

# Public Document Pack

**Mid Devon District Council**

## **Scrutiny Committee**

**Monday, 21 November 2022 at 2.15 pm**  
**Phoenix Chambers, Phoenix House, Tiverton**

**Next ordinary meeting**  
**Monday, 12 December 2022 at 2.15 pm**

**PLEASE NOTE:** - this meeting will take place at Phoenix House and members of the Public and Press are able to attend via Zoom. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

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## **Membership**

Cllr S J Clist

Cllr G Barnell

Cllr E J Berry

Cllr W Burke

Cllr L J Cruwys

Cllr Mrs S Griggs

Cllr F W Letch

Cllr Mrs E J Lloyd

Cllr S Pugh

Cllr R F Radford

Cllr Mrs E J Slade

Cllr A Wilce

# AGENDA

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1 **APOLOGIES AND SUBSTITUTE MEMBERS**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).

- 2 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**  
To record any interests on agenda matters.

- 3 **PUBLIC QUESTION TIME**  
To receive any questions relating to items on the agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 4 **MINUTES OF THE PREVIOUS MEETING** (Pages 5 - 8)  
To consider whether to approve the minutes as a correct record of the meeting held on 17<sup>th</sup> October 2022

- 5 **DECISIONS OF THE CABINET**  
To consider any decisions made by the Cabinet at its last meeting that have been called-in.

- 6 **CHAIRMAN'S ANNOUNCEMENTS**  
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

- 7 **ACCESS TO INFORMATION - EXCLUSION OF PRESS AND PUBLIC**  
Discussion with regard to the next item, may require the Scrutiny Committee to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Scrutiny Committee would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

- 8      **3 RIVERS DEVELOPMENTS LTD - BUSINESS PLAN** (Pages 9 - 42)  
To receive the 3 Rivers Developments Business Plan
- 9      **WORK PROGRAMME** (Pages 43 - 58)  
To review the existing Work Plan and consider items for the committee's future consideration, taking account of:
- (a)      Any items within the Forward Plan for discussion at the next meeting;
  - (b)      Suggestions of other work for the committee in 2022/23.

**Stephen Walford**  
Chief Executive  
Friday, 11 November 2022

### Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Zoom.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.

## MID DEVON DISTRICT COUNCIL

**MINUTES** of a **MEETING** of the **SCRUTINY COMMITTEE** held on 17 October 2022 at 2.15 pm

### **Present**

#### **Councillors**

S J Clist (Chairman)  
G Barnell, L J Cruwys, Mrs S Griggs,  
P J Heal, F W Letch, S Pugh, R F Radford  
and Mrs E J Slade

### **Also Present**

#### **Councillor(s)**

J Buczkowski, Mrs C P Daw, R M Deed and B G J Warren

### **Also Present**

#### **Officer(s):**

Richard Marsh (Director of Place), Jill May (Director of Business Improvement and Operations), Maria De Leburne (Interim Monitoring Officer), Lisa Lewis (Corporate Manager for Business Transformation and Customer Engagement), Angharad Williams (Development Management Manager), Joanna Williams (Planning Obligations Monitoring Officer), Clare Robathan (Policy and Research Officer) and Carole Oliphant (Member Services Officer)

## 34 **APOLOGIES AND SUBSTITUTE MEMBERS (0.03.53)**

There were no apologies or substitute Members.

Cllrs Mrs E J Lloyd and A Wilce attended virtually.

## 35 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT (0.04.56)**

Members were reminded of the need to make declarations where appropriate

## 36 **PUBLIC QUESTION TIME (0.05.14)**

There were no questions from members of the public present.

## 37 **MINUTES (0.05.34)**

The minutes of the meetings held on 25<sup>th</sup> July 2022 and 21<sup>st</sup> September 2022 were approved as a correct record and **SIGNED** by the Chairman.

## 38 **DECISIONS OF THE CABINET (0.12.06)**

The Committee **NOTED** that none of the decisions made by the Cabinet on 4<sup>th</sup> October 2022 had been called in.

