

08002605801,,83444432489#,,,,*827959# United Kingdom Toll-free
08003582817,,83444432489#,,,,*827959# United Kingdom Toll-free

Dial by your location

0 800 260 5801 United Kingdom Toll-free
0 800 358 2817 United Kingdom Toll-free
0 800 031 5717 United Kingdom Toll-free

Meeting ID: 834 4443 2489
Passcode: 827959

Membership

Cllr G Barnell
Cllr J Bartlett
Cllr J Cairney
Cllr S J Clist
Cllr D R Coren
Cllr R J Dolley
Cllr P J Heal
Cllr S Pugh
Cllr R F Radford

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Election of Chairman**
To elect a Chairman of the Homes Policy Development Group for the municipal year 2022/2023.
- 2 **Election of Vice Chairman**
To elect a Vice Chairman of the Homes Policy Development Group for the municipal year 2022/2023.
- 3 **Apologies and Substitute Members**
To receive any apologies for absence and notice of appointment of substitutes.
- 4 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 5 **Declaration of Interests under the Code of Conduct**
To record any interests on agenda matters.
- 6 **Minutes** (*Pages 5 - 10*)
To consider whether to approve the minutes as a correct record of the meeting held on 15 March 2022.
- 7 **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
- 8 **Start time of meetings for 2022/2023**
To agree the start time of meetings for the remainder of the municipal year.
- 9 **Revenue and Capital Outturn Report for 2021 - 2022** (*Pages 11 - 52*)
To receive a report from the Deputy Chief Executive presenting the Revenue and Capital Outturn figures for the financial year 2021/22 for both the General Fund (GF) and Housing Revenue Account (HRA).
- 10 **PDG work programme and policy development for 2022/23** (*Pages 53 - 60*)
To receive a report from the District Solicitor and Monitoring Officer on the role of the PDG including the results of the residents survey and the current work programme.

- 11 **Corporate Plan Mid Point Review** (Pages 61 - 76)
To receive a report from the Chief Executive considering the progress against delivery for the Corporate Plan 2020-2024 at its midway point (previously presented to the Cabinet). This report reflects on performance against achievement of the priorities over the past two years, undertakes a brief gap analysis to understand where delivery is untracked via existing KPIs, identifies a range of challenges to delivery moving forward and, ultimately, recommends a refreshed corporate plan be brought back to cabinet for consideration and onward recommendation to full council as appropriate.
- 12 **Mid Devon Housing Complaints Handling Report** (Pages 77 - 126)
To receive a report from the Corporate Manager for Public Health, Regulation and Housing providing an overview of Mid Devon Housing's (MDH) plan to implement and promote a positive complaint handling culture and drive service improvement through lessons learned from complaints, to Members.
- 13 **Homes for Ukraine Scheme**
To receive a verbal update from the Corporate Manager for Public Health, Regulation and Housing on the Homes for Ukraine Scheme.
- 14 **Identification of items for the next meeting**
Members are asked to note that the following items are already identified in the work programme for the next meeting:
- Housing Strategy update and progress against action plan
 - Meeting Housing Needs SPD
 - Neighbourhood & Community Standard Policy
 - HRA Fees and Charges
 - Performance and Risk Outturn for 2021/2022

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 23 May 2022

Covid-19 and meetings

From 7 May 2021, the law requires all councils to hold formal meetings in person. However, the Council is also required to follow government guidance about safety during the pandemic. The Council will enable all people to continue to participate in meetings via Zoom.

You are strongly encouraged to participate via Zoom to keep everyone safe - there is limited capacity in meeting rooms if safety requirements are to be met. There are restrictions and conditions which apply to those in the building and the use of the building. You must not attend a meeting at Phoenix House without complying with the requirements in the new protocol for meetings. You must follow any directions you are given.

Please read the new meeting protocol which is available here: [REVISEDMeetingProtocolupdateMay2022.docx.pdf \(middevon.gov.uk\)](#)

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

E-Mail: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.