

## Mid Devon District Council

### Standards Committee

Wednesday, 8 February 2023 at 6.00 pm  
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting  
Date Not Specified at this time

**Please Note:** This meeting will take place at Phoenix House and members of the Public and Press are able to attend via Zoom. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

[Join the Zoom meeting here](#)

Meeting ID: 816 8385 1505  
Passcode: 146308

Join by Skype for Business  
<https://us06web.zoom.us/skype/81683851505>

## Membership

Cllr Mrs F J Colthorpe  
Cllr R M Deed  
Cllr C J Eginton  
Cllr C R Slade  
Cllr Mrs E J Slade  
Cllr Mrs M E Squires  
Cllr L D Taylor  
Cllr Mrs N Woollatt  
Cllr A Wyer

# AGENDA

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notices of appointment of Substitute Members (if any).
- 2      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 3      **Minutes (Pages 5 - 8)**  
To consider whether to approve the minutes as a correct record of the meeting held on 19 October 2022.
- 4      **Declarations of Interest Under the Code of Conduct**  
To record any interests on agenda matters.
- 5      **Chairman's Annoucments**  
To receive any announcements the Chairman of the Committee may wish to make.
- 6      **Task and Finish Group (Council Procedure Rules Review)**  
*(Pages 9 - 72)*
- 7      **Update from the District Solicitor & Monitoring Officer**  
To receive a verbal update from the District Solicitor & Monitoring Officer on any amendments to the Constitution.
- 8      **Motion 582 (Concillor A Wilce - 10 October 2022)**  
The following motion has been passed to the Standards Committee from Council for consideration and report.

**This Council RESOLVES that the Standards Committee is tasked to:**

1. Review the Hybrid Meetings Protocol, and also consider whether or not it should form part of the Constitution; and
2. Consider whether any formal proceedings of the Council should be held online:
  - that are required to be 'open to the public' or 'held in public'; or,
  - where members are required to 'attend' or be 'present'; or,
  - where any notice that is required to be given that must specify the 'place' where those proceedings are to be conducted;

And to make recommendations to Council, accordingly.

9 **Complaints**

To receive a verbal update from the Monitoring Officer with regard to any on-going complaints being dealt with.

10 **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Annual report of the Monitoring Officer

**Stephen Walford**  
Chief Executive  
Tuesday, 31 January 2023

## Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Zoom.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Andrew Seaman on: [aseaman@middevon.gov.uk](mailto:aseaman@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.