### 39 **CHAIRMAN'S ANNOUNCEMENTS (0.12.20)**

The Chairman announced that the Policy and Research Officer was leaving the authority and this was her last meeting. A replacement officer would be advised in due course but Members should be aware that there was not currently a resource to continue with any outstanding items.

Members gave a vote of thanks to the officer for her work in assisting the Scrutiny Committee.

### 40 **ANNUAL REPORT OF COMPLAINTS AND COMPLIMENTS (0.13.25)**

The Committee had before it, and **NOTED**, a \*report from the Corporate Manager for Business Transformation and Community Engagement providing the Annual Report on Compliments, Comments and Complaints.

The officer outlined the contents of the report and highlighted that there had been an increase in the number of complaints received which was due in part to resourcing and capacity issues.

Consideration was given to:

- There has been a change in the recording of housing complaints
- More detail would be provided on homelessness, housing repairs and tenant issue complaints
- More detail would be provided on complaints raised by Members
- An update would be provided at the January meeting
- A Project Officer had been recruited which would enable greater analysis of the complaints data
- Officers would provide more frequent reporting and analysis via Continuous Improvement

Note: \*report previously circulated and attached to the minutes

### 41 **S106 AGREEMENTS (0.31.25)**

The Committee had before it, and **NOTED**, a \*report from the Development Management Manager on the process for formulating S106 agreements for major developments.

The officer outlined the contents of the report and highlighted that the process was a legislative one and had to meet the statutory tests for the Community Infrastructure Levy (CIL) Regulations 122.

Consideration was given to:

- The Governments White Paper 'Planning for the Future' dated August 2020 had yet to be brought into legislation
- There were certain criteria which triggered the requirement for the S106 Board to meet which included over £10k in unallocated monies or competing demand over unallocated monies

- S106 Governance was due to be reviewed and a report will be presented to Cabinet early next year
- There were opportunities to enhance the process with strategic development opportunities and engagement with statutory consultees
- Allocated monies stayed within the local area to the development apart from district wide pots such as affordable housing allocations
- A members expressed a view that scrutiny of S106 agreements before decisions being made should be the remit of the Planning Committee
- It was not unusual for unallocated S106 monies to remain unspent but the Authority worked proactively with communities to ensure they were utilised to the benefit of those communities and that the Council was pro-active in ensuring monies collated were spent on appropriate infrastructure
- The Authority had a published Infrastructure Plan

Note: \*report previously circulated and attached to the minutes

#### 42 **DOES LOCAL GOVERNMENT WORK FOR WOMEN - UPDATE (1.25.21)**

The Committee had before it, and **NOTED**, a \*report from the Interim Monitoring Officer providing an update with the recommendations made from the spotlight review 'Does Local Government Work for Women'.

The Policy and Research Officer outlined the contents of the report and highlighted that most of the recommendations would be picked up by the Equality Forum.

Consideration was given to:

- The recommendations were a work in progress and more work was required to reach out to potential future councillors
- A new Member induction programme was being worked on with input from previous Members
- Ultimately it was down to the electorate who they voted onto the Council

Note: \*report previously circulated and attached to the minutes

#### 43 **WORK PROGRAMME (1.49.26)**

The Committee had before it, and **NOTED** the \*Forward Plan and the \*Scrutiny Work Plan.

The Policy and Research Officer gave the following updates:

- A Spotlight Review into Participatory Budgeting would be conducted in November
- A visit to an out of district Anaerobic Digester was being arranged and engagement from East Devon District Council was being sought

The following were proposed as possible future work streams:

- Impact of the cost of living crisis on constituents

- Role for Parish Council's in the Planning Process

Note: \*Forward Plan and Work Plan previously circulated and attached to the minutes

(The meeting ended at 4.10 pm)

**CHAIRMAN**



## SCRUTINY / AUDIT COMMITTEE 21 AND 22 NOVEMBER 2022

### 3 Rivers Developments Limited – Business Plan 2023 - 2028

**Cabinet Members:** Councillor Bob Deed – Leader  
Councillor Andrew Moore – Finance

**Responsible Officers:** Deputy Chief Executive – Andrew Jarrett

**Reason for Report:** To review the Business Plan and provide Cabinet with any feedback/comments to assist their decision making process.

