

Mid Devon District Council

Scrutiny Committee

Monday, 20 February 2023 at 2.15 pm
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting
Monday, 20 March 2023 at 2.15 pm

Please Note: This meeting will take place at Phoenix House and members of the Public and Press are able to attend via Zoom. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

[Join the Zoom meeting here.](#)

Meeting ID: 832 1633 8633
Passcode: 684239

Join by Skype for Business
<https://us06web.zoom.us/j/83216338633>

Membership

Cllr S J Clist
Cllr G Barnell
Cllr E J Berry
Cllr W Burke
Cllr L J Cruwys
Cllr Mrs S Griggs
Cllr F W Letch
Cllr Mrs E J Lloyd
Cllr S Pugh
Cllr R F Radford
Cllr Mrs E J Slade
Cllr B G J Warren

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2 **Declarations of Interest under the code of conduct**
To record any interests on agenda matters.
- 3 **Public Question Time**
To receive any questions relating to items on the agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
- 4 **Minutes of the previous meeting** (*Pages 5 - 10*)
To consider whether to approve the minutes as a correct record of the meeting held on 16 January 2023 and the minutes of the meeting held on 13 February 2023 (to follow).
- 5 **Decisions of the Cabinet**
To consider any decisions made by the Cabinet at its last meeting that have been called-in.
- 6 **Chairman's Announcements**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.
- 7 **Establishment** (*Pages 11 - 20*)
To receive the annual review of the Establishment
- 8 **Scrutiny Agenda Process** (*Pages 21 - 24*)
To receive a report from the District Solicitor & Monitoring Officer.
- 9 **Work Programme** (*Pages 25 - 34*)
To review the existing Work Plan and consider items for the committee's future consideration, taking account of:
 - a) Any items within the Forward Plan for discussion at the next meeting;
 - b) The update from the Policy Research Officer on existing projects and forthcoming matters;
 - c) Suggestions of other work for the committee in 2022/23.

Stephen Walford
Chief Executive
Friday, 10 February 2023

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Zoom.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on: aseaman@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.