

# Public Document Pack

**Mid Devon District Council**

## **Scrutiny Committee**

**Monday, 12 December 2022 at 2.15 pm**  
**Phoenix Chambers, Phoenix House, Tiverton**

**Next ordinary meeting**  
**Monday, 16 January 2023 at 2.15 pm**

**PLEASE NOTE:** - This meeting will take place at Phoenix House and members of the Public and Press are able to attend via Zoom. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

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## **Membership**

Cllr S J Clist

Cllr G Barnell

Cllr E J Berry

Cllr W Burke

Cllr L J Cruwys

Cllr Mrs S Griggs

Cllr F W Letch

Cllr Mrs E J Lloyd

Cllr S Pugh

Cllr R F Radford

Cllr Mrs E J Slade

Cllr A Wilce

## **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1 **APOLOGIES AND SUBSTITUTE MEMBERS**

To receive any apologies for absence and notices of appointment of substitute Members (if any).

2 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**

To record any interests on agenda matters.

3 **PUBLIC QUESTION TIME**

To receive any questions relating to items on the agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

4 **MINUTES OF THE PREVIOUS MEETING** (*Pages 5 - 8*)

To consider whether to approve the minutes as a correct record of the meeting held on 21<sup>st</sup> November 2022.

5 **DECISIONS OF THE CABINET**

To consider any decisions made by the Cabinet at its last meeting that have been called-in.

6 **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

7 **COST OF LIVING CRISIS**

To receive a verbal update from the Corporate Manager: Revenues, Benefits, Corporate Recovery, Planning (DM), and Corporate Fraud on the cost of living crisis

8 **UPDATE ON THE PLANNING ENFORCEMENT WORKING GROUP RECOMMENDATIONS**

To receive a verbal update on Planning Enforcement Working Group Recommendations from the Director of Place

9 **WORK PROGRAMME** (*Pages 9 - 24*)

To review the existing Work Plan and consider items for the committee's future consideration, taking account of:

(a) Any items within the Forward Plan for discussion at the next meeting;

(b) Suggestions of other work for the committee in 2022/23.

**Stephen Walford**

### Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Zoom.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.

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## MID DEVON DISTRICT COUNCIL

**MINUTES** of a **MEETING** of the **SCRUTINY COMMITTEE** held on 21 November 2022 at 2.15 pm

### **Present**

#### **Councillors**

S J Clist (Chairman)  
E J Berry, Mrs S Griggs, F W Letch,  
R F Radford, A Wilce, J Buczkowski and  
B G J Warren

### **Apologies**

#### **Councillor(s)**

G Barnell, L J Cruwys, Mrs E J Lloyd, S Pugh and  
Mrs E J Slade

### **Also Present**

#### **Councillor(s)**

R M Deed, R J Dolley and B A Moore

### **Also Present**

#### **Officer(s):**

Stephen Walford (Chief Executive), Maria De Leiburne (District Solicitor and Monitoring Officer), Andrew Jarrett (Deputy Chief Executive (S151)), Jill May (Director of Business Improvement and Operations), Paul Deal (Corporate Manager for Finance), Lisa Lewis (Corporate Manager for Business Transformation and Customer Engagement), Carole Oliphant (Member Services Officer) and Jessica Rowe (Member Services Apprentice)

#### **44 APOLOGIES AND SUBSTITUTE MEMBERS (0.02.14)**

Apologies were received from Cllrs S Pugh, Mrs E J Slade, Mrs E J Lloyd, G Barnell and L J Cruwys who were substituted by Cllrs B G J Warren and J Buczkowski respectively

#### **45 DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT (0.02.41)**

Members were reminded of the need to make declarations where appropriate

#### **46 PUBLIC QUESTION TIME (0.02.57)**

Mr N Quinn, a local resident stated:

Regarding Agenda Item 8 – 3 Rivers Business Plan

The Business Plan report contains a table showing Financial Transactions with 3 Rivers, but the figures shown in the first three Interest Received columns have previously been reported as wrong.

The S151 Officer, admitted that the first two figures were incorrect at the Scrutiny Committee meeting on 14 Feb 2022, and that the third figure was incorrect at the Full Council meeting on 15 December 2021.

