

Service Delivery & Continuous Improvement Policy Development Group

**Monday, 24 June 2024 at 5.30 pm
Phoenix Chambers, Phoenix House, Tiverton**

**Next meeting
Monday, 23 September 2024 at a time to be confirmed**

Please Note: This meeting will take place at Phoenix House and members of the public and press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

The meeting will be hybrid and an audio recording made and published on the website after the meeting.

[To join the meeting online, click here](#)

Meeting ID: 364 870 847 478
Passcode: Uqr7Ag

Membership

Cllr M D Binks
Cllr C Connor
Cllr M Farrell
Cllr B Fish
Cllr M Fletcher
Cllr A Glover
Cllr C Harrower
Cllr M Jenkins
Cllr J Poynton

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Election of Chairman**
To elect a Chairman of the Policy Development Group for the municipal year 2024/2025.
- 2 **Election of Vice Chairman**
To elect a Vice Chairman for the municipal year 2024/2025.
- 3 **Start time of Meetings**
To agree a start time of meetings for the remainder of the municipal year.
- 4 **Apologies and Substitute Members**
To receive any apologies for absence and notice of appointment of substitutes.
- 5 **Public Question Time**
To receive any questions from members of the public and replies thereto.
- 6 **Declaration of Interests under the Code of Conduct**
To record any interests on agenda matters.
- 7 **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
- 8 **Draft Corporate Plan 2024 - 2028** *(Pages 7 - 32)*
To receive a report from the Chief Executive inviting the Policy Development Group to consider the draft Corporate Plan for 2024-28 and to provide feedback to the Cabinet for amendment to the final draft.
- 9 **Performance Dashboards for Quarter 4** *(Pages 33 - 36)*
To receive and discuss summary information reflecting to performance in the Service Delivery & Continuous Improvement areas for quarter 4 2023/2024.
- 10 **Future Waste and Recycling Options** *(Pages 37 - 46)*
To receive a report from the Operations Manager for Street Scene and Open Spaces setting out future options regarding the provision of the Waste and Recycling service to the residents of Mid Devon.
- 11 **Public Spaces Protection Order - Dog Control** *(Pages 47 - 70)*
To receive a report from the Environment and Enforcement Manager seeking an extension to the period that the Mid Devon (Public Spaces

Protection)(Dog Control) Order 2021 is in force for and to seek some variation to it.

- 12 **Formal Review of Bin-It 123** (Pages 71 - 80)
To receive a report from the Operations Manager for Street Scene and Open Spaces outlining what the service is doing around education and enforcement to reduce residual waste while increasing recycling. It outlines a way forward in terms of raising further awareness of good recycling practice to maximise the reduction in our carbon footprint, including the waste hierarchy around reduce, reuse and then recycle.
- 13 **Annual Environmental Enforcement Report** (Pages 81 - 88)
To receive a report from the Environment and Enforcement Manager providing an overview and review of the Environment and Enforcement service for the 2023/24 financial year and the improvements that have been made during this period.
- 14 **Access to Information - Exclusion of the Press and Public**
Discussion with regard to item 15, may require the Policy Development Group to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Policy Development Group would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.
- Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 15 **Extending the Fleet Contract with Specialist Fleet Services** (Pages 89 - 104)
To receive a report from the Operations Manager for Street Scene and Open Spaces and Head of People, Performance & Waste considering an extension to its current contract regarding its fleet provision with SFS (Specialist Fleet Services Limited).
- 16 **Work Programme - 2024/2025** (Pages 105 - 106)
To discuss ideas for a work programme for this Policy Development Group for the coming 12 months.
- 17 **Identification of items for the next meeting**
Members are asked to note that the following items are currently identified for the next meeting and to identify anything else they would

like adding to the agenda:

- Draft budget for 2025 / 2026
- Performance Dashboard for Quarter 1

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Friday, 14 June 2024

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. Residents, electors or business rate payers of the District wishing to raise a question under public question time are asked to provide their written questions to the Democratic Services team by 5pm three clear working days before the meeting to ensure a response is received at the meeting to the written question. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Residents, electors or business rate payers of the District may make a statement or shall be entitled to ask questions at a meeting which concerns the Council's powers / duties or which otherwise affects the District. If your question does not relate to an agenda item, the question must be submitted to the Democratic Services Manager two working days before the meeting to give time for a response to be prepared.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.