**RECOMMENDATION:** That the Scrutiny and Audit Committee feedback any comments in order for the Cabinet to include them in their deliberations.

**Relationship to Corporate Plan:** 3 Rivers Developments Limited's (3Rivers) key aims are to: increase the level and quality of housing units within the District and look to help regenerate sites/areas in need of assistance, generate future returns in order to grow the business and to recycle monies made back to the Council to mitigate some of the cuts in Government funding.

**Financial Implications:** The Council has a duty to obtain value for money. All financial interactions between the Council and 3Rivers are carried out at commercially evidenced rates and subject to individual loan agreements. Once approved, the Council will need to embed all agreed borrowing proposals in to the General Fund, Capital Programme and Treasury Strategy budgets for 2022/23.

**Legal Implications:** None to this report, however this report is prepared in accordance with the Shareholder Agreement, Company's Memorandum and Articles of Association.

**Risk Assessment:** Detailed within the report.

**Equality impact assessment:** No direct equality issues identified for this report. However, the company will continually evaluate increased renewal investments set against other financial viability and other building metrics.

**Impact on climate change:** 3Rivers is a commercial organisation and where deliverable sustainable options are available they are utilised; however, as a commercial organisation it is acknowledged that where there is a significant cost differential to what the market will sustain that this plays heavily in the choices made.

## 1.0 Introduction

1.1 As part of the recommendations approved during the review of 3Rivers governance and financial arrangements it was proposed that an element of prior review was undertaken by other Committee(s) in order to assist/complement the decision making of the Cabinet.

## 2.0 The 2023 – 2028 Business Plan

- 2.1 Attached to this report is the company's 5 year Business Plan. Any company Business Plan that projects in to the future, especially at the current juncture, is subject to change/revision, especially the further you move in to later years. What the Business Plan provides is a general overview of company ambitions, areas of focus, metrics it will use to judge itself by and report on, risk appetite and mitigation measures and finally an overarching budget envelope for the period.
- 2.2 This financial envelope will provide a reasonably accurate budget forecast for 2023/24 and the projects that they are already committed to. Thereafter, the budget makes sound commercial estimates over the potential sums that will be required to keep the company viable and deliver a level of returns back to the Shareholder.
- 2.3 The total loan request for 2023/24 is circa £20.1m and the maximum loan exposure during the 2024-28 period is circa £20.9m. This funding envelope will see the culmination of St Georges Court, Tiverton and another site in Bampton, plus a number of new sites currently under consideration and then an estimate for potential new developments that are being explored. In addition there is the ongoing provision for the company's working capital requirements.
- 2.4 Embedded within the company's Business Plan, reference is made to the annual interest payments that will be made back to the Council and Members should also be aware of the recharged costs that the Council makes to the company. These relate to officer time, office accommodation, IT support, etc. To put this in to context the table below summarises these transactions since the company's inception. For completeness, it also includes all financing costs and any loan impairments.

### Financial transactions between 3Rivers and Mid Devon DC

	2017/18 2018/19	2019/20	2020/21	2021/22	2022/23 Actuals as at 31/10/22	Total
<b>Revenue Items £k</b>						
Interest Rec'd	71.4	251.0	496.4	558.4	451.9	<b>1,829.1</b>
MDDC Cost of Borrowing	0	0	0	0	0	<b>0</b>
Dividends Paid	0	0	0	0	0	<b>0</b>
MDDC Recharges	170.2	97.2	103.8	15.6	0.5	<b>387.3</b>
<b>Total</b>	<b>241.6</b>	<b>348.2</b>	<b>600.2</b>	<b>574.0</b>	<b>452.4</b>	<b>2,216.4</b>

	2017/18 2018/19	2019/20	2020/21	2021/22	2022/23 Actuals as at 31/10/22	<b>Total</b>
<b>Loans £k</b>						
Advanced	2,612.9	6,998.2	1,741.7	4,581.4	3,767.4	<b>19,701.6</b>
Repaid		-550.0	-640.0	-1,208.7	0	<b>-2,398.7</b>
<b>Loan Movement</b>	<b>2,612.9</b>	<b>6,448.2</b>	<b>1,101.7</b>	<b>3,372.7</b>	<b>3,767.4</b>	<b>17,302.9</b>
Impairments		-790.0				<b>-790.0</b>

#### Notes:

- 1 The loans repaid figures relate to a VAT refund in 2019/20 and sale proceeds from the Threwstones, Tiverton and The Orchard, Halberton developments.
- 2 The impairment relates to £617k St Georges Court (estimated loss) and £173k working capital charge. This figure was reviewed and carried forward in to the 2020/21 end of year Accounts. The 2021/22 level will be reviewed as part of the External Audit process – which is still ongoing.