Question 1 - Why have incorrect figures been included in this table?

Paragraph 2.5 says the table details the “direct financial benefit” accruing from investment in 3 Rivers.

But recharges and loan repayments are only the recovery of amounts already spent, or lent, by the Council - they are net zero transactions. There is no “direct financial benefit” from those, or from the impairment.

So, the only actual “direct financial benefit” comes from the additional interest paid by 3 Rivers, over that which could be obtained by investing elsewhere. But this amount has not been calculated.

Question 2 - Why has the actual “direct financial benefit” not been shown?

Paragraph 2.5 also lists a number of indirect benefits, including “influence over affordable/social housing delivery numbers”.

Question 3 - Excluding Burlescombe, as 3 Rivers was just a contractor for the Council, how many affordable houses:

- a) Has 3 Rivers delivered in its own completed developments?
- b) Will be delivered, by 3 Rivers, in its two current developments?

Lastly

In the ‘Relationship to Corporate Plan’ section - after five years with the single aim of profit, new key aims been introduced.

Question 4 - Why has this, arms length, Commercial Company changed from its single aim of profit?

The Deputy Chief Executive (S151) responded:

Q1. As explained at a full Council meeting and subsequently at other Council meetings that those were amended numbers due to revised situations and forecasts. The figures were not incorrect and were correct at the point of issue. The figures within today’s report are correct as they stand.

Written responses would be provided for the remaining questions.

#### 47 **MINUTES OF THE PREVIOUS MEETING (0.07.35)**

The minutes of the last meeting were approved as a correct record and **SIGNED** by the Chairman.

#### 48 **DECISIONS OF THE CABINET (0.10.35)**

The Committee **NOTED** that none of the decisions made by the Cabinet on 1<sup>st</sup> November 2022 had been called in.

#### 49 **CHAIRMAN'S ANNOUNCEMENTS (0.10.45)**

The Chairman made the following announcements:

The visit to the AD plant was taking place next Monday 28th November

The Spotlight review into Participatory Budgeting was taking place on 1st December – please let Jess Rowe know if you are attending

#### 50 **ACCESS TO INFORMATION - EXCLUSION OF PRESS AND PUBLIC (0.12.03)**

The Chairman indicated that discussion with regard to the next item, may require the Committee to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Committee would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

#### 51 **3 RIVERS DEVELOPMENTS LTD - BUSINESS PLAN (0.12.059)**

The Group had before it and **NOTED**, a \*report from the Deputy Chief Executive providing the 3 Rivers Developments Ltd – Business Plan 2023 -2028.

In response to questions asked the Deputy Chief Executive (S151) responded:

- The Company had been set up with a number of priorities including as an investment for the Council and to provide the delivery of social housing
- The Company was funded through a mixture of PWLB borrowing and surplus funds and that the Business Plan in front of Members covered the period 2023-2028
- The figures provided in the report had been audited and were correct
- The risks associated with the Company had been explained in the Business Plan, however there was risk with any investment and that the Scrutiny Committee were able to make recommendations to the Cabinet if they felt that these had not been explained

**RESOLVED** that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

(Proposed by the Chairman)

Members then reviewed the 3 Rivers Developments Business Plan 2023-2028.

On returning to open session the Chairman confirmed that the following recommendations had been made:

1. That the Audit Committee recommend to the Cabinet that more detail of the risks and various options going forward be sought from the S151 Officer
2. That the Cabinet refer the matter to full Council

Note: \*report previously circulated and attached to the minutes

## 52 **WORK PROGRAMME (0.33.09)**

The Committee had before it, and **NOTED** the \*Forward Plan and the \*Scrutiny Work Plan.

