

Mid Devon District Council

Audit Committee

Tuesday, 22 November 2022 at 5.30 pm
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 24 January 2023 at 5.30 pm

PLEASE NOTE: - this meeting will take place at Phoenix House and members of the Public and Press are able to attend via Zoom. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

Join Zoom Meeting

<https://us06web.zoom.us/j/82222168613?pwd=M1k3SW9veXN3WVNET0N5clk1bjJodz09>

Meeting ID: 822 2216 8613

Passcode: 883770

One tap mobile

08002605801,,82222168613#,,,,*883770# United Kingdom Toll-free
08003582817,,82222168613#,,,,*883770# United Kingdom Toll-free

Dial by your location

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free Meeting ID: 822 2216 8613

Passcode: 883770

Membership

Cllr J Buczkowski

Cllr Mrs C Collis

Cllr N V Davey

Cllr R Evans

Cllr R F Radford

Cllr R L Stanley

Cllr A White

Cllr Mrs N Woollatt

Cllr A Wyer

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**
To receive any apologies for absence.
2. **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Declaration of Interests under the Code of Conduct**
To record any interests on agenda matters.
4. **Minutes of the previous meeting** (*Pages 5 - 10*)
To consider whether to approve the minutes as a correct record of the meeting held on 27th September 2022
5. **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
6. **Data Quality Policy** (*Pages 11 - 24*)
To present the Committee with the Data Quality Policy and Data Quality Standards
7. **Performance and Risk Update Report** (*Pages 25 - 66*)
To provide Members with an update on performance against the corporate plan and local service targets for quarter 2 (2022/23), as well as providing an update on strategic risks.
8. **Internal Audit Progress Report**
To receive an verbal update on the Internal Audit Progress Report
9. **External Audit progress Report and Sector Update** (*Pages 67 - 78*)
To receive the External Audit Progress Report
10. **Access to Information - Exclusion of Press and Public**
Discussion with regard to the next items, may require the Audit Committee to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Audit Committee would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

11. **3 Rivers Development Ltd Business Plan.** (Pages 79 - 112)
To receive the 3 Rivers Development Business Plan

12. **Identification of items for the next meeting**
Members are asked to note that the following items are already identified in the work programme for the next meeting:
 - Performance and Risk
 - Revised Procurement Strategy
 - Statement of Accounts
 - Annual Governance Statement and Corporate Governance Framework
 - Grant Thornton's Audit Findings
 - Internal Audit Progress Report
 - External Audit Progress Report and Sector Update
 - Anti-Fraud & Corruption & Anti Money Laundering Policy

Stephen Walford
Chief Executive
Monday, 14 November 2022

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Zoom.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting

and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.