

Scrutiny Committee

Monday, 16 December 2024 at 5.00 pm
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting
Monday, 13 January 2025 at 5.00 pm

Please Note: This meeting will take place at Phoenix House and members of the public and press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

The meeting will be hybrid and an audio recording made and published on the website after the meeting.

To join the meeting online, [click here](#)

Meeting ID: 391 005 019 095

Passcode: Q6SpUH

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Membership

Cllr L G J Kennedy
Cllr G Westcott
Cllr D Broom
Cllr E Buczkowski
Cllr A Cuddy
Cllr G Czapiewski
Cllr M Farrell
Cllr C Harrower
Cllr B Holdman
Cllr L Knight
Cllr R Roberts
Cllr S Robinson

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2 **Declarations of Interest under the Code of Conduct**
To record any interests on agenda matters.
- 3 **Public Question Time**
To receive any questions from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
- 4 **Minutes of the previous meeting** (*Pages 5 - 20*)
To consider whether to approve the minutes as a correct record of the meeting held on Monday 25 November 2024.
- 5 **Chair's Announcements**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.
- 6 **Decisions of the Cabinet**
To consider any decisions made by the Cabinet at its last meeting on 10 December 2024 that have been called-in.
- 7 **Examination and Review of Freedom of Information processes within Mid Devon District Council** (*Pages 21 - 30*)
To receive a report from the Head of Digital Transformation and Customer Engagement.
- 8 **Corporate Performance Quarter 2** (*Pages 31 - 46*)
To receive a report from the Corporate Manager for Performance and Improvement.
- 9 **Destination Management Plan** (*Pages 47 - 54*)
To receive a report from the Director of Place and Economy on the Destination Management Plan with an emphasis on data and visitor spend.
- 10 **Portfolio Presentation from the Cabinet Member for Quality of Living , Equalities and Public Health**
To receive a presentation from the Cabinet Member for Quality of Living, Equalities and Public Health.

- 11 **Work Programme** (Pages 55 - 62)
To review the existing Work Plan and consider items for the committee's future consideration, taking account of:
- a) Any items within the Forward Plan for discussion at the next meeting;
 - b) Suggestions of other work for the committee in 2025 including consideration of Work Proposal Forms.

Stephen Walford
Chief Executive
Friday, 6 December 2024

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Residents, electors or business rate payers of the District may make a statement or shall be entitled to ask questions at a meeting which concerns the Council's powers / duties or which otherwise affects the District. If your question does not relate to an agenda item, the question must be submitted to the Democratic Services Manager two working days before the meeting to give time for a response to be prepared.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact David Parker on: dparker@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.