The Chairman advised that after consultation with Legal Services a recent Scrutiny proposal to look into the determination of Council planning applications should be referred to the Standards Committee and would not be included on the Scrutiny Work Plan

Note: Forward Plan and Work Plan previously circulated and attached to the minutes

(The meeting ended at 3.49 pm)

**CHAIRMAN**

# MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

January 2023

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p><b>Climate Change Action Plan update</b> To receive an update on actions taken for the Climate Change Action Plan and to receive Electric Vehicle Car Sharing Options report with recommendations to the Cabinet</p>	<p>Environment Policy Development Group  Cabinet</p>	<p>8 Nov 2022  29 Nov 2022</p>	<p>Jason Ball, Climate and Sustainability Specialist</p>	<p>Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)</p>	<p>Open</p>
<p><b>Crediton Shopfront Scheme</b> To receive a report outlining the Crediton Shopfront Scheme</p>	<p>Economy Policy Development Group  Cabinet</p>	<p>10 Nov 2022  29 Nov 2022</p>	<p>Richard Marsh, Director of Place</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>

Agenda Item 9

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>HRA CCTV Policy</b> The receive the new HRA CCTV Policy	Homes Policy Development Group  Cabinet  Council	15 Nov 2022  29 Nov 2022  14 Dec 2022	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>3 Rivers Development Ltd Business Plan.</b> To receive the company business plan and if appropriate to make recommendations to Audit Committee on 22 November	Scrutiny Committee  Audit Committee  Cabinet	21 Nov 2022  22 Nov 2022  3 Jan 2023	Deputy Chief Executive (S151)  Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Leader of the Council (Councillor Bob Deed)	Part exempt
<b>Leisure Pricing Strategy</b> To agree to give the Cabinet member for Community Wellbeing the delegated authority to approve the Leisure Pricing Strategy	Community Policy Development Group  Cabinet	22 Nov 2022  3 Jan 2023	Lee Chester, Operations Manager Leisure Services	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Fully exempt

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Infrastructure Funding Statement</b> To approve the Infrastructure List for publication.	Cabinet	29 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Tiverton Neighbourhood Plan - Decision to Adopt (subject to referendum result)</b> To receive a report from the Director Place regarding the results of the referendum.	Cabinet Council	29 Nov 2022 14 Dec 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	
<b>S106 Monitoring Fees</b>	Cabinet	29 Nov 2022	Dean Emery, Corporate Manager for Revenues, Benefits and Recovery	Leader of the Council (Councillor Bob Deed)	Open
<b>Mid Year Treasury Management Report</b> To receive the mid year report.	Cabinet	29 Nov 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Leader of the Council (Councillor Bob Deed)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Recycling Options Paper</b> To receive the recycling options paper	Cabinet	29 Nov 2022	Matthew Page, Corporate Manager for People, Governance & Waste	Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)	Open
<b>NW Cullompton Masterplan SPD</b>  Page 12	Cabinet	29 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Budget 23/24</b>	Cabinet	29 Nov 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Leader of the Council (Councillor Bob Deed)	Part exempt
<b>Economic Recovery Plan</b> To receive the draft Local Economic Recovery Plan, including an update on the Shared Prosperity Fund and approval of the Rural Prosperity Fund Investment Plan.	Economy Policy Development Group  Cabinet	10 Nov 2022  29 Nov 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Housing Service Fees and Charges</b> To consider fees and charges.	Homes Policy Development Group  Cabinet	15 Nov 2022  29 Nov 2022	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Private Sector Housing Fees and Charges</b> To consider revised fees and charges.	Homes Policy Development Group  Cabinet	15 Nov 2022  29 Nov 2022	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Housing Strategy update and annual review</b> To consider a review of the strategy.	Homes Policy Development Group  Cabinet	15 Nov 2022  3 Jan 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Electoral Review Committee - Parish Review</b>	Council	1 Dec 2022	Jill May, Director of Business Improvement and Operations Tel: 01884 234381		Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Budget 23/34</b>	Cabinet	3 Jan 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Leader of the Council (Councillor Bob Deed)	
<b>Cullompton Town centre Relief Road - Update</b>	Cabinet	3 Jan 2023	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>LGA Peer Challenge Review – Follow Up</b>	Cabinet	3 Jan 2023	Stephen Walford, Chief Executive Tel: 01884 234201		Open
<b>Channel Access Policy</b> To consider a revised Policy	Cabinet	7 Mar 2023	Lisa Lewis, Corporate Manager for Business Transformation and Customer Engagement Tel: 01884 234981	Cabinet for the Working Environment and Support Services (Councillor Clive Eginton)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Strategic Allocations Policy &amp; Strategic Tenancy Strategy</b> To consider a revised strategy.	Homes Policy Development Group  Cabinet	21 Mar 2023  4 Apr 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Council Tax Base</b> To consider the Council Tax Base for 2023/24	Cabinet  Council	3 Jan 2023  22 Feb 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Leader of the Council (Councillor Bob Deed)	Open
<b>Crediton NHS Hub Phase 2</b> To consider a funding request.	Cabinet	3 Jan 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Part exempt
<b>3 Rivers project appraisal for development in Park Road, Tiverton</b>	Cabinet	3 Jan 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Leader of the Council (Councillor Bob Deed)	Part exempt
<b>3 Rivers project appraisal for development in Bampton</b>	Cabinet	3 Jan 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Leader of the Council (Councillor Bob Deed)	Part exempt

