

MID DEVON DISTRICT COUNCIL

A MEETING of the **MID DEVON DISTRICT COUNCIL** will be held in the Phoenix Chambers, Phoenix House, Tiverton on Wednesday, 26 April 2023 at 6.00 pm

ALL MEMBERS of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

[The next meeting is scheduled to be held in Tiverton on Wednesday, 24 May 2023 at 6.00 pm]

Please Note: this meeting will take place at Phoenix House and members of the Public and Press are able to attend via Zoom. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

[Join Zoom Meeting Here](#)

Meeting ID: 889 8981 9285
Passcode: 719152

Join by Skype for Business
<https://us06web.zoom.us/j/88989819285>

STEPHEN WALFORD
Chief Executive

18 April 2023

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

AGENDA

1 **Agenda Frontsheet** (*Pages 1 - 6*)

Due to a server issue, the Agenda Frontsheet had to be added as an item to be visible. This is a temporary solution while issues are being investigated. Apologies for any inconvenience caused.

2 **Apologies**

To receive any apologies for absence.

3 **Public Question Time**

To receive any questions relating to items on the agenda from members of the public and replies thereto.

4 **Declarations of Interest under the Code of Conduct**

To record any interests on agenda matters.

5 **Minutes** (*Pages 7 - 48*)

To consider whether to approve the minutes as a correct record of the meetings held on 14 December 2022, 18 January 2023, 22 February 2023 and 8 March 2023.

6 **Chairman's Announcements**

To receive any announcements which the Chairman of the Council may wish to make.

7 **Petitions**

To receive any petitions from members of the public.

8 **Notices of Motions**

There have been no Motions to Council received.

9 **Reports** *(Pages 49 - 564)*

To receive and consider the reports, minutes and recommendations of the recent meetings as follows:

1. Cabinet
 - 7 February 2023
 - 7 March 2023
 - 4 April 2023
2. Scrutiny Committee
 - 17 April 2023
3. Audit Committee
 - 28 March 2023
4. Environment PDG
 - 14 March 2023
5. Homes PDG
 - 21 March 2023
6. Community PDG
 - 28 March 2023
7. Economy PDG
 - 16 March 2023
8. Planning Committee
 - 1 March 2023
 - 15 March 2023
 - 5 April 2023
9. Standards Committee
 - 8 February 2023

10 **Annual Reports of Audit Committee, Scrutiny Committee and the Policy Development Groups** *(Pages 565 - 576)*

To receive the Annual reports (attached) of the Audit Committee, Scrutiny Committee and the four Policy Development Groups.

11 **Appointment of Returning Officer and Electoral Registration Officer**

In order to ensure compliance with all requirements relating to electoral activity, it is recommended that the Council appoints Stephen Walford as the Returning Officer and Electoral Registration Officer, this decision to take effect on 1st June 2023 following the retirement of Jill May.

12 **Questions in accordance with Procedure Rule 13**

To deal with any questions raised pursuant to Procedure Rule 13 not already dealt with during the relevant Committee reports.

13 **Special Urgency Decisions**

To note any decisions taken under Rule 16 (of the Constitution) Special Urgency.

14 **Questions to Cabinet Members**

To receive answers from the Cabinet Members to questions on their portfolios from other Members.

15 **Members Business**

To receive any statements made and notice of future questions by Members.

Note: the time allowed for this item is limited to 15 minutes.

16 **Invitation for Retiring Members to address the Council**

Members who have chosen not to be re-elected are invited to address the Council.

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Zoom.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Andrew Seaman on: aseaman@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.