

Mid Devon District Council

Cabinet

Thursday, 5 April 2018 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Thursday, 10 May 2018 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr C J Eginton	Leader and Environment
Cllr R J Chesterton	Deputy Leader and Planning and Economic Regeneration
Cllr P H D Hare-Scott	Finance
Cllr C R Slade	Community Well Being
Cllr Mrs M E Squires	Working Environment and Support Services
Cllr R L Stanley	Housing

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1. Apologies**
To receive any apologies for absence.
- 2. Declarations of Interest under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3. Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 4. Minutes of the Previous Meeting (Pages 5 - 10)**
Members to consider whether to approve the minutes as a correct record of the meeting held on 8 March 2018.
- 5. Bereavement Services Fees and Charges (Pages 11 - 22)**
Arising from a report of Director of Finance, Assets and Resources the Environment Policy Development Group has made the following recommendation: that the proposed charges for 2018-19 as set out on table A of the report be approved.

6. **Mid Devon Destination Management (Pages 23 - 48)**
Arising from a report of the Chief Executive and Director of Growth, the Economy Policy Development Group had recommended that the Destination Management Strategy be recommended to Council for approval.
7. **Corporate Debt Recovery Policy (Pages 49 - 80)**
Arising from a report of Group Manager for Financial Services, the Audit Committee had recommended that the updated Debt Collection Policy and associated Appendices be approved.
8. **Cullompton Town Centre Masterplan (Pages 81 - 90)**
To receive a report of the Head of Planning, Economy and Regeneration seeking authority to commission consultants to assist in the preparation of a Masterplan Supplementary Planning Document and Delivery Plan (SPD) in respect of Cullompton Town Centre.
9. **Mid Devon Design Guide - Supplementary Planning Document (Pages 91 - 94)**
To consider a report of the Head of Planning, Economy and Regeneration seeking approval for the use of an external consultant to prepare a Design Guide Supplementary Planning Document for Mid Devon.
10. **Pay Policy (Pages 95 - 106)**
To consider a report of the Group Manager for HR complying with the legislative requirements of the Localism Act 2011 relating to senior pay in particular the role of the Chief Executive, Directors and other senior officers.
11. **Cabinet Member Decisions**
To note the following decisions made by Cabinet Members:

Cabinet Member for Community Well-Being (Cllr Colin Slade)

Leisure Pricing 2018

- a) Increase the base line for all leisure pricing by 3%;
- b) That the reduction for concessionary membership be set at 1/3 of the full cost;
- c) That times of access be restricted for those with concessionary membership, as proposed in the report, with an uplift payment available should they wish to attend during peak periods.

Cabinet Member for Finance (Cllr Peter Hare-Scott)

Station Road car Park, Cullompton

The Cullompton Farmers Market Committee Group have approached

the Council with a request to close part to celebrate the 20th Anniversary of the starting up of the Cullompton Farmers' Market.

They have requested on Saturday 30th June from 6am until 2pm to close and erect stalls to the lower part of the car park so stalls can be erected, this would mean the upper car park would be still available for pay and display and permit holders to use but the reduced number of spaces would result in a reduced income.

Cabinet Member for Planning and Economic Regeneration

Building Control Fees

Increase Building Control Fees by approximately 3%

To maintain cost recovery for Building Control activity. Building Control fees were last changed in 2015. The fee increase is now required to ensure that the service continues to be self funding and breaks even.

12. **Financial Monitoring**

To receive a verbal report from the Cabinet Member for Finance presenting a financial update in respect of the income and expenditure so far in the year.

13. **Performance and Risk** (*Pages 107 - 138*)

To consider a report of the Director of Corporate Affairs and Business Transformation providing Members with an update on the performance against the Corporate Plan and local service targets.

14. **Notification of Key Decisions** (*Pages 139 - 152*)

To note the contents of the Forward Plan.

15. **Access to Information - Exclusion of the Press and Public**

During discussion of the following item(s) it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Cabinet will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

To consider passing the following resolution so that financial information may be discussed.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act,

namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

16. **Disposal of the land and toilet block at Station Road, Cullompton**
(Pages 153 - 178)

To consider a report of the Director of Finance, Assets and Resources with regard to the disposal of the public conveniences at Station Road, Cullompton.

Stephen Walford
Chief Executive
Monday 26 March 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229
E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.