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Planning and Design Consultancy Services 2023 - 2026, Award report</b>	Cabinet	3 Jan 2023	Mike Lowman, Building Services Operations Manager	Councillor Stuart Penny	
<b>Bereavement Services Fees and Charges</b> To receive the annual review of Bereavement Services Fees and Charges	Environment Policy Development Group  Cabinet	10 Jan 2023  7 Mar 2023	Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948	Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)	Open
<b>Tiverton Town Centre Masterplan</b> To receive a draft copy of the Tiverton Town Centre Masterplan	Economy Policy Development Group  Cabinet	12 Jan 2023  7 Feb 2023	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Council Tax Rebate Scheme</b> To consider a review.	Scrutiny Committee  Cabinet  Council	16 Jan 2023  7 Feb 2023  22 Feb 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Leader of the Council (Councillor Bob Deed)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Empty Homes Plan</b> To consider a revised plan.	Homes Policy Development Group  Cabinet	17 Jan 2023  7 Feb 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Housing Assistance Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	17 Jan 2023  7 Feb 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>The Council Tax Reduction Scheme &amp; Exceptional Hardship Policy</b> To receive a review of The Council Tax Reduction Scheme & Exceptional Hardship Policy	Community Policy Development Group  Cabinet	24 Jan 2023  7 Feb 2023	Dean Emery, Corporate Manager for Revenues, Benefits and Recovery	Leader of the Council (Councillor Bob Deed)	Open
<b>Enforcement Policy</b> To receive a review of the Enforcement Policy if required	Community Policy Development Group  Cabinet	24 Jan 2023  7 Mar 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Revised Procurement Strategy</b> To receive the refreshed Procurement Strategy	Audit Committee  Cabinet	24 Jan 2023  7 Feb 2023	Councillor Andrew Moore, Cabinet Member for Finance	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>Cullompton Town Centre Masterplan and Delivery Plan SPD</b> To consider the masterplan	Cabinet  Council	7 Feb 2023  22 Feb 2023	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>East Cullompton (Culm Garden Village) Masterplan SPD</b>	Cabinet	7 Feb 2023	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Post Hill Tiverton–Tender results and project award for 70 Council homes</b> To consider the outcome of the tender process.	Cabinet  Council	7 Feb 2023  22 Feb 2023	Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Part exempt