- 2.5 The above table details the direct financial benefits that accrue from the Council's investment in 3 Rivers. However, Members should also be aware that other indirect benefits are obtained. For example:

- ✓ Increased Council Tax and Business Rate receipts
- ✓ Extra New Homes Bonus revenue
- ✓ Some control over timetable and quality of development
- ✓ Some influence over affordable/social housing delivery numbers
- ✓ Regeneration potential
- ✓ Greater use of local supply chains and contractors

- 2.6 The Business Plan also specifically focuses on key areas of company activity; ongoing governance, the prevailing market, risk, success metrics, future strategy and includes a progress overview of 2022/23 and its goals for 2023/24.

### **3.0 Conclusion**

- 3.1 This Business Plan is based on a 5 year overview and forecast, which includes a number of commercially based estimates/assumptions and clearly relies heavily on the ongoing financial and corporate support of the Council. If approved, the total borrowing request during the life of this plan will not exceed a net loan portfolio of £20.9m between 2023/24 and 2027/28. The 2023/24 loan request of £20.1m, if approved, will be included in the Council's General Fund, Capital Programme and Treasury Strategy for the forthcoming financial year.

3.2 Provision of the loan repayments from the company, estimated for the same period, will also be included within the above mentioned budgets.

Contact for more information: Andrew Jarrett, Deputy Chief Executive (S151)

Circulation of the report: Leadership Team and Cabinet

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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# MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

November/December 2022

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Crediton Neighbourhood Plan - Decision to Adopt (subject to referendum result)</b> To adopt the Neighbourhood Plan.	Cabinet Council	4 Oct 2022 26 Oct 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Part exempt
<b>Medium Term Financial Plan</b> To consider the Medium Term Financial Plan	Cabinet	1 Nov 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>Crediton Master plan – procurement</b> To receive the Crediton Master plan – procurement	Cabinet	1 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Part exempt

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Review of Development Management - Discretionary Fees</b> To consider a review of discretionary fees	Cabinet	1 Nov 2022	Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Climate Change Action Plan update</b> To receive an update on actions taken for the Climate Change Action Plan and to receive Electric Vehicle Car Sharing Options report with recommendations to the Cabinet	Environment Policy Development Group  Cabinet	8 Nov 2022  29 Nov 2022	Corporate Manager for Property, Leisure and Climate Change	Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)	Open
<b>Tiverton Town Centre Masterplan</b> To receive a draft copy of the Tiverton Town Centre Masterplan	Economy Policy Development Group  Cabinet	10 Nov 2022  29 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open



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<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Crediton Shopfront Scheme</b> To receive a report outlining the Crediton Shopfront Scheme	Economy Policy Development Group  Cabinet	10 Nov 2022  29 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Parking Permits and Charges 23/24</b>	Economy Policy Development Group	10 Nov 2022	Matthew Page, Corporate Manager for People, Governance and Waste	Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)	Open
<b>3 Rivers Development Ltd Business Plan.</b> To receive the company business plan and if appropriate to make recommendations to Audit Committee on 22 November and / or Cabinet on 29 November.	Scrutiny Committee  Audit Committee  Cabinet	14 Nov 2022  22 Nov 2022  29 Nov 2022	Deputy Chief Executive (S151)  Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Part exempt

