

Audit Committee

Tuesday, 21 January 2025 at 5.00 pm
Phoenix Chambers, Phoenix House, Tiverton

Next meeting
Tuesday, 25 March 2025 at 5.00 pm

Please Note: This meeting will take place at Phoenix House and members of the public and press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

The meeting will be hybrid and an audio recording made and published on the website after the meeting.

[To join the meeting online, click here](#)

Meeting ID: 342 148 161 904
Passcode: Nk6pB78V

Membership

Cllr D Broom
Cllr E Buczkowski
Cllr G Czapiewski
Cllr J M Downes
Cllr B Fish
Cllr L Knight (Chair)
Cllr R Roberts
Cllr A Stirling

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**
To receive any apologies for absence.
2. **Public Question Time**
To receive any questions from members of the public and replies thereto.
3. **Declaration of Interests under the Code of Conduct**
To record any interests on agenda matters.
4. **Minutes of the previous meeting (Pages 5 - 16)**
To consider whether to approve the minutes as a correct record of the meeting held on 3 December 2024.
5. **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
6. **Updated Statement of Accounts 2023/2024 (Pages 17 - 214)**
To receive the updated Statement of Accounts 2023/2024 from the Deputy Chief Executive (S151) presenting the proposed final version of the 2023/24 Statement of Accounts to Members, highlighting any areas which have been amended since the draft accounts were published on the website, presented for external audit and considered by Audit Committee in June 2024.

The Annual Governance Statement remains unaltered. The Letter of Representation is a standard letter from the Council confirming the information contained within the accounts are accurate to the best of our knowledge.

7. **Bishop Fleming Annual Audit Findings Report**
To receive the 2023/2024 Annual Audit Findings Report from the external auditors, Bishop Fleming.

(Document to follow)

8. **Identification of items for the next meeting**
Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Chair's Annual Report for 2024/2025
- Corporate Recovery Policy
- Corporate Risk Quarter 3
- Risk Management Policy

- Whistleblowing Policy
- Anti-Fraud & Corruption and Anti Money Laundering Policies
- Internal Audit Progress Report (DAP)
- Internal Audit Charter & Strategy (DAP)
- Four year Strategic Audit Plan and Work Programme (DAP)
- External Audit Progress Report (Bishop Fleming)

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 13 January 2025

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Residents, electors or business rate payers of the District may make a statement or shall be entitled to ask questions at a meeting which concerns the Council's powers / duties or which otherwise affects the District. If your question does not relate to an agenda item, the question must be submitted to the Democratic Services Manager two working days before the meeting to give time for a response to be prepared.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.