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Pay Policy</b> To consider the Pay Policy	Cabinet  Council	7 Feb 2023  22 Feb 2023	Matthew Page, Corporate Manager for People, Governance and Waste	Leader of the Council (Councillor Bob Deed)	Open
<b>Policy Framework</b> To consider the Policy Framework	Cabinet  Council	7 Feb 2023  22 Feb 2023	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
<b>Budget</b> To consider the budget to GF, HRA and Capital, plus Capital Strategy plus Treasury Strategy	Cabinet  Council	7 Feb 2023  22 Feb 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>National Non Domestic Rates (NNDR1)</b> To consider the NNDR1 for a recommendation to Council	Cabinet  Council	7 Feb 2023  22 Feb 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Establishment</b> To receive the annual review of the Establishment	Cabinet  Scrutiny Committee  Council	7 Feb 2023  20 Feb 2023  22 Feb 2023	Matthew Page, Corporate Manager for People, Governance and Waste  Corporate Manager for People, Governance and Waste	Cabinet for the Working Environment and Support Services (Councillor Clive Eginton)	Open
<b>Shared Prosperity Fund and the Rural Prosperity Fund</b>	Cabinet	7 Feb 2023	Zoe Lentell, Growth and Regeneration Officer	Councillor Richard Chesterton	Open
<b>Provision of Cleaning Services 2023 – 2026, Award report</b>	Cabinet	7 Feb 2023	Mike Lowman, Building Services Operations Manager	Councillor Stuart Penny	
<b>Supply of PVC-u Windows, Doors and Shower Panels 2023 – 2026, Award report</b>	Cabinet	7 Feb 2023	Mike Lowman, Building Services Operations Manager	Councillor Stuart Penny	
<b>Replacement Roofing 2023 – 2026, Award report</b>	Cabinet	7 Feb 2023	Mike Lowman, Building Services Operations Manager	Councillor Stuart Penny	

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Meeting Housing Needs SPD</b> To recommend a draft for consultation to the Cabinet	Cabinet	7 Mar 2023	Director of Place	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Air Quality SPD</b>	Cabinet	7 Mar 2023	Tristan Peat, Forward Planning Team Leader		Open
<b>Draft Non-Statutory Interim Planning Policy Statement: Climate Emergency (post consultation)</b>	Cabinet	7 Mar 2023	Tristan Peat, Forward Planning Team Leader		
<b>Neighbourhood &amp; Community Standard Policy</b> To consider a revised policy.	Homes Policy Development Group Cabinet	21 Mar 2023 4 Apr 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open
<b>Asbestos Management Plan</b> To consider a revised plan.	Homes Policy Development Group Cabinet	21 Mar 2023 4 Apr 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Town and Parish Charter</b> To approve a draft Town and Parish Charter for consultation.	Community Policy Development Group  Cabinet	28 Mar 2023  4 Apr 2023	Maria De Leburne, District Solicitor and Monitoring Officer	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
<b>Tiverton EUE Area B masterplan</b>	Cabinet	4 Apr 2023	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Meeting Housing Needs SPD</b> To approve the draft SPD for consultation.	Cabinet	4 Apr 2023	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Housing and Property Services (Councillor Stuart Penny)	Open

## SCRUTINY WORK PLAN 2022-2023 - 2022 TO 2023

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
<b>16th January 2023</b>				
16.01.23	<b>Whistleblowing 6 month update</b> To receive details of any Whistleblowing instances in the previous 6 months		Corporate Manager for People, Governance and Waste	
16.01.23	<b>Complaints, Comments and Compliments - Update</b> To receive an update on reporting of Complaints, Comments and Compliments		Corporate Manager for Digital Transformation and Customer Engagement	
16.01.23	<b>Budget Update</b> To consider the initial draft 2023/2024 Budget and options available in order for the Council to set a balanced budget and if appropriate make recommendations to Cabinet on 7 February 2023 and full Council on 22 February 2023		Corporate Manager for Finance	
16.01.23	<b>Motion 583 - Protect Rivers and Seas (E Lloyd 13th October 2022)</b> At Council on 26th October 2022 it was resolved to ask the Scrutiny committee, or other appropriate committee, to invite a senior representative of South West Water, the Environment Agency and Natural England, to attend a meeting to answer questions on the current levels of sewage discharge.		Climate and Sustainability Specialist	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
<b>20th February 2023</b>				
7.02.23 20.02.23 22.02.23	<b>Establishment</b> To receive the annual review of the Establishment		Director of Business Improvement and Operations and Returning Officer  Corporate Manager for People, Governance and Waste	
20.02.23	<b>Participatory Budgeting</b> To receive the final report and recommendations, if any from the Participatory Budgeting spotlight review		Corporate Manager for Finance	
<b>20th March 2023 – Nothing yet planned</b>				
<b>17th April 2023</b>				
17.04.23	<b>Update on 3 Rivers Development Ltd Business Plan</b> To receive an update on the 3 Rivers Development Ltd Business Plan and if appropriate to make recommendations to Cabinet		Deputy Chief Executive (S151)	