

Audit Committee

Tuesday, 25 June 2024 at 5.00 pm
Phoenix Chambers, Phoenix House, Tiverton

Next meeting
Tuesday, 20 August 2024 at 5.00 pm

Please Note: This meeting will take place at Phoenix House and members of the public and press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

The meeting will be hybrid and an audio recording made and published on the website after the meeting.

[To join the meeting online, click here](#)

Meeting ID: 343 865 632 326
Passcode: ayAhVM

Membership

D Broom
E Buczkowski
G Czapiewski
J M Downes
A Cuddy
B Fish
L Knight
R Roberts
Vacancy

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Election of Chairman**
To elect a Chairman of the Audit Committee for the municipal year 2024/2025.
2. **Election of Vice Chairman**
To elect a Vice Chairman of the Audit Committee for the municipal year 2024/2025.
3. **Start time of Meetings**
To agree a start time of meetings for the remainder of the municipal year.
4. **Apologies**
To receive any apologies for absence.
5. **Public Question Time**
To receive any questions from members of the public and replies thereto.
6. **Declaration of Interests under the Code of Conduct**
To record any interests on agenda matters.
7. **Minutes of the previous meeting** *(Pages 5 - 16)*
To consider whether to approve the minutes as a correct record of the meeting held on 26th March 2024.
8. **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
9. **Corporate Risk Q4** *(Pages 17 - 38)*
To receive a report from the Corporate Performance and Improvement Manager and the Corporate Manager for People Performance & Waste providing Members with a quarterly update on the Corporate Risk Register.
10. **Draft Statement of Accounts for 2023/2024** *(Pages 39 - 236)*
To receive a report from the Deputy Chief Executive (S151) presenting the draft version of the annual Statement of Accounts and Annual Governance Statement for 2023/24.
11. **DAP Internal Audit Annual Report for 2023/24** *(Pages 237 - 260)*
To receive the Annual Internal Audit Report for 2023-24 from the Devon Audit Partnership (DAP).

12. **DAP Management Actions Update Report** (Pages 261 - 268)
To receive a Management Actions Update Report from the Devon Audit Partnership (DAP).
13. **Identification of items for the next meeting**
Members are asked to note that the following items are already identified in the work programme for the next ordinary meeting:
- Corporate Risk Quarter 1
 - Internal Audit Progress Report
 - External Audit Progress Report

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 17 June 2024

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. Residents, electors or business rate payers of the District wishing to raise a question under public question time are asked to provide their written questions to the Democratic Services team by 5pm three clear working days before the meeting to ensure a response is received at the meeting to the written question. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Residents, electors or business rate payers of the District may make a statement or shall be entitled to ask questions at a meeting which concerns the Council's powers / duties or which otherwise affects the District. If your question does not relate to an agenda item, the question must be submitted to the Democratic Services Manager two working days before the meeting to give time for a response to be prepared.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic

Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.