

Community, People & Equalities Policy Development Group

**Tuesday, 25 June 2024 at 2.15 pm
Phoenix Chambers, Phoenix House, Tiverton**

**Next ordinary meeting
Tuesday, 24 September 2024 at 2.15 pm**

Please Note: This meeting will take place at Phoenix House and members of the Public and Press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

The meeting will be Hybrid and an audio recording will be made and published on the website after the meeting

To join the meeting online, [click here](#)

Meeting ID: 329 892 212 527

Passcode: R2V3d2

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Membership

B Holdman
C Connor
D Broom
A Cuddy
M Farrell
A Glover
C Harrower
H Tuffin

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Election of Chairman**
To elect a Chairman of the Community, People and Equalities Policy Development Group for the municipal year 2024/2025.
- 2 **Election of Vice-Chairman**
To elect a Vice-Chairman of the Community, People and Equalities Policy Development Group for the municipal year 2024/2025.
- 3 **Start Time of Meetings**
To agree the start time of meetings for the remainder of the municipal year 2024/2025.
- 4 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 5 **Public Question Time**
To receive any questions from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
- 6 **Declarations of Interest under the Code of Conduct**
To record any interests on agenda matters.
- 7 **Minutes of the Previous Meeting** *(Pages 5 - 14)*
To consider whether to approve the minutes as a correct record of the meeting held on Tuesday 26 March 2024.
- 8 **Chairmans Announcements**
To receive any announcements that the Chairman may wish to make.
- 9 **Draft Corporate Plan** *(Pages 15 - 40)*
- 10 **Performance Dashboard and Outturn Quarter 4** *(Pages 41 - 48)*
To receive a verbal update on the Performance Dashboard from the Corporate Performance and Improvement Manager and receive the Outturn detail.
- 11 **Food Safety Plan** *(Pages 49 - 74)*
To receive a report from the Head of Housing and Health providing a service update for the statutory work of the Food Safety team within Public Health and Housing Options.

- 12 **Resilience Strategy** *(Pages 75 - 102)*
To receive a report from the Head of Housing and Health relating to Resilience Strategy.
- 13 **Town and Parish Charter** *(Pages 103 - 144)*
To receive a report from the Town and Parish Liaison Officer regarding the Town and Parish Charter.
- 14 **Work Programme** *(Pages 145 - 148)*
To receive the current work plan for the Community PDG.

Stephen Walford
Chief Executive
Monday, 17 June 2024

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Council Chamber on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact David Parker on:

Tel: 01884 234251

E-Mail: ahowell@middevon.gov.uk