

## Mid Devon District Council

### Homes Policy Development Group

Tuesday, 8 August 2023 at 2.15 pm  
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 26 September 2023 at 2.15 pm

**Please Note:** This meeting will take place at Phoenix House and members of the Public and Press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

To join the meeting online, [click here](#)

## Membership

Cllr C Adcock  
Cllr J Cairney  
Cllr A Glover  
Cllr C Harrower  
Cllr F W Letch  
Cllr N Letch  
Cllr H Tuffin  
Cllr S Chenore  
Cllr S Robinson

# AGENDA

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1       **Election of Vice Chairman**  
To elect a Vice Chairman of the Policy Development Group for the remainder of the municipal year 2023 – 2024.  
  
(This item was held over from the previous meeting due to there being several absences).
- 2       **Start time of meetings**  
To agree a start time of meetings for the remainder of the municipal year.  
  
(This item was held over from the previous meeting due to there being several absences).
- 3       **Apologies and Substitute Members**  
To receive any apologies for absence and notice of appointment of substitutes.
- 4       **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 5       **Declaration of Interests under the Code of Conduct**  
To record any interests on agenda matters.
- 6       **Minutes** (*Pages 5 - 10*)  
To consider whether to approve the minutes as a correct record of the meeting held on 13<sup>th</sup> June 2023.
- 7       **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 8       **Update to Mid Devon Housing Neighbourhood Management Policy**  
(*Pages 11 - 34*)  
To receive a report from the Corporate Manager for Public Health, Regulation and Housing. Under the Neighbourhood and Community Standard, the Regulator of Social Housing (RSH) requires all registered providers to publish a policy setting out, how in consultation with their tenants, they will maintain and improve the neighbourhood's associated with their homes. This has been developed following an in-depth review of the policy in consultation with tenants and partner organisations.

- 9       **Briefing on Voids Management**  
To receive a briefing on Voids Management from the Corporate Manager for Public Health, Regulation and Housing.
- 10       **MDH Service Delivery Update** *(Pages 35 - 50)*  
To receive a report from the Corporate Manager for Public Health, Regulation and Housing providing a quarterly update to Members on enforcement and other activity undertaken by Mid Devon Housing and includes a summary of the final Q4 and outturn for 2022/23 in a format previously applied for consistency. The report further presents how the pending changes to the Regulatory Framework for Housing and consumer-led regulation regime impact on service delivery reporting and performance information provided to members and tenants from 2023/24. It includes a recommended update to what future information is provided as a result of these changes.
- 11       **Work Programme for 2023 / 2024** *(Pages 51 - 54)*  
To discuss the draft Work Programme for the Homes Policy Development Group.
- 12       **Finance and performance update**  
To receive a verbal update from the Corporate Manager for Finance, Property and Climate Change and to receive further training designed to provide greater clarity on the financial responsibilities falling within the remit of this Policy Development Group.
- 13       **Identification of items for the next meeting**  
Members are asked to note that the following items are already identified in the work programme for the next meeting:
- Damp and Mould Policy
  - Update on the Refugee Schemes
  - Recharges Policy
  - Tenant Involvement update and Action Plan

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 31 July 2023

## Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.