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>HRA CCTV Policy</b> The receive the new HRA CCTV Policy	Homes Policy Development Group  Cabinet  Council	15 Nov 2022  29 Nov 2022  14 Dec 2022	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Revised Procurement Strategy</b> To receive the refreshed Procurement Strategy	Audit Committee  Cabinet	22 Nov 2022  29 Nov 2022	Councillor Andrew Moore, Cabinet Member for Finance	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>Leisure Pricing Strategy</b> To agree to give the Cabinet member for Community Wellbeing the delegated authority to approve the Leisure Pricing Strategy	Community Policy Development Group  Cabinet	22 Nov 2022  3 Jan 2023	Lee Chester, Operations Manager Leisure Services	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Fully exempt
<b>Cullompton Town centre Relief Road - Update</b>	Cabinet	29 Nov 2022	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Infrastructure Funding Statement (Infrastructure list)</b> To receive the annual report from the Director of Place.	Cabinet	29 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	
<b>Infrastructure Funding Statement</b> To approve the Infrastructure list for publication.	Cabinet	29 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Tiverton Neighbourhood Plan - Decision to Adopt (subject to referendum result)</b> To receive areport from the Director Place regarding the results of the referendum.	Cabinet Council	29 Nov 2022 14 Dec 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	
<b>S106 Monitoring Fees</b>	Cabinet	29 Nov 2022	Dean Emery, Corporate Manager for Revenues, Benefits and Recovery	Cabinet Member for Finance (Councillor Andrew Moore)	Open

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Mid Year Treasury Management Report</b> To receive the mid year report.	Cabinet	29 Nov 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>Recycling Options Paper</b> To receive the recycling options paper	Cabinet	29 Nov 2022			Open
<b>Mid Devon Cullompton Masterplan SPD</b>	Cabinet	29 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Climate Change Action Plan update</b> To receive an update on actions taken for the Climate Change Action Plan and to receive Electric Vehicle Car Sharing Options report with recommendations to the Cabinet	Environment Policy Development Group  Cabinet	8 Nov 2022  29 Nov 2022	Jason Ball, Climate and Sustainability Specialist	Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)	Open

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Economic Recovery Plan</b> To receive the draft Local Economic Recovery Plan, including an update on the Shared Prosperity Fund and approval of the Rural Prosperity Fund Investment Plan.	Economy Policy Development Group  Cabinet	10 Nov 2022  29 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Market Environmental Strategy</b> To receive a report regarding the Market Environmental Strategy	Economy Policy Development Group  Cabinet	10 Nov 2022  29 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Housing Service Fees and Charges</b> To consider fees and charges.	Homes Policy Development Group  Cabinet	15 Nov 2022  29 Nov 2022	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Private Sector Housing Fees and Charges</b> To consider revised fees and charges.	Homes Policy Development Group  Cabinet	15 Nov 2022  29 Nov 2022	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Housing Strategy update and annual review</b> To consider a review of the strategy.	Homes Policy Development Group  Cabinet	15 Nov 2022  29 Nov 2022	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Electoral Review Committee - Parish Review</b>	Council	1 Dec 2022	Jill May, Director of Business Improvement and Operations Tel: 01884 234381		
<b>Channel Access Policy</b> To consider a revised Policy	Cabinet	3 Jan 2023	Lisa Lewis, Corporate Manager for Business Transformation and Customer Engagement Tel: 01884 234981	Cabinet for the Working Environment and Support Services (Councillor Clive Eginton)	Open
<b>Collumpton Town Centre Masterplan</b>	Cabinet	3 Jan 2023	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>East Cullompton (Culm Garden Village) Masterplan SPD</b>	Cabinet	3 Jan 2023	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Cullompton Town Centre Masterplan and Delivery Plan SPD</b> To consider the masterplan	Cabinet Council	3 Jan 2023 22 Feb 2023	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Post Hill Tiverton–Tender results and project award for 70 Council homes</b> To consider the outcome of the tender process.	Cabinet Council	3 Jan 2023 22 Feb 2023	Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Part exempt
<b>Strategic Allocations Policy &amp; Strategic Tenancy Strategy</b> To consider a revised strategy.	Homes Policy Development Group Cabinet	17 Jan 2023 7 Feb 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open

