

**A MEETING** of the **MID DEVON DISTRICT COUNCIL** will be held in the Phoenix Chambers, Phoenix House, Tiverton on Wednesday, 29 November 2023 at 6.00 pm

**ALL MEMBERS** of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

**[The next meeting is scheduled to be held in Tiverton on Wednesday, 20 December 2023 at 6.00 pm]**

**Please Note:** this meeting will take place at Phoenix House and members of the Public and Press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

**The meeting will be Hybrid and an audio recording made and published on the website after the meeting**

[To join meeting online, click here](#)

Meeting ID: 388 533 608 753  
Passcode: aBdFw6

**STEPHEN WALFORD**  
Chief Executive

21 November 2023

**Members are reminded of the need to make declarations of interest prior to any discussion which may take place**

## AGENDA

### 1 **Apologies**

To receive any apologies for absence.

### 2 **Public Question Time**

To receive any questions relating to items on the agenda from members of the public and replies thereto.

### 3 **Declarations of Interest under the Code of Conduct**

To record any interests on agenda matters.

### 4 **Chairman's Announcements**

To receive any announcements which the Chairman of the Council may wish to make.

### 5 **Review of Polling Districts, Polling Places and Polling Stations 2023** *(Pages 3 - 12)*

To receive a report from the Electoral Services Manager. The Electoral Administration Act 2013, section 17 requires each authority to carry out a review of polling districts, polling places and polling stations every 5 years. The current review must take place between 1 October 2023 and 31 January 2025. This review has now taken place. By publishing on 1 December 2023, polling districts can be brought in line with future parliamentary constituencies to prepare for a snap Parliamentary General Election.

### 6 **The Proposed Withdrawal and Dissolution of the Heart of the South West Joint Committee** *(Pages 13 - 18)*

To receive a report report following a steer from the Leaders / senior members of several Constituent Authorities for proposals to be brought forward to all Constituent Authorities to consider their withdrawal and dissolution of the Heart of the South West (HotSW) Joint Committee (the Joint Committee).

### **Meeting Information**

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Laura Woon on: [lwoon@middevon.gov.uk](mailto:lwoon@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.