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<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Empty Homes Plan</b> To consider a revised plan.	Homes Policy Development Group  Cabinet	17 Jan 2023  7 Feb 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Housing Assistance Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	17 Jan 2023  7 Feb 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Town and Parish Charter</b> To approve a draft Town and Parish Charter for consultation.	Community Policy Development Group  Cabinet	24 Jan 2023  7 Mar 2023	Forward Planning Team Leader  Tristan Peat, Forward Planning Team Leader	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
<b>The Council Tax Reduction Scheme &amp; Exceptional Hardship Policy</b> To receive a review of The Council Tax Reduction Scheme & Exceptional Hardship Policy	Community Policy Development Group  Cabinet	24 Jan 2023  7 Feb 2023	Dean Emery, Corporate Manager for Revenues, Benefits and Recovery	Cabinet Member for Finance (Councillor Andrew Moore)	Open



<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Enforcement Policy</b> To receive a review of the Enforcement Policy if required	Community Policy Development Group  Cabinet	24 Jan 2023  7 Mar 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
<b>Meeting Housing Needs SPD</b> To approve the draft SPD for consultation.	Cabinet	4 Apr 2023	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Asbestos Management Plan</b> To consider a revised plan.	Homes Policy Development Group  Cabinet	21 Mar 2023  4 Apr 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Neighbourhood &amp; Community Standard Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	21 Mar 2023  4 Apr 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Tiverton EUE Area B masterplan</b>	Cabinet	4 Apr 2023	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

## SCRUTINY WORK PLAN 2022-2023 - 2022 TO 2023

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
<b>21st November 2022</b>				
21.11.22 22.11.22 29.11.22	<b>3 Rivers Development Ltd Business Plan.</b> To receive the company business plan and if appropriate to make recommendations to Audit Committee on 22 November and / or Cabinet on 29 November.		Deputy Chief Executive (S151)  Andrew Jarrett	
<b>12th December 2022</b>				
12.12.22	<b>Update on Planning Enforcement Working Group Recommendations</b> To receive a Progress Report on implementation and impact of recommendations		Corporate Manager for Revenues, Benefits, Corporate Recovery, Development Management and Corporate Fraud  Dean Emery	
12.12.22	<b>Cost of Living Crisis</b> A verbal update from the Corporate Manager: Revenues, Benefits, Corporate Recovery, Planning (DM), Corporate Fraud on the help being provided by the Council and other external bodies.		Corporate Manager for Revenues, Benefits, Corporate Recovery, Development Management and Corporate Fraud  Dean Emery	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
<b>16th January 2023</b>				
16.01.23	<b>Whistleblowing 6 month update</b> To receive details of any Whistleblowing instances in the previous 6 months		Corporate Manager for People, Governance and Waste  Matthew Page	
16.01.23	<b>Complaints, Comments and Compliments - Update</b> To receive an update on reporting of Complaints, Comments and Compliments		Corporate Manager for Digital Transformation and Customer Engagement  Lisa Lewis	
16.01.23	<b>Budget Update</b> To consider the initial draft 2023/2024 Budget and options available in order for the Council to set a balanced budget and if appropriate make recommendations to Cabinet on 7 February 2023 and full Council on 22 February 2023		Corporate Manager for Finance  Paul Deal	
16.01.23 7.02.23 22.02.23	<b>Establishment</b> To receive the annual review of the Establishment		Corporate Manager for People, Governance and Waste  Matthew Page	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
16.01.23	<b>Motion 583 - Protect Rivers and Seas (E Lloyd 13th October 2022)</b> At Council on 26th October 2022 it was resolved to ask the Scrutiny committee, or other appropriate committee, to invite a senior representative of South West Water, the Environment Agency and Natural England, to attend a meeting to answer questions on the current levels of sewage discharge.		Climate and Sustainability Specialist  Jason Ball	
<b>20th February 2023</b>				
20.02.23	<b>Participatory Budgeting</b> To receive the final report and recommendations, if any from the Participatory Budgeting spotlight review			
<b>20th March 2023</b>				
<b>17th April 2023</b>				
17.04.23	<b>Update on 3 Rivers Development Ltd Business Plan</b> To receive an update on the 3 Rivers Development Ltd Business Plan and if appropriate to make recommendations to Cabinet		Deputy Chief Executive (S151)  Andrew Jarrett	

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